



chatham islands council

Chatham Islands Council

BOARD PACK

for

Council Meeting

Thursday, 26 September 2024

9:00 am (+1245)

Held at:

Chatham Islands Council

13 Tuku Road, Chatham Islands

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AGENDA

COUNCIL MEETING



Name:	Chatham Islands Council
Date:	Thursday, 26 September 2024
Time:	9:00 am to 11:00 am (+1245)
Location:	Chatham Islands Council, 13 Tuku Road, Chatham Islands
Board Members:	Cr Amanda Seymour, Cr Celine Gregory-Hunt, Cr Graeme Hoare, Cr Greg Horler, Cr Judy Kamo, Cr Keri Day, Mayor Monique Croon, Cr Nigel Ryan, Cr Steve Joyce
Attendees:	Ms Colette Peni, Ms Jo Guise, Paul Eagle

1. Opening Meeting

1.1 Meeting Opening

1.2 Apologies

1.3 Interests Register

Review and update the interests register of board members and key executives.

Supporting Documents:

1.3.a	Interests Register	7
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1.4 Action List

Review the progress of action items from previous meetings and discuss any pending tasks.

Supporting Documents:

1.4.a	Action List	8
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2. Confirmation of Minutes

2.1 Minutes 15 August 2024

Review and confirm the minutes of the previous meeting.

Supporting Documents:

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3. Finance

3.1 Financial Report

Information to be received.

Supporting Documents:

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4. Works & Services

4.1 Stantec Report

Information to be received.

Supporting Documents:

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4.2 Fulton Hogan Road Maintenance Report

Information to be received.

Supporting Documents:

4.2.a	4.2 Fulton Hogan Road Maintenance Report .pdf	34
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4.3 Fulton Hogan Water & Wastewater Report

Information to be received.

Supporting Documents:

4.3.a	4.3 Fulton Hogan Water & Wastewater Contract .pdf	49
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4.4 Fulton Hogan Waste Management Report

Information to be received.

Supporting Documents:

4.4.a	4.4 FH Waste Management Report.pdf	56
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5. Community

5.1 Chatham Islands Emergency Services Hub

Update elected members on the Chatham Islands Emergency Services hub project.

Outline the changes to the project structure for the development of a business case.

Supporting Documents:

5.1.a	5.1 CI Emergency Services Hub.pdf	62
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6. Regulatory

6.1 ECan Quarterley Report

Paul Eagle

For information.

Supporting Documents:

6.1.a	6.1 ECan Q4 Report.pdf	66
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6.2 Resource Consent Application - CIC/2024/002 - A Fraser

To consider application CIC/2024/002 to subdivide Lot 9 DP 68352 (contained in Record of Title WM46C/462) into three fee simple allotments (Lots 1-3) and two “erosion parcels” at 1028 Waitangi Wharf-Owenga Road, Chatham Islands.

Supporting Documents:

6.2.a	6.2 Subdivision Application - A Fraser.pdf	71
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6.3 Resource Consent Application - CIC/2024/003 - Kaingaroa Station

Supporting Documents:

6.3.a	6.3 Subdivision Application - Kaingaroa Station pdf.pdf	81
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6.4 Resource Consent Application - CIC/2024/004 - Cannister Farming

Supporting Documents:

6.4.a	6.4 Subdivision Application - Cannister Farming.pdf	82
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6.5 Resource Consent Application - CIC/2024/005 - Henga Lodge

Supporting Documents:

6.5.a	6.5 Subdivision Application - Henga Lodge.pdf	83
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6.6 Resource Consent Application - CIC/2024/006 - T Page Farm

Supporting Documents:

6.6.a	6.6 Subdivision Application -T Page Farm.pdf	84
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6.7 Resource Consent Application - CIC/2024/007 - Kevan Clarke & Carey Rohloff

Supporting Documents:

6.7.a	6.7 Subdivision Application -Kevan Clarke & Carey Rohloff.pdf	85
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6.8 Resource Consent Application - CIC/2024/008 - Quintin & Tessa Horler

Supporting Documents:

6.8.a	6.8 Subdivision Application -Quintin & Tessa Horler.pdf	86
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7. Emergency Management

8. Governmennt

9. Chatham Islands

10. Policies and Bylaws

10.1 Class 4 - Gambling Venue and Totalisator Agency Board Venue Policy

Decision paper to approve the Chatham Islands Council Class 4-Gambling Venue and Totalisator Agency Board Policy.

Supporting Documents:

10.1.a	10.1 Review of Class 4 - Gambling Venue & Totalisator Agency Board Venue Policy.pdf	87
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11. Public Excluded

11.1 Move to Public Excluded

Supporting Documents:

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11.2 Public Excluded Minutes 15 August 2024

For Approval

Supporting Documents:

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11.3 Close the meeting

9:00 am

Next meeting: Council Meeting - 31 Oct 2024, 9:00 am

Summarize the key decisions made and officially close the board meeting.

Interests Register

Chatham Islands Council



As of: 26 Sept 2024

Person	Organisation	Active Interests	Notice Date
Cr Keri Day	Chatham Islands Council	Interested party - Item 7.1 Water Tank Project Update	1 Feb 2024
Cr Steve Joyce	Chatham Islands Council	Director, Chatham islands Electricity Ltd - 6.1 Wind Turbines	14 Mar 2024
Mayor Monique Croon	Chatham Islands Council	Applicant in Item 6.2 - M Croon Subdivision	1 Feb 2024

Action List

Chatham Islands Council



As of: 19 Sept 2024

CIHPT Information

Not Started

When CIHPT information is available, circulate to full Council.

Due Date: 1 Aug 2024

Owner: Paul Eagle

Meeting: 2 May 2024 2 May 2024 Council Meeting, 10.4 Chatham Islands Housing Partnership Trust Update

Conflicts of interest

In Progress

Get clarity on conflicts of interest for CIET / CIC Review

Due Date: 15 Aug 2024

Owner: Paul Eagle

Meeting: 4 Jul 2024 Council Meeting, 10.3 Late Item - Report on Review of CIET & CIC

Asset List

Not Started

Operations Manager to supply asset list to CE to take to Philip Jones for insurance discussion.

Due Date: 19 Aug 2024

Owner: Ms Colette Peni

Meeting: 15 Aug 2024 Council Meeting, 3.2 Insurance

Insurance

Not Started

Paul Eagle to meet with PARC Chairperson next week to discuss the Material Damage and Business Interruption Insurance.

Due Date: 26 Sept 2024

Owner: Paul Eagle

Meeting: 15 Aug 2024 Council Meeting, 3.2 Insurance

Waitangi Hall

Not Started

Meet with interested parties to explain unfavourable legal advice.

Due Date: 26 Sept 2024

Owner: Paul Eagle

Meeting: 15 Aug 2024 Council Meeting, 5.3 Waitangi Hall



2. Democracy

2.1 Minutes of an Ordinary Meeting 15 August 2024

Date of meeting	26 September 2024
Agenda item number	2.1
Author/s	Jo Guise, Executive Assistant

Purpose

For the Council to receive and confirm the minutes of the Ordinary Meeting of Council held on 15 August 2024.

Recommendations

1. **THAT the minutes from the meeting of the Chatham Islands Council held on 15 August 2024 be a true and accurate record.**

MINUTES (in Review)

COUNCIL MEETING



Name:	Chatham Islands Council
Date:	Thursday, 15 August 2024
Time:	9:00 am to 10:14 am (+1245)
Location:	Chatham Islands Council, 13 Tuku Road, Chatham Islands
Board Members:	Cr Celine Gregory-Hunt, Cr Graeme Hoare, Cr Greg Horler, Cr Judy Kamo, Cr Keri Day, Cr Nigel Ryan, Cr Steve Joyce
Attendees:	Ms Colette Peni, Ms Jo Guise, Paul Eagle, Mr Phil Holt, Ms Tanya Clifford, Mr Jack Boyd
Apologies:	Cr Amanda Seymour, Mayor Monique Croon
Guests/Notes:	Greg Pollock (Agite), Mr Andrew Dunlop

1. Opening Meeting

1.1 Meeting Opening

In the absence of the Mayor, Deputy Mayor, Keri Day chaired the meeting. She opened the meeting with a karakia and acknowledged the passing of Brian Eagle and Noletta Miller, Ray Tito and George Norquay.

Public Forum

Mr Andrew Dunlop addressed the council on the issue of court reporting. He said there was a lack of getting the correct information out to the community in a well-structured manner and asked if there was any way Council could get court information published in either Council's newsletter or the CCFT newsletter.

Council supported Andrew on the issue, however, it was not Council's business to be reporting on court appearances.

1.2 Apologies

Apologies had been received from Mayor Monique Croon and Cr Amanda Seymour.



Apologies

THAT the apologies be accepted.

Decision Date:	15 Aug 2024
Mover:	Cr Graeme Hoare
Second:	Cr Greg Horler
Outcome:	Approved

1.3 Interests Register

1.4 Action List

Due Date	Action Title	Owner
2 May 2024	5.1 Waitangi Hall Status: Completed on 15 Aug 2024	Paul Eagle
2 May 2024	5.1 Waitangi Hall Status: Completed on 9 Aug 2024	Paul Eagle
6 Jun 2024	Owenga Landfill Annual Monitoring Summary Status: Completed on 27 Aug 2024	Ms Jo Guise
5 Jul 2024	Different format for Te One & Owenga Waste Records Status: Completed on 9 Aug 2024	Ms Jo Guise
1 Aug 2024	CIHPT Information Status: Not Started	Paul Eagle
15 Aug 2024	Conflicts of interest Status: In Progress	Paul Eagle

2. Confirmation of Minutes

2.1 Minutes 4 July 2024



Minutes of Meeting 4 July 2024

THAT the minutes from the meeting of the Chatham Islands Council held on 4 July 2024 be a true and accurate record.

Decision Date: 15 Aug 2024
Mover: Cr Celine Gregory-Hunt
Seconders: Cr Graeme Hoare
Outcome: Approved

2.2 PARC Minutes



PARC Minutes 29 July 2024

THAT the unconfirmed minutes from the PARC meeting held on 29 July 2024 be a true and accurate record.

Decision Date: 15 Aug 2024
Mover: Cr Keri Day
Seconders: Cr Steve Joyce
Outcome: Approved

2.3 Proposed Amendments to Standing Orders



Proposed Amendments to Standing Orders

THAT the Chatham Islands Council -

1. Note the contents of this report; and
2. Amend Standing Orders as detailed in paragraph 4 of this report.

Decision Date: 15 Aug 2024
Mover: Cr Greg Horler
Seconders: Cr Graeme Hoare
Outcome: Approved

3. Finance

3.1 Financial Report



Financial Report

THAT the Financial Report to 31 July 2024 be received.

Decision Date: 15 Aug 2024
Mover: Cr Greg Horler
Seconded: Cr Steve Joyce
Outcome: Approved

Ms Tanya Clifford gave an update to the financial report. She noted that PARC had recommended a plan be put in place to make cost cuts. In the Long-Term Plan it had mentioned reducing the ECan contract by \$260,000, but as the starting cash position in the budget was lower than expected, she recommended reducing expenditure further with some of the key service providers.

Chief Executive Paul Eagle advised the 'business as usual' costs had risen, and the task would be to come back to Council with options for cost cutting.

3.2 Insurance



Insurance

THAT the Chatham Islands Council -

1. Receive the information; and
2. Authorise the CEO to enter a finance arrangement to pay the Professional Indemnity Insurance Premium.

Decision Date: 15 Aug 2024
Mover: Cr Greg Horler
Seconded: Cr Celine Gregory-Hunt
Outcome: Approved

Colette Peni spoke to the report. She explained the reason we would enter into a finance arrangement would be to help cash flow, so payments could be spread out over 10 or 12 months instead of one lump sum.

Paul Eagle would meet with the PARC Chairperson to discuss the Material Damage and Business Interruption Insurance.



Insurance

Paul Eagle to meet with PARC Chairperson next week to discuss the Material Damage and Business Interruption Insurance.

Due Date: 26 Sept 2024
Owner: Paul Eagle



Asset List

Operations Manager to supply asset list to CE to take to Philip Jones for insurance discussion.

Due Date: 19 Aug 2024

Owner: Ms Colette Peni

4. Works & Services

4.1 Stantec Report



Stantec Engineering Report - June & July 2024

THAT the reports be received.

Decision Date: 15 Aug 2024
Mover: Cr Graeme Hoare
Seconders: Cr Steve Joyce
Outcome: Approved

Mr Jack Boyd gave an update to the report. He advised chlorine levels were still high in Kaingaroa and the 'Do Not Drink' notice was still in place, however, the Boil Water Notice had been removed as the UV unit was now functional.

4.2 Fulton Hogan Road Maintenance Report



Fulton Hogan Road Maintenance Report

THAT the Chatham Islands Council -

1. Receive the report.

Decision Date: 15 Aug 2024
Mover: Cr Graeme Hoare
Seconders: Cr Nigel Ryan
Outcome: Approved

Mr Phil Holt gave an update to the report.

4.3 Fulton Hogan Water & Wastewater Report



Fulton Hogan Water & Wastewater Report

THAT the report be received.

Decision Date: 15 Aug 2024
Mover: Cr Celine Gregory-Hunt
Seconders: Cr Graeme Hoare
Outcome: Approved

Mr Phil Holt gave an update to the report.

4.4 Fulton Hogan Waste Management Report



Fulton Hogan Waste Management Report

THAT the report be received.

Decision Date: 15 Aug 2024
Mover: Cr Greg Horler
Seconders: Cr Graeme Hoare
Outcome: Approved

Mr Phil Holt gave an update to the report.

It was noted there was a need to workshop waste charges and also fish and green waste solutions.

4.5 Local Water Done Well - Letter from Min Simeon Brown



Local Water Done Well

THAT the information be received.

Decision Date: 15 Aug 2024
Mover: Cr Greg Horler
Seconders: Cr Nigel Ryan
Outcome: Approved

The Chief Executive advised Council needed to create a water services delivery plan.

5. Community

5.1 Heartlands Annual Report



Heartlands Annual Report

THAT the report be received.

Decision Date: 15 Aug 2024
Mover: Cr Greg Horler
Seconders: Cr Celine Gregory-Hunt
Outcome: Approved

Barby Joyce spoke to her report.

Cr Day acknowledged the work Barby did for the community through her role.

5.2 Chatham Islands Whanau Fit Inc



Chatham Islands Whanau Fit

THAT the Chatham Islands Council:

1. Receive the report;
2. Consider options suggested in the request.

Decision Date: 15 Aug 2024
Mover: Cr Celine Gregory-Hunt
Seconders: Cr Steve Joyce
Outcome: Approved

Colleen Clearwater spoke to the report. She explained Whanau Fit had received a grant of \$100k to build a new gym, but they were looking for a property to build it on. Cr Nigel Ryan suggested writing to the Gun Club as there was room on their property for a gym.

Whanau Fit were also hoping to apply to Rata Foundation or Lotteries for more funding for the project. Council were happy to support Whanau Fit with any applications.

5.3 Waitangi Hall



Waitangi Hall Decision

THAT the Chatham Islands Council:

1. seek clarity over the land under the Heartlands building and bring it back to Council; and
2. meet with interested parties to explain the legal advice council had received.

Decision Date: 15 Aug 2024
Mover: Cr Nigel Ryan
Seconder: Cr Celine Gregory-Hunt
Outcome: Approved

The Chief Executive explained Council would seek more clarity on the neighbouring property and where the current boundary between the Heartlands building and the corner property sits.

It was also agreed that given the legal advice outlining Council's obligations, repairing or leasing the hall was not favourable to Council and would be a liability for Council.



Waitangi Hall

Meet with interested parties to explain unfavourable legal advice.

Due Date: 26 Sept 2024
Owner: Paul Eagle

6. Regulatory

7. Emergency Management

8. Governmennt

9. Chatham Islands

9.1 Chatham Islands 30 Year Plan



30-Year Plan

THAT the verbal report be received.

Decision Date: 15 Aug 2024
Mover: Cr Greg Horler
Seconder: Cr Graeme Hoare
Outcome: Approved

Paul Eagle and Greg Pollock gave a verbal update on the 30-Year Plan.

In February 2024 Council had approved funding for a 30-Year plan from the 3 Waters Better-off funding which has now been discontinued. It connects with the City Regional Deals framework (Island Deal and CIC-CIET Review).

The purpose of the 30-Year plan was to focus on the infrastructure and land-use that the community would like to see over the next 30 years, including social, economic, and cultural infrastructure.

10. Policies and Bylaws

10.1 Review of Class 4 Gambling Venues Policy & TAB Venues Policy 2024



Review of Class 4 - Gambling Venue and Totalisator Agency Board Venue Policy

THAT the Class 4 - Gambling Venue and Totalisator Agency Board Venue Policy be approved for public consultation.

Decision Date: 15 Aug 2024
Mover: Cr Greg Horler
Second: Cr Graeme Hoare
Outcome: Approved

10.2 Review of Stock Control & Poultry, Bees & Pigs & Boundary Fencing Bylaw



Review of CIC Stock Control and Keeping of Poultry, Bees & Pigs and Boundary Fencing Bylaw 2023

THAT the Chatham Islands Council Stock Control and Keeping of Poultry, Bees & Pigs and Boundary Fencing Bylaw 2023 be approved for public consultation.

Decision Date: 15 Aug 2024
Mover: Cr Greg Horler
Second: Cr Graeme Hoare
Outcome: Approved

11. Public Excluded

11.1 Move to Public Excluded



Move to Public Excluded

THAT the meeting move to public excluded.

Decision Date: 15 Aug 2024
Mover: Cr Graeme Hoare
Second: Cr Celine Gregory-Hunt
Outcome: Approved

The meeting moved to public excluded at 10.12am and out at 10.14am.

11.3 Close the meeting

Next meeting: Council Meeting - 26 Sept 2024, 9:00 am

Signature:_____

Date:_____



3. Finance

3.1 Financial Report

Date of meeting	26 September 2024
Agenda item number	3.1
Author/s	Tanya Clifford, ECan

Purpose

To present to the Performance, Audit & Risk Committee the financial report as at 31 August 2024.

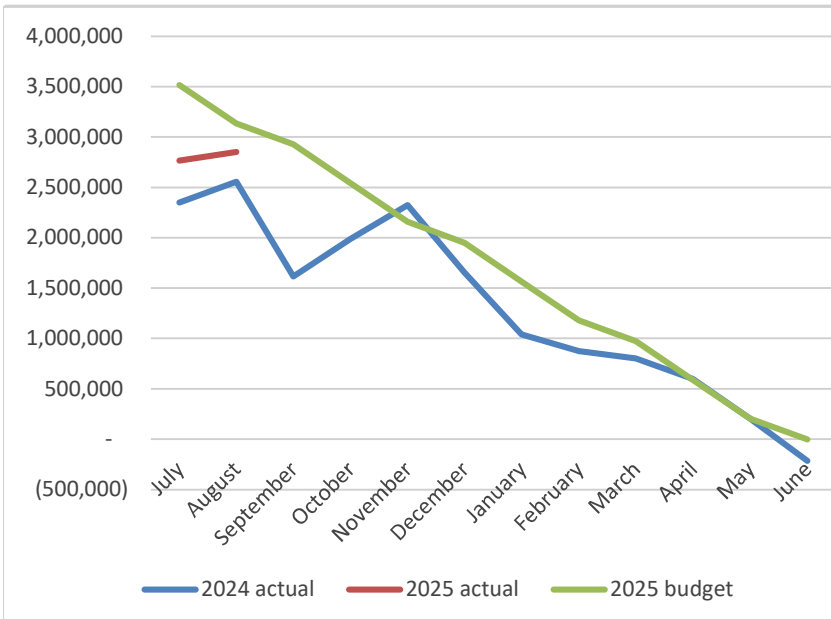
Recommendations

That the Chatham Islands Council receives the report.

Graphical Financial Information

as at 31 August 2024

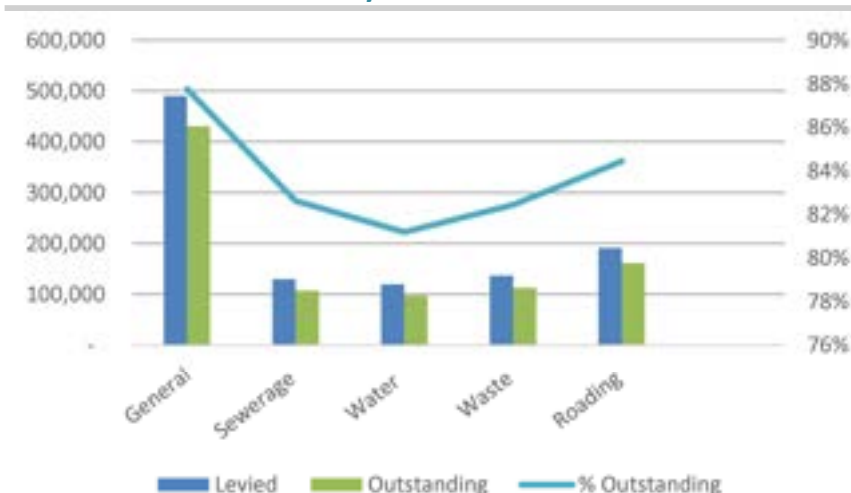
Cash



To provide greater visibility of Council's cash movements, a cash balance summary has been added. This includes cash balance trends for 2025 (actuals) - red line, 2024 (actuals) - blue line and expected movement based on the 2025 budget - green line.

The 2025 initial cash balance is below the expected balance. The August balance shows an improvement, related to the return of the ECan reserve. Currently, the cash balance remains below expectation. Therefore, Council will need to investigate options to further reduce expenditure or increase revenue or alternatively approve a more significant use of the Council's overdraft facility. Noting also, that it is likely further unexpected costs are likely to arise during the course of the year.

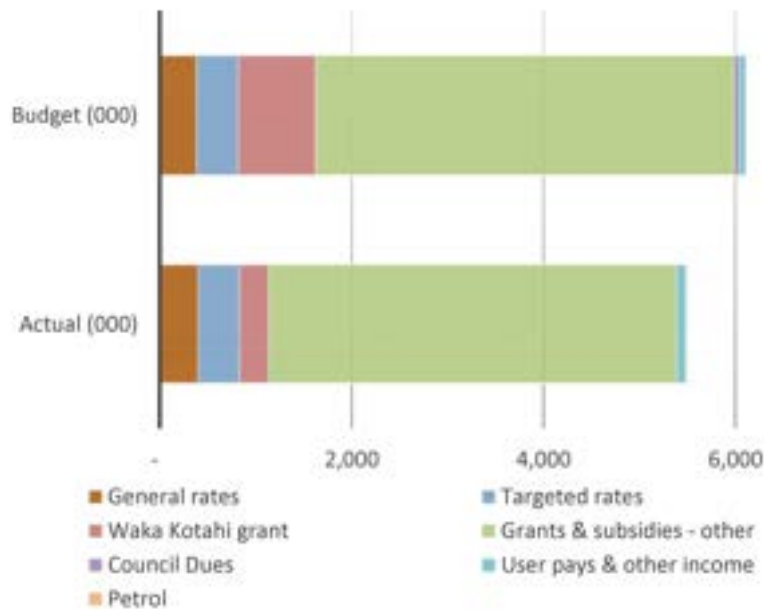
Revenue rates collectability



Council has four rate instalment dates for the 2025 financial year; with the first instalment becoming due on the 14th September 2024. The overall level of rates outstanding is currently 88%.

There is a slightly higher level of rates outstanding at the beginning of the current financial year than the previous financial year; with financial volatility within the community potentially having an impact on the ability for certain land owners to pay rates. Where this is the case, promotion of the rating remissions process could be further highlighted. Further trend analysis will become stronger as the financial year progresses.

Revenue



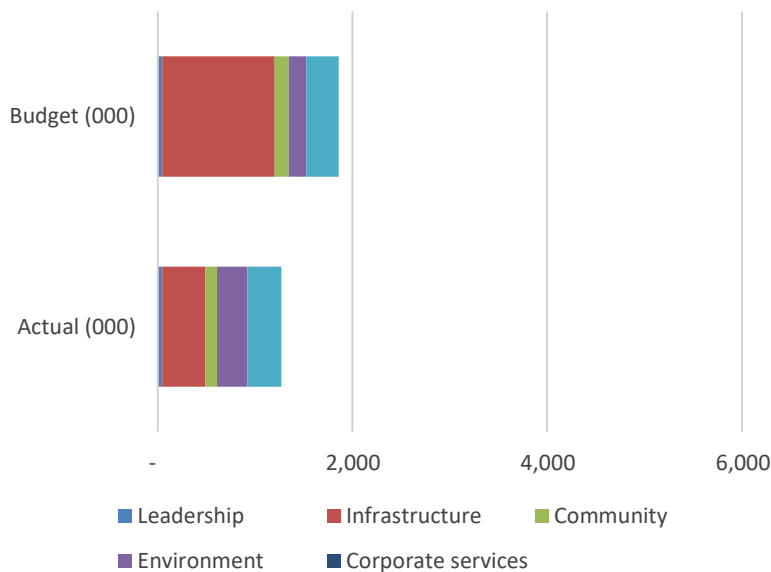
No significant items of concern related to revenue items. However, it is worth noting:

* Waka Kotahi, NZTA subsidy is driven by actual expenditure on roading works. The grant includes capital and operating expenditure.

* Full annual appropriation from the Department of Internal Affairs was received in July, to cover operational expenditure across the year.

* Historically, Council has received grant funds for projects still to be completed (e.g. the water tank project); this project has been delayed and costs remain on-going (but not budgeted in 2025). This may have future impacts on the Council's ability to manage cashflow, there is a risk cash may not be available to meet these obligations.

Operating & Capital Expenditure



No significant items of variance related to expenditure. Expenditure graph has been designed to be comparable with the revenue graph (above). As the year progresses, expenditure will increase aligning with revenue, which primarily receives funds in July.

Statement of Comprehensive Revenue and Expense

as at 30 June 2024

	Actual (000) \$000	Budget (000) \$000	Variance	Note Reference
Revenue				
General rates	398	381	17	1
Targeted rates	430	436	(6)	1
Grants & subsidies - Waka Kotahi NZTA	306	809	(503)	2
Grants & subsidies - other	4,254	4,362	(108)	2
Council Dues	-	52	(52)	4
Petrol	1	-	1	3
User pays, fees & charges and other income	101	69	32	4
Total revenue	5,491	6,109	(618)	
Expenditure				
Leadership and community partnerships	49	47	2	
Transportation, roading and coastal networks	151	312	(161)	5
Three waters - water	21	57	(36)	5
Three waters - wastewater & stormwater	8	33	(25)	5
Waste management and minimisation	65	126	(61)	5
Community development & emergency response	143	145	(2)	
- petrol	105	-	105	3
Environmental management, protection and monitoring	122	181	(59)	
Corporate services	346	332	15	
Total expenditure by activity	1,011	1,232	(222)	
Total surplus/(loss)	4,480	4,876	(396)	

Depreciation expenditure of \$2.2 million has been excluded, as the financial report focuses primarily on cash.

The 2024/25 budget cash movement for the year is considered a strong movement indicator reflecting Council's financial challenges. It is estimated Council will achieve a \$33 thousand cash loss for the year, assuming \$260 thousand in expenditure reductions are achieved and no significant other areas of expenditure increase. If this occurs, either further reductions in expenditure will be required or additional (grant) revenue secured. Council will also need to consider financing options for long-term funded works such as the water tank project, where funding has already been received, and budgeted for in the previous year, but timing delays have continued the project into 2024.

The overall impact of these movements, means Council may face further cashflow pressures in the future, and therefore a conservative approach with other expenditure is encouraged. Closing cash balance 31 August 2024 was \$2.8 million.

Variance explanations:

- 1 Rates are invoiced based on the Council approved rates strike. A minor difference has occurred, with recognition of penalty payments and repayment of outstanding rates.
- 2 Roading subsidy based on 88% of actual expenditure (operational and capital). The negative variance in revenue is matched against the negative variance with roading capital and operational expenditure. Some roading projects have been delayed. The remaining difference in other grants are primarily timing related, the budget assumes a equal allocation of grant receipts for the year (except annual appropriation which is estimated being received in July), whereas actual receipt is occurs when conditions are met and application is completed. Some uncertainty has been indicated from the Department of Internal Affairs, related to better off funding projects.
- 3 The Council has recently facilitated the supply of petrol on the island which has been separately disclosed (in revenue and expenditure) to show greater transparency. Petrol is an unbudgeted item, shipping logistic challenges have had a significant impact on the Council's ability to supply petrol to the community. There remain some timing differences in revenue and expenditure petrol transactions, but overall a small surplus is recognised.
- 4 No significant variances of note or other comments related to other income. Council dues have not being invoiced for the year.
- 5 Infrastructure projects - primarily relate to the Stantec/Fulton Hogan roading, water, wastewater and waste management contracts. Roading has been impacted with various logistical challenges, resulting in some projects being delayed, expenditure is likely to accelerate as the year progresses. Three waters work has been limited with funding restrictions, impacting levels of service Council is able to provide; lack of investment in critical asset maintenance increases the risk of asset failure. There remains a significant level of uncertainty related to how the Local Water Done Well plan will apply to Council and how the expected work will be funded.

No other significant areas of variance to note, with contract for services operating within agreed deliverables.

No significant variances of note or other comments related to other expenditure.

Capital expenditure summary	Actual \$000	Budget \$000	Variance	Note Reference
Sources of capital funding				
Subsidies and grants for capital expenditure	171	569	(398)	a
Total sources of capital funding	171	569	(398)	
Application of capital funding				
Roading works	194	625	(431)	a
Other - including community works	64	1,606	(1,541)	b
Total application of capital funding	258	2,231	(1,972)	
Movement in reserves	6,571	4,856	1,716	

Variance explanations:

- a** The grant figure relates to the Waka Kotahi budget, which is reflective of 88% of actual costs incurred. Actual expenditure behind expected budgeted levels, which are allocated assuming an equal monthly spread over the year.
- b** Other work includes: \$47k in building upgrades.

Note, budget figures are allocated on an equal monthly apportionment



4. Works & Services

4.1 Stantec Engineering Report – August 2024

Date of meeting	26 September 2024
Agenda item number	4.1
Author/s	Stantec New Zealand

Purpose

To update and inform Council about its Engineering Services contract.

Recommendations

THAT the reports be received.

Background

Members from the Stantec team will teleconference in to the meeting to give a verbal report on monthly activities.

Attachments

1. Stantec Monthly Report August 2024



CIC Engineering Services Contract: Monthly Report

Financial update – August 2024

Financial Position: Roothing

The total roading budget allocated for the 2024/25 financial year is \$5.8M. The approved budget for the subsidised Continuous Maintenance Programme is \$4.7M.

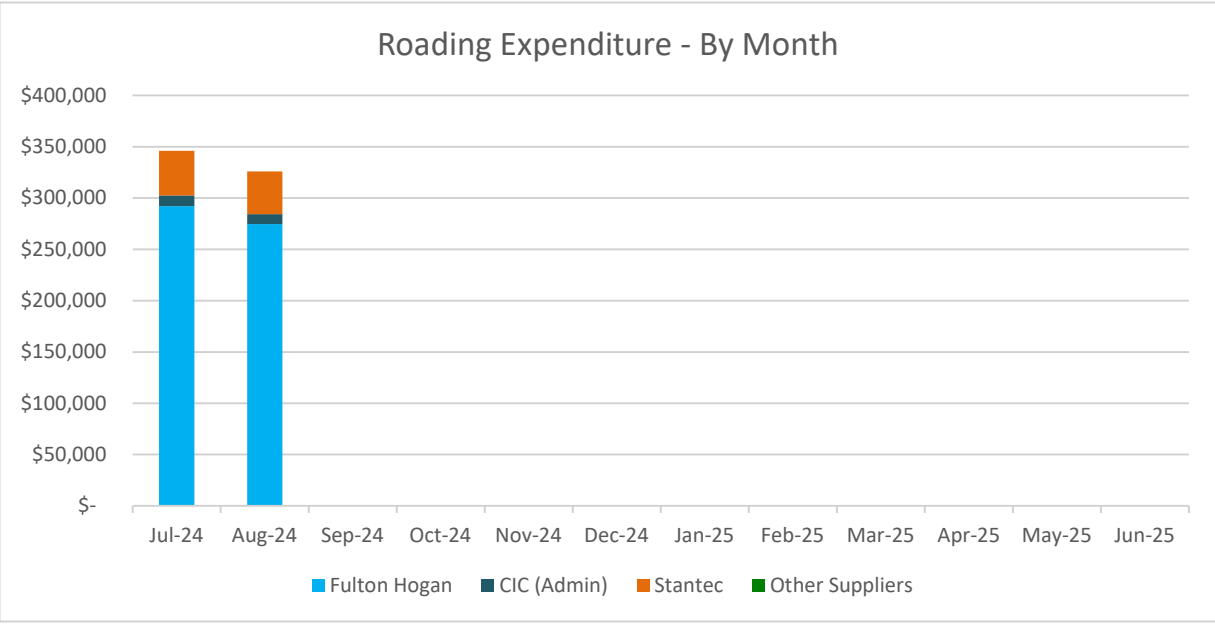
The August claim totalled \$326k.

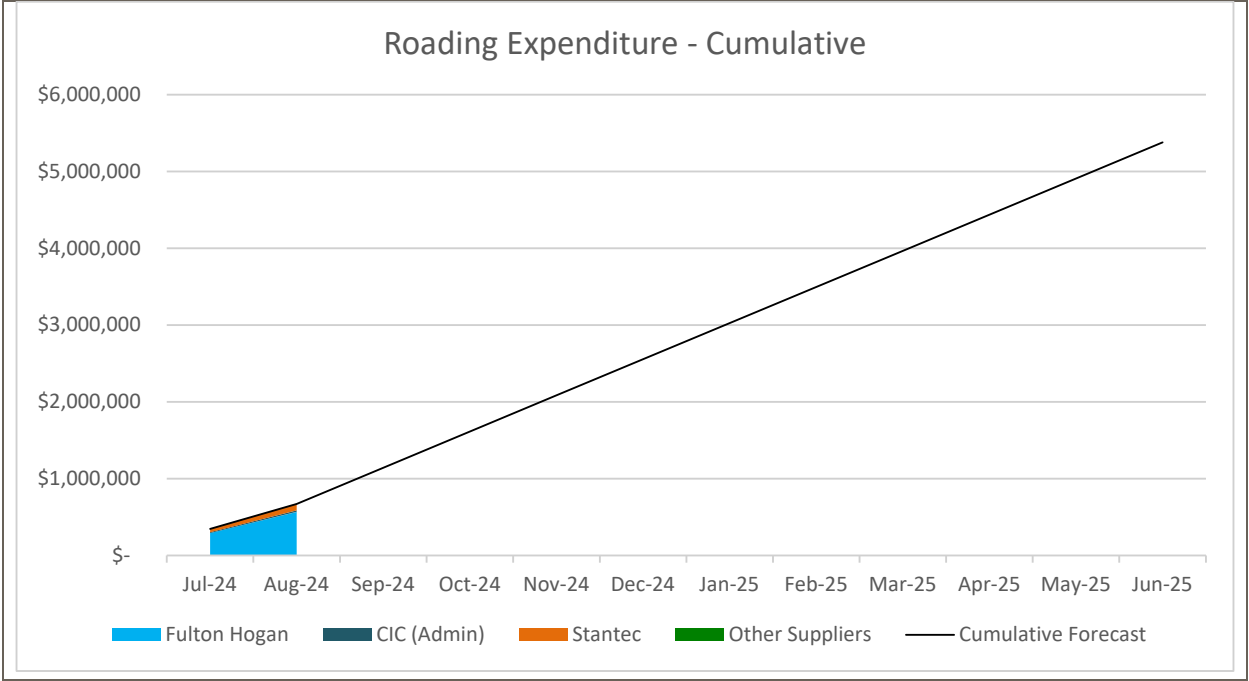
Expenditure of the Continuous Programme has used 13% of the funding allocated for 24/25 and we are 17% of the way through the financial year.

The largest roading construction cost in August was for the reestablishment of roadside swales on WW-O Road near the landfill. The largest engineering cost was for the detailed design for the replacement deck and beams for Maipito Bridge.

Expenditure Tracking of Waka Kotahi Funding

Tracking graphs for roading expenditure are presented below.







Financial Position: Water and Wastewater

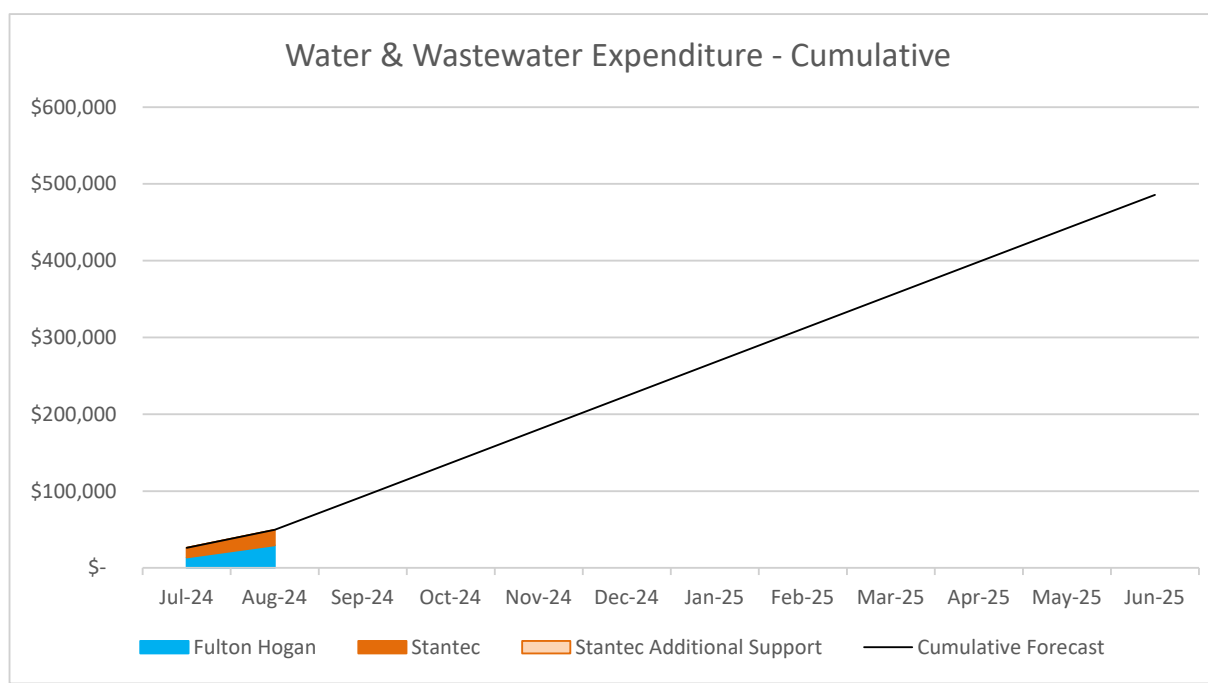
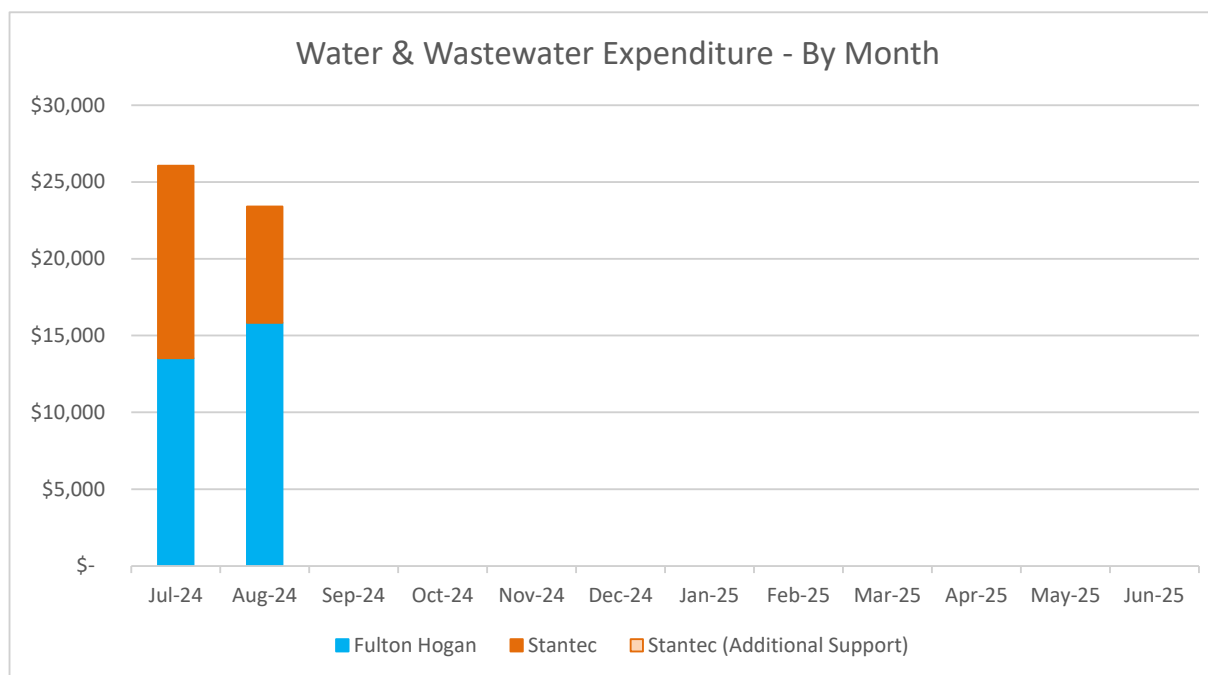
The operational expenditure for W+WW allocated in the 2024-34 LTP for 2024/25 is \$391,000.

The August claim totalled \$23k.

The main construction cost was for the replacement Chlorine Probe, and the main engineering costs were for the 30-year plan and critical works lists.

Expenditure Tracking of Water & Wastewater Funding

Tracking graphs for the W+WW expenditure are presented below.





Roading Update – August 2024

Short- & Medium-Term Roothing Forward Work Programme	
Drainage	Drainage improvements on WW – O Road below CIET to avoid repeated scouring, and to replace a failed culvert
Bridges & Structures	Goldseal protective coating reapplication to the Lower Nairn Bridge in November
Owenga Loading Facility (LCLR)	- Complete project startup phase with review of plans and programme in consultation with Hunter Civil. - Start shipping plant and structural materials to island.
Network & Asset management	- Finalise design for Maipito Bridge renewal - Populate a 30-year plan works list
Long Term Roothing Forward Work Programme	
Owenga Loading Facility (LCLR)	Begin construction of the barge loading facility at Owenga – Starting in October 2024
Bridges & Structures	Replacement of the deck and beams on the Maipito Bridge in 2025/26
Owenga / Kaingaroa MakeSafe Works	Ongoing monitoring of condition

Pavement Maintenance	
Previous Status: - Pavement conditions have been affected by significant rain - Reports of numerous soft patches and washouts - It may be necessary to remind residents that in especially inclement conditions they may need to drive with more caution, and at reduced speeds.	Updates: Confirm sections for rehabilitation following funding confirmation

Drainage Maintenance	
Previous Status: Culvert and swale performance and condition to be reassessed after rain	Updates: - Fulton Hogan have replenished the stock level of replacement culverts on Island. - The headwall improvements at Waikawa have been completed and the weight limit posting on the structure no longer applies.

Bridge & Structures Maintenance	
Previous Status: - A contractor has been engaged to re-apply the protective GoldSeal protective coating on the Nairn Bridge - Application works are scheduled for November currently	Updates: - The design calculations for the sizing of the replacement beams for Maipito have been completed - The existing steel beams will be replaced by glulam timber beams to make the structure more resilient to moisture and salt, and to reduce shipping costs



Whangamoe Bridge Replacement	
Previous Status: Contact has been made with a new representative at the Māori Land Court for legalising the new road boundaries	Updates: - Cuttriss have finished processing the cadastral survey of the new boundaries. - The boundary information has been forwarded to the MLC, and we have received advice for how to proceed - Rebecca and Nigel are not able to assist further with this - We recommend that land acquisition and disposal specialists will need to assist with the completion of the legalisation
Owenga Loading Ramp Design	
Previous Status: - Stantec hosted a meeting with Hunter Civil recently to discuss the intended programme and some design refinements - Works are scheduled to begin in Early October	Updates: - NZTA have granted the full funding we requested to complete the loading ramp structure. - We are in the process of making sure the project can be delivered within the allocated funding
Network & Asset Management	
Previous Status: - Audit New Zealand have made some enquiries about how the NLTP funding indication in June may affect the roading activity over the next three years - We are creating a 30-year plan for Roading – As roading receives significant NZTA subsidised funding, the list is much shorter than for Water & Waste, and Solid waste.	Updates: - The 2024 – 27 NLTP has been finalised, and our total funding levels are detailed in the table at the end of the Roading Update. - Updates completed to sealed pavement Forward Works Plan, unsealed FWP in progress
Kaingaroa & Owenga Wharf Repairs	
Previous Status: - Hunter Civil have submitted the payment claim for the Kaingaroa Southern Fender and decking repairs. - Some work to install tread grating on the stairs of Owenga Wharf is still to be undertaken, and will be completed in conjunction with the loading ramp construction	Updates: No Updates
Stantec Site Visits	
Previous Status: - The next Roading site Visit will be October 29th to November 1st - A structural or geotechnical Engineer will visit in October for the start-up of the Owenga Loading Ramp	Updates: No Updates
CIC catch-ups in Christchurch	
Previous Status: Nigel & Rebecca caught up with Paul and Greg in Christchurch on the 21st of May	Updates: None

NZTA Waka Kotahi Updates
Previous Status:

- NZTA Procedural and Technical Audits to happen in October
- Indicative funding levels for Footpath maintenance and renewals, and Road Safety Promotion have been released
- The % reductions on the request are significant, but the actual value of the reduction is minor and overall the continuous programme is 96% of the requested funding level.

Updates:

- The subsidised funding levels for the 2024-27 investment period have been finalised by NZTA
- The Continuous programme funding level is adequate.
- The reduction in funding in the Road Safety Promotion programme is disappointing.
- There is sufficient funding available to complete the Owenga Barge Loading Ramp
- We requested a small amount of additional local road improvement funding for some small works across the network, we had low confidence that the funding would be granted due to low national benefit. It has not been approved, but it will not measurably affect the operation of the network.
- To release the funding level expeditiously, NZTA has allocated funding uniformly across financial years within each work category – which for CIC does not match out spending profile.
- We will be able to submit a cost scope adjustment to correct for our unique spending requirements shortly.


NLTF Confirmed Funding Levels:

Activity Class Totals	24-27 NLTP Request	Approved Funding	Difference	% Diff
Pothole	\$ 11,974,000.00	\$ 11,578,000.00	\$ 396,000.00	-3%
Operate	\$ 3,138,000.00	\$ 2,955,000.00	\$ 183,000.00	-6%
Walk Cycle	\$ 36,000.00	\$ 11,000.00	\$ 25,000.00	-69%
Road to Zero	\$ 21,900.00	\$ 13,000.00	\$ 8,900.00	-41%
<u>CONTINUOUS PROGRAMME</u>	\$ 15,169,900.00	\$ 14,557,000.00	\$ 612,900.00	-4%
Owenga Loading Ramp	\$ 960,000.00	\$ 960,000.00	\$ 00.00	0%
Build Back Better	\$ 114,000.00	\$ 00.00	\$ 114,000.00	-100%
Minor Safety Interventions	\$ 64,000.00	\$ 00.00	\$ 64,000.00	-100%
Seal Extensions	\$ 350,000.00	\$ 00.00	\$ 350,000.00	-100%
<u>IMPROVEMENTS</u>	\$ 1,488,000.00	\$ 960,000.00	\$ 528,000.00	-35%

The full funding levels can be found in the table on the NZTA website [here](#)



CIC Water and Wastewater O & M – August 2024

Three Waters Funding		
Item	Current Status:	Action
General	- Critical Works List - JB to add critical spares to critical works list. PH to provide high level price for the required critical spares. - FH to send variation letter to Stantec, target end of July/ early August. - An operational expenditure of \$391,000 was allocated in the 2024-34 Long Term Plan for 2024/25. Stantec have drafted a Technical Memo for Council highlighting the anticipated budget shortfall.	JB, PH PH
Water Supply		
Project:	Current Status:	
Kaingaroa Water Supply Scheme	New Issues: - The next ship is leaving tonight, 13 August 2024, from Timaru. Expected to be regular service going forward. The boat now travels to and from Timaru every 1-2 weeks weather dependant. - New chlorine should be on the ship. PH has requested that a new batch is supplied. The expected delivery date is Monday 19 August 24. The do not drink notice remains in place due to risk of chlorate until we get a fresh chlorine supply. - Air Chatham's cannot get chlorine to the island sooner. They can only take 15L on a freighter (not often available) and 1L on a passenger plane. - JB to ask Andrew Wong to forward all communications to/from Taumata Arowai to SD, PG, PH. - JB to ask Kirsten Norquay whether chlorine generation on island would be feasible.	JB JB
	Work in Progress: - RP has diluted the chlorine supply at Kaingaroa, swapped the chlorine tanks, and installed the FAC probe. - Water samples will be taken tonight and will be used to check whether the chlorine dilution was effective. - Lake Rangitai intake extension. This will be installed when lake levels allow. PH to have a look at options, and email Stantec methodology - Ongoing operations and maintenance	PH
	Completed: - Replacement UV parts arrived on island and UV unit is now operating. Completed. RP changed the bulb which stopped the fuses blowing. The original ballast was reinstalled, and the new ballast kept as a critical spare. - SD has drafted a SWP for maintenance of the Kaingaroa water supply tanks. JB to follow up with SD.	JB
	Critical Works Updates - None	
Waitangi Water Supply Scheme	New Issues: - Six leaky water tobys and valves need replacing. JB to check this is included in the critical works list.	JB

	• Work in Progress: ○ Ongoing operations and maintenance	
	• Completed: ○ NA	
	• Critical Works Updates ○ None	
Compliance Monitoring June 2024	July Annual Water Quality Results: • Waitangi ○ No E. coli or Total Coliforms detected in raw, treated, or network samples. ○ Treated water turbidity (<0.05 NTU) was below the operational target (0.3 NTU). ○ The UVT for treated water was satisfactory at 98.2%. ▪ Protozoa compliance is being met. • Kaingaroa ○ The do not drink notice remains in place due to risk of chlorate. ○ No E. coli or Total Coliforms detected in the treated and network samples. ○ Low levels of both E.coli and Total Coliforms were detected in the raw sample, but as expected with a lake water source. ○ Treated water turbidity (0.12 NTU) was below the operational target (0.3 NTU). ○ The UVT for treated water was satisfactory on the day of sampling at 76.4%. ▪ Protozoa compliance is being met for this period. • Recycling Center Supply ○ No E. coli or Total Coliforms detected in treated sample. • Council Office Supply (not a CIC supply) ○ No E. coli or Total Coliforms detected in treated sample. The UVT was good at 98.1%.	
Wastewater		
Project:	Current Status:	
Waitangi Wastewater Scheme	• New Issues: ○ There is still stormwater ingress to the system, however, the wastewater tanks have not been overflowing. It has been wet over the last few months. ○ Inlet screen motor replacement. JB to check whether this was included in the critical works. ○ Remove the pump at the bridge (not working) and replace with repaired pump.	JB
	• Work in Progress: ○ Discharge consent review on-going (Stantec progressing). ○ Ongoing operations and maintenance	
	• Completed: ○ UV replacement parts for UV sensor have installed	
	• Critical Works Update ○ Nothing added	
Compliance Monitoring June 2024	• Waitangi Treated Wastewater Discharge July Annual Water Quality Results: All parameters were below the annual median.	



Solid Waste Update – August 2024

Landfill Operation	
Current Status. - The annual landfill survey has been completed and shows use of 1,840m³ of airspace over two years. Compaction density is low at 0.36 t/m³. It would be expected to be between 0.5 and 0.6 t/m³. It is possible that the waste tonnage estimates in the first year were too low, and it was noted in the drone photo that much of the waste pile was loosely compacted. Going forward, waste tonnages are now being measured accurately, and with placement of compacted bales in the landfill, it is expected that compaction density will increase. - Stacking of waste bales at the landfill is going well and requires less cover. - Monitoring location G2 has been identified in the field. - Stantec confirms use of coach screws for footbridge at leachate pond.	Current Status. - The annual landfill survey has been completed and shows use of 1,840m³ of airspace over two years. Compaction density is low at 0.36 t/m³. It would be expected to be between 0.5 and 0.6 t/m³. It is possible that the waste tonnage estimates in the first year were too low, and it was noted in the drone photo that much of the waste pile was loosely compacted. Going forward, waste tonnages are now being measured accurately, and with placement of compacted bales in the landfill, it is expected that compaction density will increase. - Stacking of waste bales at the landfill is going well and requires less cover. - Monitoring location G2 has been identified in the field. Stantec confirms use of coach screws for footbridge at leachate pond.
Sludge Lagoon Project	
Current Status – no change. Stantec has provided a short report on the requirements for installing an overflow to the leachate pond. This has been given to FH.	Current Status – no change. Stantec has provided a short report on the requirements for installing an overflow to the leachate pond. This has been given to FH.
Other Waste Management Matters	
Current Status. - Monthly solid waste matters meetings have been re-scheduled for 1st Wednesday of each month. - FH is to make screens to prevent spraying from the compaction chamber when baling waste. - A meeting has been arranged with MfE to discuss reporting requirements. - An additional ISO shipping container (at the MCA yard) is to be brought to Te One for the recyclables. - MfE requires waste sources to be identified in the OWLS returns. - CIC is still to consider solid waste charges, which are most important for bulk users. - Shelving has been donated for the Mitre 12 facility. - Shipping of recyclables is still likely to be a low priority whilst the shipping company catches up on handling of livestock.	Current Status. - Monthly solid waste matters meetings have been re-scheduled for 1st Wednesday of each month. - FH is to make screens to prevent spraying from the compaction chamber when baling waste. - A meeting has been arranged with MfE to discuss reporting requirements. - An additional ISO shipping container (at the MCA yard) is to be brought to Te One for the recyclables. - MfE requires waste sources to be identified in the OWLS returns. - CIC is still to consider solid waste charges, which are most important for bulk users. - Shelving has been donated for the Mitre 12 facility. - Shipping of recyclables is still likely to be a low priority whilst the shipping company catches up on handling of livestock.



4. Works & Services

4.2 Fulton Hogan Road Maintenance Report

Date of meeting	26 September 2024
Agenda item number	4.2
Author/s	Fulton Hogan Contract Manager

Purpose

To inform and update the Council on the Chatham Islands Road Maintenance programme. Attached is the August 2024 monthly reports from Fulton Hogan.

Recommendation

THAT the report be received.



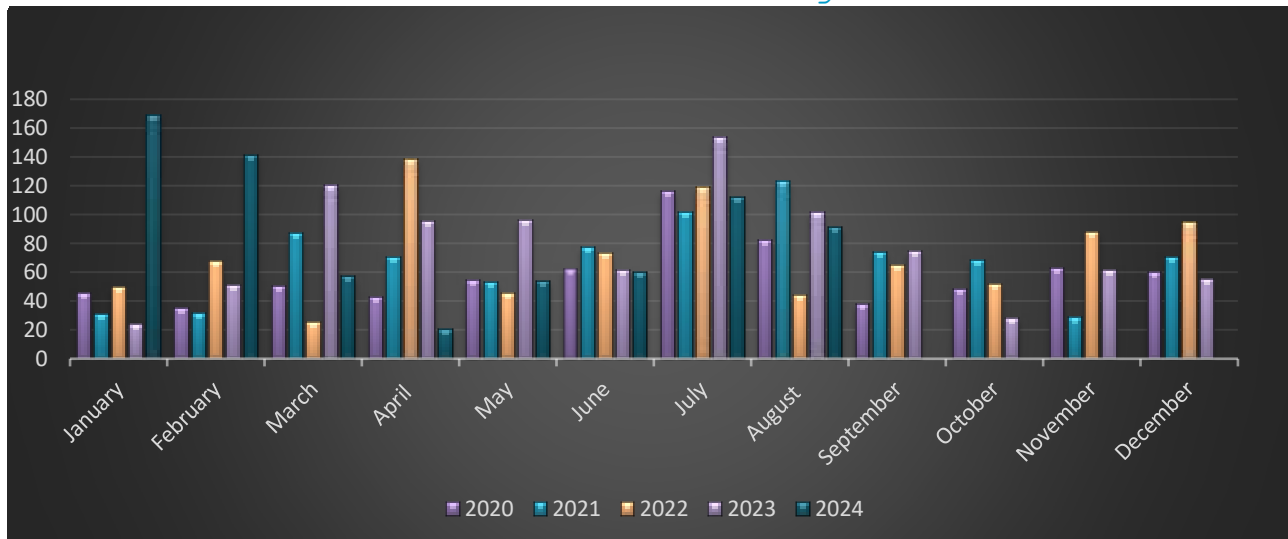
Watertabling On WW-O Road

CHATHAM ISLANDS ROAD MAINTENANCE CONTRACT MONTHLY REPORT AUGUST 2024

Work Summary
 Outline of work carried out during month
 Routine Maintenance and Operations
 Pavement Renewals
 Sealed Road Resurfacing
 Drainage Renewals
 Bridge and Structure Renewals
 Traffic Services
 Minor Improvements
 Vegetation Control
 Dayworks
 Programmed Work for following month
 Schedule of Work by Road Name
 1. Maintenance Grading
 2. Unsealed Maintenance Metaling
 Next Month's Target
 Crash Damage Report Summary
 Monthly Safety Report and Statistics
 1. Safety Engagements
 Metal Stockpiles
 CIC Owned Materials
 Signs
 Culvert Pipes
 Environmental Compliance & Feedback
 Environmental Compliance
 Stakeholder Complaints Register
 Public Relations & Community Involvement
 Innovation
 When conditions allow we will continue with the blended
 maintenance material and continue to monitor areas already
 done to gauge how they perform in the wet/dry conditions.
 Summary of Monthly Progress Claim by Work Category
 1. Miscellaneous
 2. Traffic Counting
 3. Pitt Island
 4. Wind Damage
 Photos

Work Summary

Outline of work carried out during the month.



91.5mm rainfall recorded for 1st – 31st August in the Waitangi yard.

Routine Maintenance and Operations

Another wet month which has held us up getting onto the road strengthening projects.

Maintenance grading where required to try and keep on top of the potholes.

Working our way through the list of jobs from the Road Safety Audit that was done earlier in the year.

Pavement Renewals

The site has dried out a bit, but the inclement weather means we have not been able to get back and finish these off.

Sealed Road Resurfacing

Drainage Renewals

Have done a lot of watertabling on WW-O road where water has been ponding, also opening culvert ends.

Bridge and Structure Renewals

Have installed sight rails on the Waikawa culvert and painted the rails at Whangamoe culvert.

Repairs done on the Maipito road bridge.

Traffic Services

Continued putting up the new road and bridge name blades.

Minor Improvements

Widening the corner by the CIET offices.

Vegetation Control

Not a lot of mowing done this month as grass not growing very fast and with the very wet conditions.

Dayworks

Programmed Work for following month

Complete the strengthening works on sections of North Road, if dry enough.

Complete installation of signage.

Watertabling areas where water is ponding.

Schedule of Work by Road Name

1. Maintenance Grading

- Carried out as required during the month on the following roads:

Road ID	Dispatch	Road ID	Start RP	End RP	Quantity M
TUKU ROAD	5512	111	4220	15000	9837
MAIPITO ROAD	5514	101	500	2046	1546
PORT HUTT ROAD	5515	51	0	16615	16615
AIR BASE ROAD	5520	71	0	5870	5870
NORTH ROAD	5524	21	4590	48508	43918
WHAREKAURI ROAD	5538	121	0	4829	4829
KAINGAROA ROAD	5549	126	0	5994	5994
RAPANUI ROAD	5553	81	0	1155	1155
WW-O ROAD	5556	11	11000	14500	1700
KAIWHATA ROAD	5560	31	0	1050	1050
				Total	92514m
					92.514km

2. Unsealed Maintenance Metaling

Road	Dispatch	Road ID	Start RP	End RP	Quantity m3
WW-O ROAD	5554	11	4440	20395	136
OWENGA WHARF ROAD	5555	16	40	350	32

		Totals		This Month	168	m3
				Revised Target	53000	m3
				Contract TD	53094	m3

Next Month's Target

94m3 ahead but will maintain maintenance metaling where required due to the wet conditions.

Crash Damage Report Summary

Date	Event	Action	Repaired Y/N
19/05/23	A vehicle ran over the islands and through the gardens on Page's corner.	No official report of harm or damage to road. Vehicle not healthy.	Yes Garden edging needs to be replaced.
20/05/23	A vehicle failed to take the corner at the bottom of Target Hill and rolled in the drain between George Day's and Cameron's access.	1 person was trapped and upon removal was air lifted to NZ for treatment.	Y Slight shoulder and pavement damage.
28/07/23	A vehicle went through both sets of railings on Nairn bridge and landed on the beach.	Damage not found till the next morning and made safe.	Y New post & railings installed.
12/08/23	Vehicle v's beast on North Road just past Murphy's causing extensive damage to the front end of the vehicle. Beast got up and ran away!	Vehicle moved off to the side to be recovered later.	N

Network Inspections

Month	Inspection Type	Faults Identified	Inspected By
December 2023	Day	Roadroid survey done in conjunction with a pre xmas audit of the network.	Phil
February 2024	Day	No problems found throughout the network while undertaking the summer Roadroid survey.	Tomby
March 2024	Day	Drive around the network to access and work out a 3-month program of works required.	Phil

April 2024	Day	Drive around the network. Some damage occurring due to the works on North Road.	Tomby
May 2024	Day	Drive around the network, including roadroid survey. Normal wet condition damage which will be addressed with grading and maintenance metal.	Tomby.
July 2024	Day	Drive around and check the network condition to program any maintenance works required.	Phil
August 2024	Day	Network checked during the Roadroid survey. No urgent faults found.	Tomby

Monthly Safety Report and Statistics

Nothing to report.

1. Safety Engagements

Date	Near Miss	Incident	Lost Time Injury	Plant Damage	Depot/Worksite Inspections
22/08/22	N	N	N	N	HSQES site audit carried out while crew clearing culvert ends = all ok.
12/09/22	N	N	N	N	Target Hill counterfort drains = making sure correct installation procedure being followed = all ok.
7/12/22	N	N	N	N	Reseal site inspection = all TM in place and sufficient.
29/3/23	N	N	N	N	Tiki Tiki water plant check with Kirsten.
12/05/23	N	N	N	N	Te Awainanga Bridge cleat replacements.
17/05/23	N	N	N	N	Whangamoe Bridge Replacement
16/08/23	N	N	N	N	Audit done on the workshop by Andy Allen.
19/10/23	N	N	N	N	New workshop washdown area checked while slab being poured to make sure everyone observing FH SOP's
20/12/23	N	N	N	N	Workshop inspected to see the changes made by the new mechanic = all good so far.

Metal Stockpiles

31/08/2024							
Site	AP40 Schist	AP65	AP32 Basalt	AP100 Schist	AP20	G3 Chip	G5 Chip
Waitaha Schist	3,013	0	0	1,001	0		
Waitaha Basalt	0	3,036	1,711	0	128	315	271
Paritu	1,805	0	0	1,369	0		

Stoney Crossing	0	1,976	8,458	0	2,536	311	111
Yard	0	0	0	0	0		
Ohinemama	0	0	0	0	0		
Muirsons Schist	4,000	0	0	1,672	0		
MPA Yard	0	0	0	0	0	51	230
	8,818	5,012	10,169	4,042	2,664	677	612

CIC Owned Materials

Signs

Item Description	Unit	Purchased	Used August 2024	End Measure	Comments
Signs					
CS85 North Rd	ea.			1	
CS85 Port Hutt Rd	ea.			1	
RG1	ea.			0	
RG2	ea.			0	
RM6 White	ea.			6	
RM6 Yellow	ea.			5	
RM7	ea.			16	
P66X242	ea.			7	
PW11	ea.			1	
PW11.1L	ea.			1	
PW11.1R	ea.			1	
PW12L	ea.			1	900
PW12R	ea.			1	
PW24	ea.			2	
PW25 65KM	ea.			1	
PW28	ea.			1	
PW34.1	ea.			1	900 Y
PW34.2	ea.			2	
PW37	ea.			1	900
PW49 FIRE ENGINE	ea.			2	
PWSX1	ea.			2	
RH-4	ea.			2	
PW54	ea.			2	
Marker pegs					
EMP	ea.		204	131	

Item Description	Unit	Purchased	Used August 2024	End Measure	Comments
CULVERT MARKERS	ea.			45	
WHITE RAPID MARKERS	ea.			60	
Misc. Items					
ACROW PROPS	ea.			6	
ROAD COUNTER	ea.			1	
ROUGHOMETER	ea.			1	

Culvert Pipes

ALUFLOW

Item Description	Unit	Used	Purchased	End Measure
375mm	m			5
450mm	m			0
600mm	m			0
750mm	m			6

Civilboss

225mm	m			24
300mm	m		36	54
375mm	m			54
450mm	m		11.6	23.2
525mm	m			15
600mm	m			30
700mm	m			30
800mm	m			23.2
1000mm	m			12

Builders Mix

CEMENT	T			0
GEOGRID Tensar Triax 160	Rolls			14
BIDIM CLOTH 4m x 100m	Rolls			14
BIDIM CLOTH 4m x 50m	Rolls			13

Environmental Compliance

Date	Site Inspected	Compliant Y/N	Abatement Order Issued	Corrective Action Required	Completed By

14/03/22	WW-O Rd Culvert Installation	Y	N	N	Phil
27/06/22	Stoney Crossing Quarry	Y	N	N	Phil
26/08/22	North Road Strengthening works	Y	N	N	Phil
13/10/22	Target Hill Rehab Site	Y	N	N	Phil
1/12/22	Kaingaroa Rehab Site	Y	N	N	Tomby
21/02/23	Whangamoe Bridge Replacement	Y	N	N	Tomby
18/05/23	Whangamoe Bridge Replacement	Y	N	N	Tomby
27/06/23	FH Workshop Wash Down Pad	Y	N	N	Phil

Stakeholder Complaints Register

Month	Council/ Public Complaint	Complaint	Repair Undertaken	Response Time
24/10/23	Public	Blocked culvert at the top of the Awatotara cutting.	Already know about it and it is in the programme to be replaced.	Non-Urgent
18/12/23	Public	Size of metal on the road between Matarakau and Kaingaroa seems to be very large.	Metal size has not changed. There is a lot looser material due to the dry conditions now and the grader just been over the road.	No Action Taken
18/12/23	Public	Grader has turned around on the new seal at Kaingaroa and scuffed it.	Inspected and no repairs required.	Have spoken to the grader operator.
May 24	Public	Parent from Pitt Island complained to council about state of Flowerpott-Glory Road.	Inspection and Roadroid completed. Repairs to be completed in November.	2 weeks.
July 24	Public	Road soft where strengthening work is being carried out.	Strengthening material got too wet while being placed. Site needs to dry out before work continues.	When weather allows.
July 24	Public	Numerous potholes throughout the unsealed network.	Very wet conditions graders doing the best they can.	Ongoing.
July 24	Public	Grader making roads rough causing punctures in tyre.	Roads inspected and nothing out of the ordinary found.	3 days.

Public Relations & Community Involvement

Innovation

Summary of Monthly Progress Claim by Work Category

	August-24	Separable Portion One - Roothing			
<u>Item</u>	<u>Work Category</u>	<u>Value for Month</u>	<u>Value YTD</u>	<u>Annual Budget</u>	<u>% of Annual Budget</u>
1	P&G Other	\$148,360.89	\$299,930.72	\$1,500,000.00	20%
2	Routine Maintenance and Ops	\$57,734.33	\$115,468.66	\$810,000.00	14.25%
3	Pavement Renewals	\$0	\$71,916.00	\$663,500.00	10.84%
4	Sealed Road Resurfacing	\$0	\$0	\$9,600.00	0%
5	Drainage Renewals	\$31,825.06	\$31,825.06	\$406,800.00	7.8%
6	Bridge Renewals	\$281.48	\$281.48	\$50,000.00	0.56%
7	Traffic Services	\$8,284.94	\$11,980.21	\$86,000.00	13.93%
8	Minor Improvements	\$10,069.27	\$10,069.27	\$50,000.00	20.14%
9	Vegetation Control	\$6,122.75	\$11,531.16	\$55,000.00	20.96%
11	Dayworks	\$0	\$2,480.87	\$150,000.00	1.65%
	Total	\$262,678.72	\$555,483.43	\$3,780,900.00	14.69%

Provisional Budget.

1. Miscellaneous

2. Traffic Counting

Traffic counter has been deployed on various roads over the last few weeks.

3. Pitt Island

Starting to program and source plant for the work required on Pitt once the loading ramp has been constructed at Owenga.

4. Wind Damage

No reported or visible signs of damage this month.





Watertabling WW-O Road



New Reach Mower



4. Works & Services

4.3 Fulton Hogan Water and Wastewater Operation Contract Report

Date of meeting	26 September 2024
Agenda item number	4.3
Author/s	Fulton Hogan Contracts Manager

Purpose

To inform and update the Council on the Chatham Islands Water and Wastewater Operation programme.

Recommendations

THAT the reports be received.

Background

Attached is the August 2024 Water & Wastewater report from Fulton Hogan.

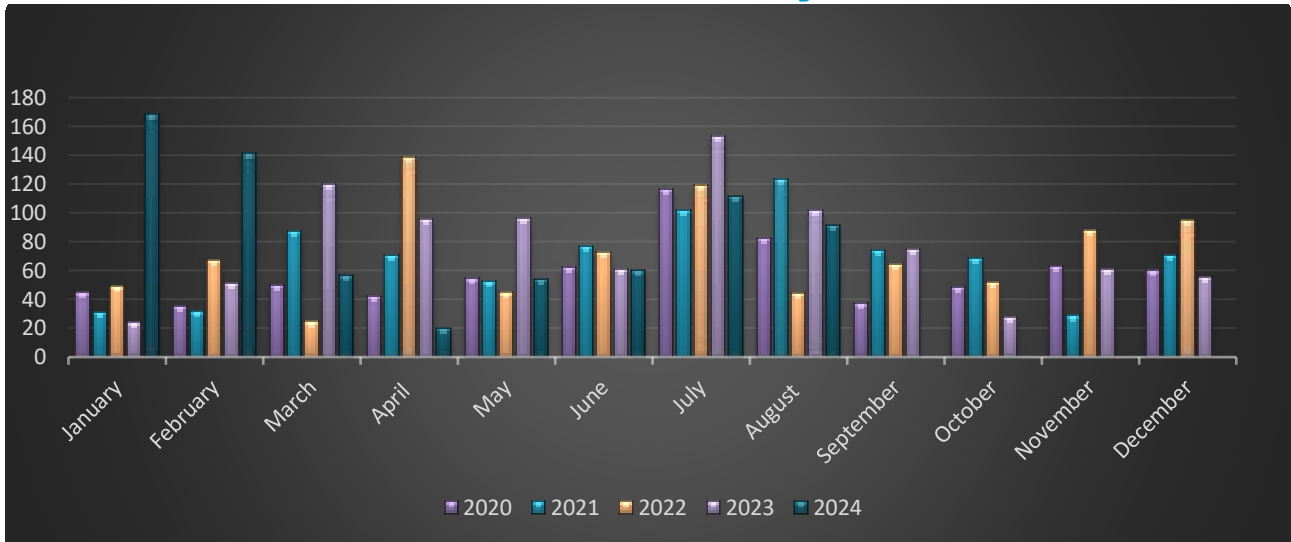


Kaingaroa Water Plant Chlorine Dosing Pump

CHATHAM ISLANDS WATER AND WASTEWATER OPERATION CONTRACT MONTHLY REPORT

Work Summary

Outline of work carried out during the month.



91.5mm rainfall recorded for 1st – 31st August in the Waitangi yard.

Water Supply Operation & Maintenance

No major issues through the month.

Water Treatment

Tiki Tiki plant = Plant has been good this month with no issues.
 Kaingaroa plant = Problem with the float switch has been sorted and plant running as it should. Chlorite levels have decreased in the network.

Wastewater Treatment Plant at Waitangi

Plant all good the past month with no issues.

Dayworks – Water

New FAC probe and data panel arrived for Kaingaroa and has been installed.

Dayworks – Wastewater

Water and Wastewater Reticulation Network

Water and Wastewater Treatment Plant: Monitoring

No issues this past month.

Chatham Islands Monthly Report

Kaingaroa Lake Monitoring Post = lake level is still very high preventing us from installing the new intake filter. Looking at options to install new intake while level is high.

Summary of Monthly Progress Claim by Work Category

	August 24	Separable Portion Two - Water and Wastewater			
Item	Work Category	Value for Month	Value YTD	Annual Budget	% of Annual Budget
13	Preliminary and General	\$3,771.08	\$8,056.53	0	0%
14	Water Supply Ops and Maint	\$922.32	\$1,844.64	0	0%
15	Water Treatment	\$2,947.89	\$5,895.78	0	0%
16	WWTP Waitangi	\$922.32	\$1,844.64	0	0%
17	Dayworks - Water	\$5,651.13	\$8,863.33	0	0%
18	Dayworks - Wastewater	\$0	\$50.40	0	0%
19	Water and Wastewater Reticulation	\$0	\$0		
20	Treatment Plant Monitoring	\$1,188.52	\$2,377.04	0	0%
	Total	\$15,403.26	\$28,932.36	\$0	0%

No Provisional/Annual budget through yet.

Programmed Work for Following Month

Repairing broken, leaking valves and meters where & when budget allows.

Water Meter Report

Readings to be done in September.

Irrigation Dosing

Evaporation process has almost been non-existent with all the wet weather lately but no excessive runoff from the irrigation fields evident.

Quality Assurance

New stock of Chlorine has arrived on the island.

Site Safety Report

Date	Near Miss	Incident	Lost Time Injury	Plant Damage	Depot/Worksite Inspections

Chatham Islands Monthly Report

23/05/23	N	N	N	N	Lake Rangitai pump shed new motor installation.
23/08/23	N	N	N	N	WWWT Plant check once service had been completed.
19/03/24	N	N	N	N	Water & WWWT plant checks after services.

Environmental Non Compliance

Monthly Stocktake of Supplies

General Supplies Stockpile – Month Ending August 2024

	Stock Purchased	Stock End of Previous Month	Stock Used	Stock Remaining End of Month
Salt		225 Bags	15	210bags
Chlorine	80lts	60lts	40L	100lts

PHOTOS



Raw Water From Lake Rangitai Entering Storage Tank At The
Kaingaroa Water Plant



Treated Water Entering Storage Tank At Kaingaroa



4. Works & Services

4.4 Fulton Hogan Waste Management Operation Contract Report

Date of meeting	26 September 2024
Agenda item number	4.4
Author/s	Asheesh Chand – Fulton Hogan Divisional Manager, Maintenance

Purpose

To inform and update the Council on the Chatham Islands Waste Management Operation programme.

Recommendations

THAT the reports be received.

Background

Attached to this report is the August 2024 Waste Management report from Fulton Hogan.



Mitre 12

CHATHAM ISLANDS WASTE MANAGEMENT CONTRACT MONTHLY REPORT AUGUST 2024

Introduction
 Te One Transfer Station
 Owenga Landfill
 Appendix 1

Introduction

This report provides a summary of waste management activities through the month of August 2024.

Staff

- Arlette on leave – 22nd August to 5th September

Te One Transfer Station

The rain, wind and a tease of snow. Winter really packed a punch towards the end of the month, forcing sporadic closures through the month. There is always something to do here at The Transfer Station so where we were unable to operate safely outside due to weather, we continued to sort recycle, clean work areas, and do much needed maintenance on plant machinery.



Safety improvement - Rikard and Andy from the FH workshop, have fabricated a new safety door for the ERL Press compactor machine. This door creates a barrier stopping loose debris from coming out of the strapping gaps when pressing and baling the general waste. The door has Perspex plastic making for easy viewing when the bale is full and an easier washdown. There is a gap at the starting end of the baler, this section we bale cardboard first so that small solid bits won't get lodged in the spaces where the straps are fed through. We are awaiting a second door for the other side.

Plant issues:

The little front end loader, "Bumble Bee" was out of action for a good week and some, due to a major puncture in one of the front tyres. A replacement was ordered and while we waited for that to arrive we actioned with the support of our Waitangi crew the use of the Hiab and operators to assist with a two trip bin lift out to Owenga landfill to clear the full bins from Te One. Our operator was at the other end ready to empty the skips and reload them to bring back to Te One. This helped to ensure that we had available bin space back at Te One to receive the incoming waste for the week ahead, limiting the need to have to ground drop onsite at Te One and reload for processing and transporting out to Owenga landfill later. During this down time, we chose to temporarily load and weigh the squishy truck with the end of day takings of general waste and bale clean dry cardboard instead, as we had no means to take the finished bale of general waste away from the main MRF building.

Mitre 12:

Waitangi Store donated 2 awesome display shelves for our Mitre 12 rooms. We have since made good use of them in the book and toy room and the other in the clothing area. The beauty of living on this island is that our community are just that and we are lucky enough to have the super Aunties and Mum who come when time is spare and volunteer to have a quick tidy up where needed. We appreciate their support as we all help each other to enjoy the space provided.

We have also redirected a good amount of Cardboard banana boxes. Uses included packing for moving off Island, Fisherman making and storing bait, and the larger cardboard items used for preparing garden beds for the coming spring season. Another great example of being resourceful.

Kaingaroa Transfer Station:

Kaingaroa intake has been regular and manageable. We are working with our Waitangi crew to re organise another bin lift when they are full.

Owenga Landfill

Works are continuing conditioning and levelling the main cell. We have had a large amount of rain over the month, this does allow for new waste to be easily track rolled into the existing waste limiting the use of a secondary cover material. It is vital that we continue to track roll and compact down the existing waste as much as possible. The treatment plant continues to work well, and we have successfully relocated 3 water testing sites G2, G2a and G2b. These are in the opposite paddock to the landfill. We have installed the white reflector pegs or EMPs to mark the location as the original pegs may have been damaged by the elements or animals. Ecan and Stantec have been notified so that they are able to carry out their testing processes.



The waste records are included as Appendix 1 of this report.

Appendix 1

Te One Waste Record

Owenga Waste Record

Te One	Quarter 3- 2024			
	July	Aug	Sept	Total
Residential	24.155	19.76		43.915
Commercial	0.98	1.34		2.32
Construction	0.23	0.05		0.28
	25.37	21.15	0	46.52

Te One - Breakdown	Aug-24
General solid waste	8.875
Glass	0.49
Cardboard	0.42
Plastic 1,2,5	3.875
Tin	0.045
Aluminium	3.945
Woody Waste	3.5
Scrap Metal	0
Tyres	0
Rope	0
Batteries	0
Oil containers	0
Gas cannisters	0
Paint	0
Total amount	21.15

Owenga	Aug-24
Residential	12.34
Commercial	0
Construction	0
Sppecial	0
Total Amount	12.34

Owenga - Breakdown	Aug-24
General Solid Waste	9.57
Woody Waste	2.77
Foam	0
Glass	0
Soil	0
Total Amount	12.34
Glass cover	0
Soil Cover	0
Total Cover	0



5. Community Services

5.1 Chatham Islands Emergency Services Hub

Date of meeting	26 September 2024
Agenda item number	5.1
Author/s	Paul Eagle, Chief Executive

PURPOSE

Update elected members on the Chatham Islands Emergency Services hub project. Outline the changes to the project structure for the development of a business case.

RECOMMENDATIONS

That:

1. Rau Paenga Limited, the Government's specialist infrastructure delivery agency, will now lead the development of a business case on behalf of the Chatham Islands Council.
2. Rau Paenga Limited, will deliver the business case by early 2025, funded by Council.

BACKGROUND

In 2013, Council purchased the property on Waitangi Tuku Road, known as "the MPA yard" for the purpose of establishing an "emergency services depot". The condition of the Council's current works depot and potential funding options for a new facility were highlighted at the 23 February 2023 Council meeting. Council was notified at its 8 June 2023 meeting that Government funding for the project was withdrawn. A Council reserve fund of \$300,000.00 was identified, and Council approved the development of a design and feasibility report at its 20 July 2023 meeting, noting that \$100,000.00 should be allowed for. Apollo Projects were approved to progress the project to a design and feasibility report.

The site will see the co-location of critical emergency and public services on-Island, ensuring better use of resources, enhanced coordination of services and strengthen our resilience with emergencies and resolve issues with lifeline services such as fuel.

After months of work, almost every Government agency with an on-Island presence has been supportive to co-locate, and they now form the majority of tenants. The shared approach will provide a hub for central, local, and private sector partners.

Her Worship the Mayor and the Chief Executive met with several Crown Ministers in February and May 2024. They were supportive of a concept that brought together agency facilities and **Changes to project management structure**

A risk assessment was undertaken post the meetings with Crown Ministers and officials. Significant risks and issues were identified by council officers:

- Lack of in-house project management expertise
- Procurement policy gaps
- Stakeholder engagement significant
- Crown fiscal spending constrained
- Funding options remain uncertain

These were deemed to be high, making the project untenable in an environment which is complex and challenging.

At the same time, almost every Government agency with an on-Island presence has been supportive to co-locate. In August 2024, the Government made changes to the infrastructure system, providing a formal mandate for Rau Paenga Limited to act as the Crown's delivery agency on behalf of agencies with low infrastructure delivery capability.

Acknowledging the current climate, Council needs a different approach to ensure we are well prepared to respond to the significant risks and issues identified. Rau Paenga will now develop a business case, at a cost to council. Additional costs will be known once this has been completed.

The Chief Executive met with Rau Paenga's Chief Executive John O'Hagan and Director Programme Delivery, Greg Wilson, to discuss the scope of works envisaged for the project. With the majority of tenants now being Government agencies, support from Hon Shane Jones, Minister for Regional Development and Hon Chris Bishop, Minister for Infrastructure, the project was approved by the Board of Rau Paenga. All other Ministers responsible for the agencies present on-Island have also provided their support.

Rau Paenga Limited

Rau Paenga Limited is a Crown-owned company with an independent Board, operating like a commercially focused project management company. The company has demonstrated expertise in delivering almost \$1bn of vertical and horizontal infrastructure projects in central Christchurch.

The company is tasked by the Government with supporting and delivering infrastructure around New Zealand for other Government agencies, particularly those that don't routinely build things. It would not normally include projects from local government.

Rau Paenga has a team of skilled project leadership resources that are supported by the in-house Project Support Office, which offers a range of services to enable

successful project delivery, including benefit impact assessments, risk and issues management, schedule management, project and programme reporting, and contract management (legal and commercial).

A Letter of Intent was signed by the Chief Executives of both entities progress the project with the intent of signing a delivery agreement once funding is secured.

Collette Devlin Perrott is the lead from Rau Paenga, with Lizzy Pearson and Peter Matthews as additional internal resources. Collette will present to elected members at the meeting.

involved Council and private sector tenants – including potential funders.

Changes to project management structure

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- Lack of in-house project management expertise
- Procurement policy gaps
- Stakeholder engagement significant
- Crown fiscal spending constrained
- Funding options remain uncertain

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6. Regulatory

6.1 Activity report from ECAN, Environment Canterbury

Date of meeting	26 September 2024
Agenda item number	6.1
Author	Paul Eagle, Chief Executive

Purpose:

Update elected members on the services being performed by ECAN, Environment Canterbury, for Quarter 4 of the 2023/24 financial year of the Chatham Islands Council contract.

A verbal update will be provided on the proposed changes to the contract for 2024/25.

Recommendations:

That the Chatham Islands Council receive the report.

Background:

The following report are for your information only.

Q4 report - Environment Canterbury Work Programme with Chatham Islands Council
2023 - 2024
**To be read in conjunction with agreed work programme

Portfolio	Chatham Island Council Level of Service	Chatham Islands Council Measure	Work Programme Service Provided	Result Q4	Result Q3	Result Q2	Result Q1	Commentary Q4/Year End
Navigation Safety	Enable safe navigation for vessels in the coastal area	Manage navigation safety in accordance with leading practice ----- Ensure Owenga wharf is available for safe and efficient movement of people, stock, and goods	Risk Assessment and management					This work is on-going
			Navigation Safety Bylaws, HM Directions, and supporting documents					This work is on-going
			Port and Harbour Marine Safety Code (PHMSC)					Port & Harbour Marine Safety Code Self Assessment has been completed and submitted to the Code Panel.
			SMS maintenance and administration					Updated Navigation Safety Operating Requirements 2024-2025 loaded to webpage. Ongoing SMS administration.
			General navigation safety support and advice					Provided ongoing advice on navigation support
BioSecurity	Work in partnership with the community to protect the Islands from environmental and economic damage from pest species	Prevent incursions and establishment of new terrestrial pest species ---- Monitor for invasive marine pests that are present in mainland New Zealand or are likely to arrive from other destinations ----	Border Control					With the boat being drydocked, there has been very little work in this space this quarter. We have also been working with CISL to ensure that biosecurity procedures are in place for any freight sitting on the NZ side waiting to be shipped and ensuring that the boat doesn't pose a risk when it sails to the Island in July. An enquiry by an individual to bring goats across to the Chathams has been addressed. Marine surveillance work was undertaken in June to check the known site for Sabella. This was part of a joint response with MPI and nothing was found. This site has now been clear for 2 years so the joint programme will cease, however Ecan will continue to undertake annual diving at the site.
				Low incidence pest surveillance and control				
		Work in partnership with others including imi, iwi and Department of Conservation to undertake pest management as an integral part of enhancing biodiversity ---- Ensure landowners, occupiers and other residents are aware of and follow pest management practices, including the requirements that recognised pest species are not to be introduced, sold, propagated or distributed	Communication and Community Engagement					

Q4 report - Environment Canterbury Work Programme with Chatham Islands Council
2023 - 2024
**To be read in conjunction with agreed work programme

Portfolio	Chatham Island Council Level of Service	Chatham Islands Council Measure	Work Programme Service Provided	Result Q4	Result Q3	Result Q2	Result Q1	Commentary Q4/Year End
		Work in partnership with others including imi, iwi and Department of Conservation to undertake pest management as an integral part of enhancing biodiversity ---- Reduce animal and plant pest populations in identified sites and/ or geographic areas to minimise impacts on primary industry, human health and indigenous biodiversity ---- Maintain biosecurity of internal borders between Chatham Island, Pitt Island, and mainland New Zealand or are likely to arrive from other destinations	Community initiatives investigated, planned and carried out					Meeting with DOC to ensure that bait stations are laid on Pitt to ensure we prevent the establishment of rats on Pitt Island. Also planning underway to enable the rat detector dog to go across to check likely sites on Pitt Island. While the feral animal control programme has been led by MPI, Ecan staff are contributing and assisting with this work.
CDEM	Provide information and advisory services to enable people to understand risks and make informed decisions and enable emergency management as required	Ensure residents feel prepared and know what to do in an emergency ---- Ensure residents are aware of emergency management procedures ---- Ensure the Emergency Management Operations Centre can respond in the event of an emergency, including deployment of staff and volunteers, availability of emergency management equipment, control facilities, and communication systems	Work Programme Development					While we are providing service to the Chatham Islands it is being delivered in a month by month fashion rather than as part of a year long programme. There is a good understanding of what needs to be delivered but timing for this is not locked down.
			Training & Exercises					The training programme for 2023/24 was delivered.
			Policy & Planning support					No Readiness support was requested. Response support to the fuel crisis has been provided both remotely and on-island. We are prepared to provide further support should this issue occur again.
			Welfare & Civil Defence Centre					Limited support requested
			Community Resilience					Limited support requested
Marine Oil Spill Response & Readiness	Provide information and advisory services to enable people to understand risks and make informed decisions and enable emergency management as required	Maintain current marine oil spill response preparedness and response capability, which is compliant with the Maritime Transport Act 1994	Compliance					Awaiting sub-delegation from Maritime NZ to approve Tier 1 operator marine oil spill contingency plans. Will also require site audits.
			Readiness					This work is on-going

Q4 report - Environment Canterbury Work Programme with Chatham Islands Council
2023 - 2024
**To be read in conjunction with agreed work programme

Portfolio	Chatham Island Council Level of Service	Chatham Islands Council Measure	Work Programme Service Provided	Result Q4	Result Q3	Result Q2	Result Q1	Commentary Q4/Year End
Resource Management (Environmental Monitoring)	Monitor and provide accurate and timely water quality and quantity data, for use by the community and decision makers	Sample and analyse water quality and quantity	Air Quality, Soil Quality, Contaminated sites and hazardous substances	N/A	N/A			Agreement with CIC that monitoring in these areas is currently not required.
		----	Groundwater resource evaluation and monitoring	N/A	N/A			Initial scoping carried out and proposing to initiate in 2024/25 year following contract approval from CIC.
		----	Hydrology and climate stations					Operated all year effectively, although final maintenance/calibration trip not carried out due to island fuel crisis.
		Ensure water quality and hydrology data is available to the public	Water quality					Website maintained active displaying current data all year, and data also presented to workshop with CIC, Imi and Iwi in November 2023.
Compliance Monitoring & Enforcement	Ensure the efficient and effective delivery of consenting and compliance services to achieve the sustainable management of natural resources and provision of compliant community services ---- Provide efficient and effective waste minimisation activities and services	Respond in a timely manner to breaches of the Resource Management Act 1991 and breaches of resource consent conditions, including initiation of investigations when required ---- Ensure all landfill activities, facilities and services comply with resource consent conditions, landfill management plans (developed in partnership with imi and iwi), and appropriate legislative requirements	Biennial Compliance Audit					Next audit due in Feb/March 2025
			Consent Monitoring					Targeted compliance monitoring has been ad hoc as requested. There has been no compliance monitoring during this reporting period.
			CME Strategy	N/A	N/A	N/A	N/A	
			HAIL Sites	N/A	N/A	N/A	N/A	
Resource Management Planning	Partner with imi, iwi and engage with the community to consult on amendments to the regulatory framework (giving effect to central government's Essential Freshwater package, achieving Te Mana o te Wai)	Notify changes to the resource management document providing for imi, iwi and community feedback when giving effect to Central Government's Essential Freshwater package across the region.	Changes to Chatham Islands Council Act					Work has begun on the development of a 30 year Plan for the Chatham Islands. This work is being led by a consultant with input from Environment Canterbury. The development of this Plan will identify whether there is a need to make changes to the Act.
			Development and administration of Freshwater Farm Plans-and compliance with National Policy Statement					A submission has been prepared on changes to the Resource Management Act in regards to giving effect to Te Mana o Te Wai, and the identification of SNAs. Work on the development of Freshwater Farm Plans is currently on hold because of changes in Central Government direction.

Q4 report - Environment Canterbury Work Programme with Chatham Islands Council
2023 - 2024
**To be read in conjunction with agreed work programme

Portfolio	Chatham Island Council Level of Service	Chatham Islands Council Measure	Work Programme Service Provided	Result Q4	Result Q3	Result Q2	Result Q1	Commentary Q4/Year End
Communications	Ensure Council decision-making is informed by community participation	Various Annual Survey components	Communications BAU					This month has required a lot of extra comms support with the fuel and water situation affecting the community.
			E-newsletter					The monthly e-newsletter has been delivered each month on time.
			Website Maintenance					Completed as required.
			Annual Report Annual Plan Long-Term Plan					The Long-Term Plan 2024-34 has been adopted by Council on 27 June.
Corporate Services	N/A - Over-arching Support to Council	N/A	People & Capability					Advice and guidance has been provided when requested by the Chief Executive and/or Operations Manager.
			Governance Services					Steering group meeting frequency has moved to quarterly. Agendas are prepared ahead of the meetings.
			Health, Safety & Wellbeing	N/A	N/A			No work has been undertaken this quarter relating to health, safety & wellbeing .
			Payroll					Payroll has been processed fortnightly and on time as required.
Financial Services	N/A - Over-arching support to Council	N/A	Annual Report Annual Plan Long-Term Plan					Audited Long-Term Plan 2024-34 adopted by Council post consultation on 27 June 2024. All deliverables and reporting timeframes were met, including compliance with legislative and reporting requirements. Marked as " not achieved " as the service agreement requires an unqualified opinion be issued for the Long-Term Plan. Audit NZ issued an adverse opinion related to future funding certainty and ability to achieve reductions in expenditure, along with ongoing legislative non-compliance issues, particularly related to compliance with water regulations. Preparation for the Annual Report 2023/24 are underway. Annual Report 2022/23 adopted by Council within statutory reporting deadlines, unmodified opinion issued.
			Financial Reporting					All internal financial reporting documents including reports to Council, the Performance Audit and Risk Committee and the Department of Internal Affairs have been completed and provided to Council based on agreed templates and delivery timeframes. In Q2, new financial reports were provided to Council/DIA & PARC for feedback, these reports have been integrated into the reporting suite to Council and replaced previous versions. Minor adjustments have occurred based on user feedback and other review.
			Financial Management support for CE					Financial updates provided to the CE and Corporate Services manager on request.
			Financial & Business Partner					Financial updates provided for each steering group meeting. Other reports provided as required.



6. Regulatory

6.2 Subdivision Application - A Fraser

Date of meeting	26 September 2024
Agenda item number	6.2
Author/s	Paul Whyte, BECA

Purpose

To consider application CIC/2024/002 to subdivide Lot 9 DP 68352 (contained in Record of Title WM46C/462) into three fee simple allotments (Lots 1-3) and two “erosion parcels” at 1028 Waitangi Wharf-Owenga Road, Chatham Islands.

Recommendations

Subdivision Consent (CIC/2024/002)

(i) That pursuant to Section 95A-G of the RMA the application does not require public notification or limited notification.

(ii) That pursuant to sections 104, 104B and 108 of the RMA Council grants consent: To subdivide Lot 9 DP 68352 (Record of Title WM46C/462) into proposed Lots 1 -3 and two erosion parcels subject to the following conditions:

1. The proposed activity must be undertaken in general accordance with the information and plans provided with the resource consent application received by the Council.
2. All easements shown shall be duly granted and reserved.
3. Pursuant to 221 of the Resource Management Act 1991 a consent notice shall be imposed on the record of title for Lots 1 and 2 advising as follows: -
All future earthworks and building development on Lots 1 and 2 shall be consistent with a geotechnical report prepared by a suitably qualified geotechnical engineer that is to be provided at the time of the development on the site.
4. Accessways
 - a. Access to the formed road for Proposed Lots 1 and 2 shall be located beside the shared boundary between Lots 1 and 2. For the removal of doubt, this is:
 - i. At the northeast corner of Lot 1, and
 - ii. At the northwest corner of Lot 2.

- b) The design and construction of the accessways to Lots 1 and 2 shall be in general accordance with Council's standard drawing 005 (attached).**
- c) That any accessway to new Lots 1 and 2 shall have side slopes battered at a maximum gradient of 1 in 3 (33%) or as agreed by the Council Engineer prior to construction.**
- d) Any culvert crossings and inlet / outlet structure to be constructed for each lot must adhere to Council's standard drawings for rural accessways, with culvert pipe size and length to be agreed with the Council Engineer prior to construction. Culvert construction shall be in general accordance with Council's standard drawings 004 and 005 (attached).**
- e) The existing access to Lot 3 shall be retained in its current location.**

Advice Note: Parcels shown as "erosion" on the subdivision plan shall be part of the riverbed.

Resource Management Report for Chatham Islands Council CIC/2024/002

Applicant:	Aali Fraser
Application:	To subdivide Lot 9 DP 68352 (contained in Record of Title WM46C/462) into three fee simple allotments (Lots 1-3) and two “erosion parcels”.
Site Description:	1028 Waitangi Wharf, Owenga Road, Chatham Islands.
Zoning:	Rural Zone of the Chatham Islands Resource Management Document (CIRMD).
Type of Activity:	Subdivision Consent – Restricted Discretionary Activity

1. Introduction

This report is prepared by Paul Whyte, Senior Associate-Planning of Beca Ltd for the Chatham Islands Council (the Council). The report reviews the application for resource consent and addresses the relevant information and issues raised. It should be emphasised that any conclusions reached, or recommendations made in this report are not binding on the Council.

2. The Application

It is proposed to subdivide Lot 9 DP 68352 into three fee simple allotments and two “erosion parcels”. The site is located at 1028 Waitangi Wharf- Owenga Road, Chatham Islands. The application site has a total of 20.2000 hectares and is accessed via Waitangi- Owenga Road. Waitangi township is approximately 16km south of the site. The site is approximately 16km to the edge of the Te Whanga Lagoon (to the north). The overall site is shown in Figure 1 and the plan of subdivision in Figure 2.



Figure 1: Overall location of site (Source: Google Maps modified)



Figure 2: Plan of subdivision

The area of the lots is shown in Table 1.

Lot #	Net area
1	3.849 ha
2	6.609 ha
3	9.438 ha
Erosion Parcel	1082 m ²
Erosion Parcel	228 m ²

Table 1- Proposed Allotments

Lot 3 contains an existing dwelling while Lots 2 and 3 are potentially available for residential use in the future.

In respect of the erosion parcels the applicant advises that the “*two remaining lots are a consequence of erosion and therefore movement of the Te Awainanga Riverbank from its originally surveyed position in 1914 and will become riverbed on deposit of the survey plan and no titles issue for these parcels. They become a part of the hydro layer and essentially transfer to the Crown as riverbed or land covered by water*”.

The applicant notes that the south boundary of the site is defined as the bank of the Te Awainanga River and was originally surveyed in 1914. As part of this application the bank of the river has been re-surveyed which found the location of the bank has changed over time and is outside the bounds of

what could be considered a “better survey fix”. The nature of the movement of the bank is considered to be “slow and imperceptible” and therefore meets the definition of “erosion” (as per LINZ guidelines). Accordingly, the areas of land that have disappeared as a consequence of erosion, are shown as erosion parcels and upon deposit of the survey plan, these parcels essentially become riverbed. In this respect it is noted that the Te Awainanga River is in a separate “parcel” and is effectively riverbed.

The formation of this road does not align with the legal formation in places, and accordingly a proposed right of way easement extends from the formation of the physical road to the subject allotments as shown on Figure 2.

The applicant notes that the National Environmental Standard for Assessing and Managing Contaminants in Soils to Protect Human Health (NES-CS) under clause 6 has been met and that the site does not require further investigation to enable subdivision under clause 8(4) of that standard. There are also no activities listed on the Hazardous Activities and Industries List (HAIL) that are being currently carried out on the site.

A request for further information (RFI) was issued by Council on 29th August 2024 in respect of the application site, erosion parcels, legal/formed road, access, services, and record of titles. The applicant responded on 4 September 2024, and these responses have been incorporated into this report.

3. Resource Consent Required

The site is located in the Rural Zone of the CIRMD.

In the CIRMD, the proposal is a restricted discretionary activity as per Rule 5.3.4.12(i) given that Lots 1-3 are of sufficient area to contain a suitable building platform and dispose of effluent and are more than 100m from the MHWS. Accordingly, sections 104 and 104C of the RMA are particularly relevant. It is noted that the erosion parcels will become riverbed.

4. Notification/Non-Notification

I have reviewed sections 95 and 95A – 95G of the RMA Act and am satisfied that the proposal does not require public notification pursuant to these sections. In particular, I note that:

- The Consent Holder has not requested public notification (section 95A(3)(a));
- Public notification is not required under section 95A (section 95A(3)(b));
- The application does not include a proposal to exchange reserve land (section 95A(3)(c));
- Notification of the application is not required by a rule or national environmental standard (sections 95A(5)(a) and 95A(8)(a));
- The application will not have adverse effects that are more than minor (section 95A(8)(b)); and
- There are no special circumstances that would warrant public notification (section 95A(9));

In respect of limited notification, the effects are considered to be less than minor in terms of Section 95E of the Act and as such there are no affected parties.

5. Assessment of Application

In terms of effects, Rule 5.3.4.12 (i) of the CIRMD the matters of discretion are listed and set out below and commented upon. Regard has also been had to the applicant’s assessment contained in the AEE.

(a) the imposition of development contributions as provided for in Section 4.13

Council's traffic engineer has advised that the existing crossing to Lot 3 is satisfactory but that new crossings in accordance with Council standards are required for Lots 1 and 2. An appropriate condition for this matter is recommended.

(b) The design and layout of subdivisions

Lots 1-3 are of a regular shape and layout and have sufficient area for a building platform and disposal of on-site sewage.

(c) Protection of features such as rural amenity, outstanding landscapes, heritage items, significant indigenous vegetation and habitats and imi/iwi values

Generally, I consider the area of Lots 1-3 will maintain the amenity of the Rural Zone and will be able to be used for rural purposes. The existing rural amenity which comprises dispersed buildings, and the dominance of open developed and undeveloped farmland is unlikely to change significantly.

The site is not identified as containing any significant natural areas or heritage items or areas of significance for Imi/Iwi that could be adversely affected by the proposal.

(d) Creation of esplanade reserves/strips

While Lot 1 is less than 4 hectares and adjoins the Te Awainanga River and therefore potentially subject to the setting aside of an esplanade reserve under 4.12.3 of the CIRMD it is not considered appropriate to require such a reserve, given its isolated nature and lack of connectivity with other reserves, the lack of public use, and the river is not identified as a priority area in Section 4.7 of the CIRMD.

(e) Transfer or amalgamation of parcels of land, whether they are adjoining or not in accordance with Section 220(2) of the Act.

Transfer or amalgamation of parcels is not proposed with the subdivision.

(f) The siting of buildings

There is an existing dwelling on Lot 3 while in respect of Lots 1 and 2 no dwelling is proposed at present, but it appears that the relevant bulk and location controls are easily able to be met given the area of the lots.

(g) The filling and compaction of the land and earthworks

It is understood that no earthworks are proposed at the time of this subdivision consent application. Future earthworks are likely to be limited to those required for any future development and access. Council has imposed as a condition of consent on previous applications the requirement for a geotechnical report to be provided at the time of any future development and it is consistent that a similar condition be imposed on this application. This should ensure potential adverse effects are appropriately managed.

(h) The provision of services including access, water supply, power supply, telephone, stormwater and sewage disposal, The New Zealand Fire Service Firefighting water supplies Code of Practice SNZ PAS 4509:2008 must be used as a guide regarding firefighting access water supply and access

As discussed above, Lot 3 is already serviced. Should any new dwelling be built on proposed Lots

1 and 2 in future, these will be provided with water supply and stormwater and sewage disposal in accordance with Council requirements and the New Zealand Fire Service Firefighting water supplies Code of Practice SNZ PAS 4509:2008.

In terms of vehicular access this is addressed above.

i) The provision to be made for the protection of land or any part thereof or of any land not forming part of the subdivision against, erosion, subsidence, slippage or inundation from any source.

As indicated above the nature of the erosion on site is defined as “slow and imperceptible” and as such does not appear a significant issue. It is also understood the bank of the Te Awainanga River adjoining the property boundary is elevated above the water course and buildings and structures are able to be located a distance from the river if required. As such section 106 of the RMA is satisfied.

(j) The vesting of beds of lakes and rivers (Section 237A of the Act)

This is not relevant to this application as an esplanade reserve is not involved.

Overall, I consider that the adverse effects of the application on the environment are less than minor while there will be positive effects in terms of providing for potential additional housing on Chatham Island while still retaining productive capacity. Conditions are proposed which the applicant has agreed to.

In terms of the objectives and policies of the CIRMD the most relevant chapters are the Subdivision and Rural Zone Chapters. The subdivision provisions are considered to be met because the proposed lots are appropriate for subsequent uses; adverse effects do not arise in terms of natural features or heritage items or natural hazards and services are not affected (Refer Chapter 4.12).

In terms of the Rural Zone provisions (Chapter 5.3) the proposal will provide for the wellbeing of the community while ensuring a sustainable resource base for future generations. The openness and character of the Rural Zone will generally be maintained, and amenity values protected (Policy 5.3.3.1), notwithstanding that the subdivision will potentially result in further housing on what are reasonably large allotments.

6. Conclusion

Overall, in terms of Section 104(1)(a) any effects of the proposal on the environment are less than minor and the proposal is consistent with the objectives and policies of the CIRMD in respect of Section 104(1)(b). T. The application is in accordance with Part 2 of the RMA in that the application will enable social and economic well-being for the community without compromising the environment. Accordingly, the resource consent can be granted subject to conditions.

7. Recommendation

Subdivision Consent (CIC/2024/002)

- (i) That pursuant to Section 95A-G of the RMA the application does not require public notification or limited notification.
- (ii) That pursuant to sections 104,104B and108 of the RMA Council grants consent:

To subdivide Lot 9 DP 68352 (Record of Title WM46C/462) into proposed Lots 1 -3 and two erosion parcels subject to the following conditions:

1. The proposed activity must be undertaken in general accordance with the information and

plans provided with the resource consent application received by the Council.

2. All easements shown shall be duly granted and reserved.
3. Pursuant to 221 of the Resource Management Act 1991 a consent notice shall be imposed on the record of title for Lots 1 and 2 advising as follows: -

All future earthworks and building development on Lots 1 and 2 shall be consistent with a geotechnical report prepared by a suitably qualified geotechnical engineer that is to be provided at the time of the development on the site.

4. Accessways

- a) Access to the formed road for Proposed Lots 1 and 2 shall be located beside the shared boundary between Lots 1 and 2. For the removal of doubt, this is:

- i) At the northeast corner of Lot 1, and
- ii) At the northwest corner of Lot 2.

- b) The design and construction of the accessways to Lots 1 and 2 shall be in general accordance with Council's standard drawing 005 (attached).

- c) That any accessway to new Lots 1 and 2 shall have side slopes battered at a maximum gradient of 1 in 3 (33%) or as agreed by the Council Engineer prior to construction.

- d) Any culvert crossings and inlet / outlet structure to be constructed for each lot must adhere to Council's standard drawings for rural accessways, with culvert pipe size and length to be agreed with the Council Engineer prior to construction. Culvert construction shall be in general accordance with Council's standard drawings 004 and 005 (attached).

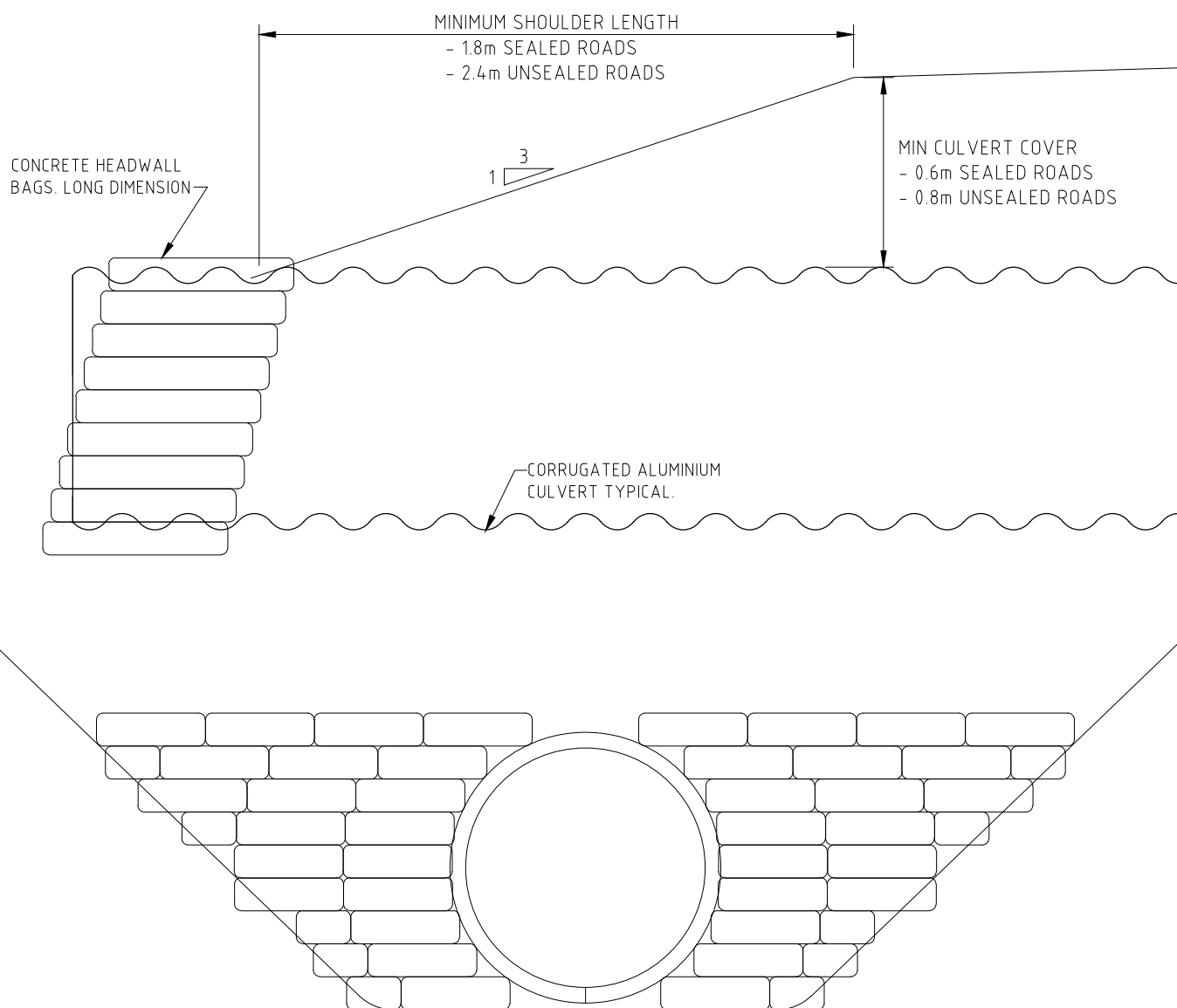
- e) The existing access to Lot 3 shall be retained in its current location.

Advice Note: Parcels shown as "erosion" on the subdivision plan shall be part of the riverbed.



Paul Whyte

11 September 2024

DO NOT SCALE - IF IN DOUBT, ASK
 ORIGINAL SIZE A4


CONCRETE BAG HEADWALL CULVERT END TREATMENT

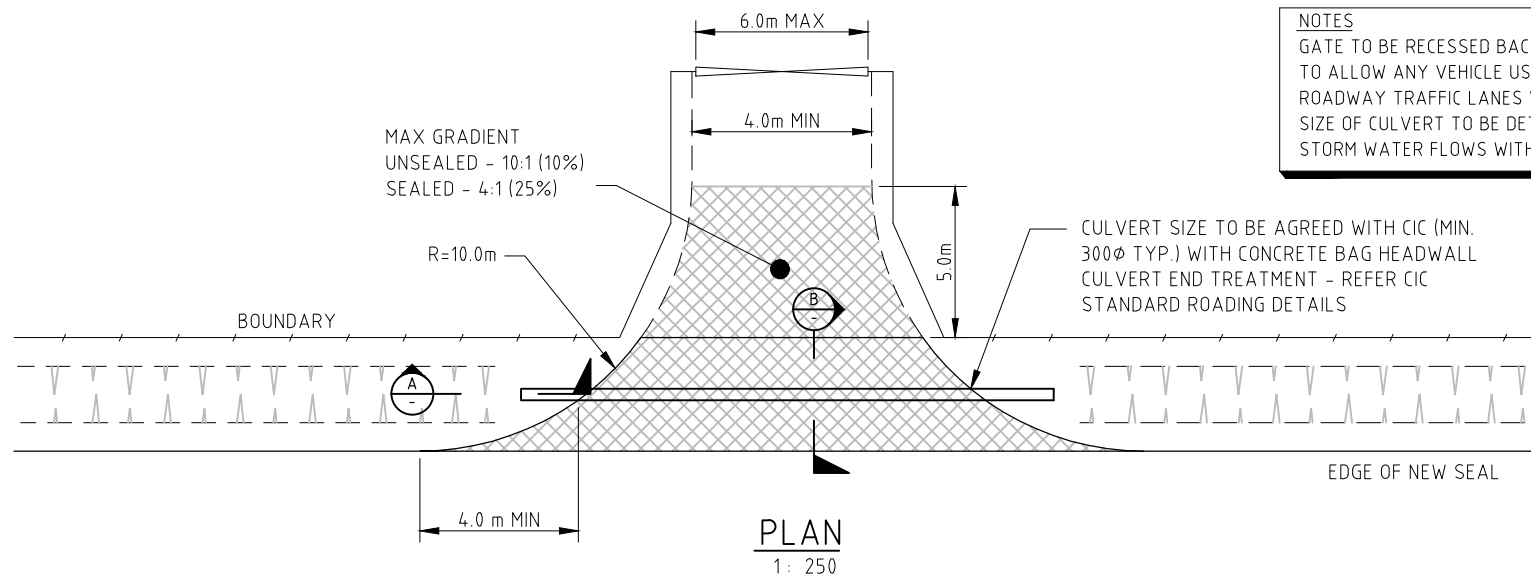
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THE DETAILS ILLUSTRATED ON THIS SHEET ARE BELIEVED TO BE CORRECT AT THE TIME OF PRINTING. PRACTITIONERS SHOULD APPLY, AND RELY UPON, THEIR OWN SKILL AND JUDGEMENT WHILE APPLYING THESE DETAILS. ANY DEVIATION FROM THE DETAILS ILLUSTRATED THAT HAVE BEEN USED IN CONSTRUCTION DRAWINGS SHALL BE HIGHLIGHTED BY THE CONSULTANT TO CHATHAM ISLANDS COUNCIL.

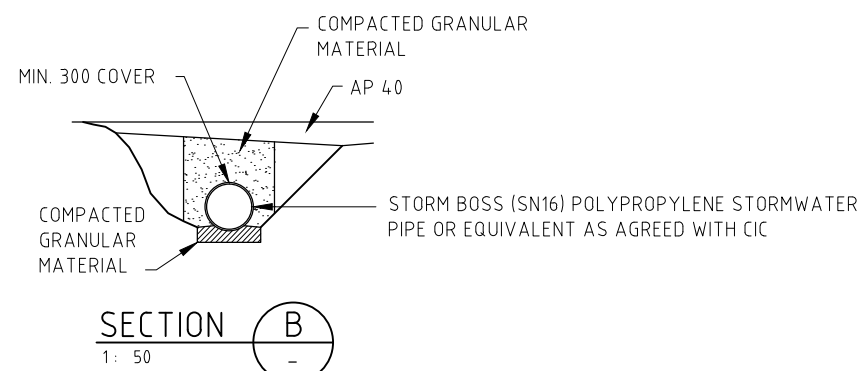
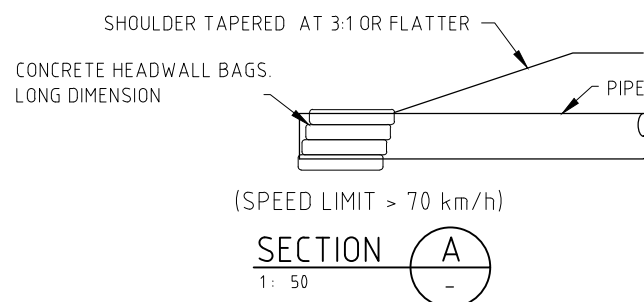
SCALES : 1:20			CHATHAM ISLANDS COUNCIL STANDARD ROADING DETAILS CULVERT END TREATMENTS CONCRETE BAG HEADWALL OPTION	 chatham islands council	Status Stamp FOR CONSTRUCTION		
	INIT	DATE			Date Stamp 3/08/2015		
DESIGNED	NL	3/14			Drawing No.	Sheet No. 004	Rev. A
DRAWN	NL	8/15					
CHECKED	SB	8/15					
APPROVED	NL	8/15					

DO NOT SCALE - IF IN DOUBT, ASK

ORIGINAL SIZE A4

**NOTES**

GATE TO BE RECESSED BACK FROM ROADWAY SUFFICIENT DISTANCE TO ALLOW ANY VEHICLE USING THE DRIVEWAY TO STOP CLEAR OF THE ROADWAY TRAFFIC LANES WHILE THE GATE IS OPENED OR CLOSED
SIZE OF CULVERT TO BE DETERMINED BASED ON EXPECTED STORM WATER FLOWS WITHIN SWALE.



THE DETAILS ILLUSTRATED ON THIS SHEET ARE BELIEVED TO BE CORRECT AT THE TIME OF PRINTING. PRACTITIONERS SHOULD APPLY, AND RELY UPON, THEIR OWN SKILL AND JUDGEMENT WHILE APPLYING THESE DETAILS. ANY DEVIATION FROM THE DETAILS ILLUSTRATED THAT HAVE BEEN USED IN CONSTRUCTION DRAWINGS SHALL BE HIGHLIGHTED BY THE CONSULTANT TO CHATHAM ISLANDS COUNCIL.

				SCALES : AS SHOWN			CHATHAM ISLANDS COUNCIL STANDARD ROADING DETAILS	 chatham islands council	Status Stamp FOR CONSTRUCTION			
					INIT	DATE			Date Stamp 1/03/2020	Drawing No.	Sheet No. 005	Re A
				DESIGNED	TP	09/04						
				DRAWN	MH	07/19						
A	FOR CONSTRUCTION		03/20	NL	CHECKED	SB	07/19		RURAL / URBAN ACCESS NO KERB			
REV	REVISIONS		DATE	INITIAL	APPROVED	NL	07/19					



6. Regulatory

6.3 Subdivision Application - CIC/2024/003 - Kaingaroa Station

Date of meeting	26 September 2024
Agenda item number	6.3
Author/s	Paul Whyte, BECA

Purpose

To consider application CIC/2024/003

Recommendations

Recommendation to follow

Background

This report is a placeholder.

Once all information has been received it will be circulated to all members.



6. Regulatory

6.4 Subdivision Application - CIC/2024/004 - Cannister Farming

Date of meeting	26 September 2024
Agenda item number	6.4
Author/s	Paul Whyte, BECA

Purpose

To consider application CIC/2024/004

Recommendations

Recommendation to follow

Background

This report is a placeholder.

Once all information has been received it will be circulated to all members.



6. Regulatory

6.5 Subdivision Application - CIC/2024/004 - Henga Lodge

Date of meeting	26 September 2024
Agenda item number	6.5
Author/s	Paul Whyte, BECA

Purpose

To consider application CIC/2024/005

Recommendations

Recommendation to follow

Background

This report is a placeholder.

Once all information has been received it will be circulated to all members.



6. Regulatory

6.6 Subdivision Application - CIC/2024/006 - T Page Farm

Date of meeting	26 September 2024
Agenda item number	6.6
Author/s	Paul Whyte, BECA

Purpose

To consider application CIC/2024/006

Recommendations

Recommendation to follow

Background

This report is a placeholder.

Once all information has been received it will be circulated to all members.



6. Regulatory

6.7 Subdivision Application - CIC/2024/007 - Kevan Clarke & Carey Rohloff

Date of meeting	26 September 2024
Agenda item number	6.7
Author/s	Paul Whyte, BECA

Purpose

To consider application CIC/2024/007 to

Recommendations

Recommendation to follow

Background

This report is a placeholder.

Once all information has been received it will be circulated to all members.



6. Regulatory

6.8 Subdivision Application - CIC/2024/008 - Quintin & Tessa Horler

Date of meeting	26 September 2024
Agenda item number	6.8
Author/s	Paul Whyte, BECA

Purpose

To consider application CIC/2024/008 to

Recommendations

Recommendation to follow

Background

This item is a placeholder.

Once all information has been received it will be circulated to all members.



10. Policies & Bylaws

10.1 Review of Class 4 – Gambling Venue and Totalisator Agency Board Venue Policy

Date of meeting	26 September 2024
Agenda item number	10.1
Author/s	Colette Peni, Operations Manager

Purpose

Decision paper to approve the Chatham Islands Council Class 4-Gambling Venue and Totalisator Agency Board Venue Policy.

Recommendations

THAT the Chatham Islands Council:

- 1. Considers the recommended changes from NPHS to -**
 - (a) Include prohibiting the relocation of Class 4 venues; and**
 - (b) updating the Draft Policy to state the Council uses a sinking lid approach to TAB venues.**
- 2. Approving the Draft Class 4 – Gambling and Totalisator Agency Board Venue Policy.**

Background

The Class 4 – Gambling and Totalisator Agency Board Venue Policy was approved for public consultation on 15 August 2024. Submissions on the Policy were open from Monday 19 August 2024 and closed on Monday 16 September 2024.

During this period two submissions were received –

1. National Health Service (NPHS)
2. PGF Services

A summary of the submissions received is attached to this report.

Both the NPHS and PGF Services supported the draft policy however NPHS noted in their submission that while the Statement of Proposal had stated that a sinking lid would apply to TAB venues, the Draft Policy did not and recommended that Council uses a sinking lid approach to TAB venues.

NPHS recommended that Council strengthen the policy by prohibiting relocation on an existing Class 4 venue.

Attachments

- 1. Summary of submissions**
- 2. Submission – National Public Health Service (NPHS)**
- 3. Submission – PGF Services**

Submission Summary - Class 4 Gambling Venue and Totalisator Board Venue Policy

Submitter	Support / Oppose	Summary	Wish to be Heard
National Public Health Service Te Waipounamu	Support	NPHS Te Waipounamu support the proposal to implement a sinking lid' approach for Class 4 gambling and TAB venue gambling. NPHS recommends that Council strengthens the policy by prohibiting the relocation of Class 4 venues. NPHS note that while the Statement of Proposal states that a sinking lid will apply to TAB venues, the Draft Policy did not and they encourage Council to update the Draft Policy to state the Council uses a sinking lid approach to TAB venues.	No
PGF Services (Problem Gambling Foundation)	Support	PGF Services fully support Council's intent to minimise gambling harm by implementing a sinking lid policy for Class 4 gambling and TAB venues. PGF commends Council for showing leadership in this area. A sinking lid - with no relocation or venue merger provisions - is the best public health approach available to councils who wish to prevent and minimise gambling harm in their community. PGF also supports the submission made by the National Public Health Service (Te Waipounamu).	No

13 September 2024

Chatham Islands Council
 13 Waitangi Tuku Road
 Chatham Islands
 8016

Tēnā koutou

Submission on the Class 4 Gambling Venue and Totalisator Board Venue Policy

1. Thank you for the opportunity to submit on your council's Class 4 Gambling Venue and Totalisator Board Venue Policy. This submission has been compiled by the National Public Health Service (NPHS) Te Waipounamu region, Health New Zealand – Te Whatu Ora. NPHS Te Waipounamu covers the South Island and the Chatham Islands.
2. NPHS recognises its responsibilities to improve, promote and protect the health of people and communities of Aotearoa New Zealand under the Pae Ora (Healthy Futures) Act 2022 and the Health Act 1956.
3. Pae Ora requires the health sector to protect and promote healthy communities and health equity across different population groups by working together with multiple sectors to address the determinants of health.
4. NPHS is focused on the achievement of equitable health outcomes. We use the Ministry of Health's definition of equity:

In Aotearoa New Zealand people have differences in health that are not only avoidable, but unfair and unjust. Equity recognises different people with different levels of advantage require different approaches and resources to get equitable health outcomes.¹

5. This submission sets out matters of interest and concern to NPHS Te Waipounamu, and our recommendations are based on evidence about public health and equity.

¹ Ministry of Health – Manatū Hauora (2024, July 2). Achieving equity. <https://www.health.govt.nz/about-ministry/what-we-do/achieving-equity>

General Comments

6. We welcome the opportunity to comment on your Class 4 Gambling Venue and Totalisator Board Venue Policy.
7. Health and wellbeing are influenced by a wide range of factors beyond the health sector. Health and wellbeing outcomes are dependent on the collective and organised efforts of society, including local government and businesses.
8. NPHS Te Waipounamu supports the proposal to implement a 'sinking lid' approach for Class 4 gambling and TAB venue gambling.

Gambling harm

9. Gambling can lead to health, social, and economic harms for individuals, families and communities.² Research about the burden of gambling harm in New Zealand has identified six main areas of gambling harm³:
 - decreased health (both morbidity and mortality),
 - emotional/psychological distress,
 - financial harm,
 - reduced performance at work or education,
 - relationship disruption/conflict/breakdown and
 - criminal activity, including theft from family members, businesses and communities.
10. Harmful gambling typically presents with other health issues such as higher levels of alcohol consumption, smoking and other-drug use.⁴ Problem gambling behaviour also has substantial links to mental health problems with problem gamblers reporting higher rates of depression and anxiety.^{5,6}

² Central Queensland University & Auckland University of Technology. (2017). *Measuring the burden of gambling harm in New Zealand*. Wellington, NZ.: Ministry of Health.

³ Central Queensland University & Auckland University of Technology. (2017). *Measuring the burden of gambling harm in New Zealand*. Wellington, NZ.: Ministry of Health.

⁴ Central Queensland University & Auckland University of Technology. (2017). *Measuring the burden of gambling harm in New Zealand*. Wellington, NZ.: Ministry of Health.

⁵ Abbott, M., Bellringer, M., Garrett, N., & Mundy-Mcpherson, S. (2014). *New Zealand 2012 National Gambling Study: Gambling harm and problem gambling*. Report number 2. Auckland: Auckland University of Technology, Gambling and Addictions Research Centre

⁶ SHORE. (2008). *Assessment of the Social Impacts of Gambling in New Zealand*. Auckland: Ministry of Health. Accessed from [http://www.shore.ac.nz/projects/Gambling_impacts_Final % 2010_02_09.pdf](http://www.shore.ac.nz/projects/Gambling_impacts_Final%2010_02_09.pdf)

11. The risks and prevalence of harmful gambling are inequitably distributed, with Māori, Pacific peoples and young people more likely to experience harmful gambling.⁷ Māori are 2.88 times more likely to be moderate risk or problem gamblers compared with non-Māori.¹⁰ We note that 68.6% of the population in Chatham Islands identify as Māori.⁸
12. We also note that people living on the Chatham Islands face significant cost of living challenges and the availability and use of pokies may place additional financial strain on households.
13. Furthermore, we are aware that access to services for people living on the Chatham Islands who are experiencing gambling harm is limited.
14. Therefore, we support public policy that contributes to the prevention and minimisation of gambling harm to support positive health and equity outcomes for Chatham Islanders.

Harm from Class 4 gambling

15. Over \$1 billion dollars was lost on Class 4 gambling (pokies in pubs, clubs and TABs) in Aotearoa New Zealand (including the Chatham Islands) in 2022/23 financial year.
16. Pokies are the most frequently cited form of gambling that causes harm, as cited by both gamblers and family/affected others in Aotearoa New Zealand.⁹
17. Pokies are particularly harmful because they are a continuous form of gambling that means that winnings can immediately be “reinvested”. Research indicates that the rapid speed of play on pokies relative to other forms of gambling and other behavioural cues can lead to persistent gambling even in the face of losses.¹⁰ Research also suggests that continuous play on gaming machines increases the risk of problem gambling.¹¹
18. In Aotearoa New Zealand, Class 4 venues are disproportionately located in areas of economic deprivation, with around 50% located in deprivation deciles of eight to ten. We note that Chatham Islands is deprivation decile 8 (where decile 1 represents the least deprived areas and decile 10 represents the most deprived areas).¹² This means

⁷ Ministry of Health. (2022). *Strategy to Prevent and Minimise Gambling Harm 2022/23 to 2024/25*. Wellington: Ministry of Health.

⁸ Statistics New Zealand. (2024). 2023 Census national and subnational usually resident population counts and dwelling counts. Accessed from: <https://www.stats.govt.nz/information-releases/2023-census-population-counts-by-ethnic-group-age-and-maori-descent-and-dwelling-counts/>

⁹ Malatest International. 2021. Final Report: Gambling Harm Needs Assessment. Wellington, NZ: Ministry of Health.

¹⁰ Dixon MJ, Stange M, Larche CJ, Graydon C, Fugelsang JA, Harrigan KA. (2018). Dark Flow, Depression and Multiline Slot Machine Play. *Journal of Gambling Studies*. 34(1):73-84.

¹¹ Abbott, M., Bellringer, M., Garrett, N., & Mundy-McPherson, S. (2014). *New Zealand 2012 National Gambling Study: Gambling harm and problem gambling*. Report number 2. Auckland University of Technology, Gambling and Addictions Research Centre.

¹² EHINZ. (2024). Socioeconomic deprivation profile. Accessed from: <https://www.ehinz.ac.nz/indicators/population-vulnerability/socioeconomic-deprivation-profile/>

deprivation in the Chatham Islands is considered “medium high”, and research shows that people living in more deprived areas are at greater risk of problem gambling.¹³

19. Proceeds from gambling contribute to funding the community sector. However, a significant portion of these proceeds come from individuals and communities who are harmed by gambling.¹⁴ There is also evidence that there is a strong redistributive effect from more deprived communities to less deprived communities when examining the origin of gaming machine profits (GMP) and the destination of Class 4 grants.¹⁵ Many community groups rely on grants from Class 4 gaming, therefore the way the social sector is funded is a major social issue.

Specific Comments

Establishment of Class 4 Venues and Machines

20. We support the proposal to introduce a sinking lid policy for Class 4 venues. A sinking lid policy is an effective way to prevent and minimise gambling harm by gradually reducing the number of gaming venues and machines available. At present, a sinking lid policy is the best public health approach available to local councils to reduce gambling harm in their communities.
21. Many territorial authorities in Aotearoa New Zealand have adopted sinking lid policies. Currently, over half of all councils have adopted a sinking lid policy (36 out of 65 councils).¹⁶ This is partly driven by strong public opinion about gambling harm and local councils’ commitment to promote community wellbeing. A sinking lid policy is consistent with the purpose of the Gambling Act 2003 to prevent and minimise harm caused by gambling.

Establishment of TAB Venues

22. We support the proposal to introduce a sinking lid policy for TAB venues. This policy would help minimise gambling harm by gradually reducing opportunities to gamble in TAB venues in Chatham Islands.

¹³ Health Sponsorship Council. (2012) *New Zealanders’ Knowledge, Views and Experience of Gambling and Gambling Harm: Results from the 2010 Health and Lifestyles Survey*. Accessed from <http://www.hsc.org.nz/researchpublications.html>

¹⁴ McLeod J. (2017). *The New Zealand Cause Report: Shape of the Charity Sector*. Auckland: JB Were.

¹⁵ Cox M, Hurren K, Nana G. (2020). *Assessment of the effects of Class 4 gambling on Wellbeing in New Zealand: Final Report*. Wellington: Business and Economic Research Limited.

¹⁶ Masterton, Carterton and South Wairarapa District Councils share one Class 4 gambling and standalone TAB policy referred to collectively as the Wairarapa region.

23. We note that while the Statement of Proposal states that a sinking lid will apply to TAB venues, the Draft Policy does not. We encourage Council to update the Draft Policy to state the Council uses a sinking lid approach to TAB venues.

Relocation of Existing Class 4 Venue

24. We recommend that the Council strengthens this policy by prohibiting relocations. Allowing existing Class 4 venues to relocate undermines the efficacy of the sinking lid policy, because gambling harm may be transferred from one location to another.

Conclusion

25. NPHS Te Waipounamu supports the proposal to implement a 'sinking lid' approach for Class 4 gambling and TAB venue gambling. We recommend that Council strengthens this policy by prohibiting the relocation of Class 4 venues.

26. NPHS Te Waipounamu does not wish to be heard with respect to this submission.

27. Thank you for the opportunity to submit on the Class 4 Gambling Venue and Totalisator Board Venue Policy.

Ngā mihi,



Vince Barry

Regional Director
 National Public Health Service
 Te Waipounamu Region

Contact details

Hebe Gibson
NPHS Te Waipounamu
03 364 1777
submissions@cdhb.health.nz

PGF Services Submission
Chatham Islands Council
Class 4 Gambling and TAB Venues Policy Review 2024

Submitted to	Chatham Islands Council Class 4 Gambling and TAB Venues Policy Review via email submission to jo.guise@chathamislands.govt.nz
Details of Submitter	Andree Froude Director Advocacy and Public Health, PGF Services andree.froude@pgf.nz 09 369 0723
Physical Address	Level 1, 128 Khyber Pass Road Grafton, Auckland 1023
Date of Submission	16 September 2024

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EXECUTIVE SUMMARY

PGF Services appreciate the opportunity to comment on Chatham Islands Council's Class 4 Gambling and TAB Venues Policy review.

We fully support Council's intent to minimise gambling harm in the Chatham Islands by implementing a sinking lid policy for Class 4 gambling and TAB venues. PGF commends Council for showing leadership in this area.

A sinking lid policy is one of the best policies available to reduce gambling losses and harm from gambling. This is a step in the right direction as over half of all councils (55%) across Aotearoa New Zealand have a sinking lid policy.

Our submission is evidence-based and founded on what is known about gambling harm across Aotearoa New Zealand and beyond. PGF advocates for councils to take a closer look at the relationship between harmful gambling, social disparity, and a funding model that enables it. Funding communities based on a system that relies on our lowest income households putting money they can ill-afford into gaming machines is both unethical and inequitable. The saturation of Class 4 venues in areas of high social deprivation and the resulting harm placed on these communities is disproportionately borne by Māori.

PGF also supports the submission made by the National Public Health Service (Te Waipounamu), Health New Zealand | Te Whatu Ora.

RECOMMENDATIONS AND SUBMISSION

CLASS 4 GAMBLING AND TAB VENUES POLICY OPTIONS

1. PGF Services **support** Council's intention to adopt a sinking lid policy for both Class 4 gambling and TAB gambling.

INTRODUCTION

ABOUT PGF SERVICES

2. PGF Services is part of the Problem Gambling Foundation (trading as PGF Group). We operate under contract to Te Whatu Ora and is funded from the gambling levy to provide public health and clinical services that contribute to the wellbeing of whānau and communities.
3. As part of our public health work, we advocate for the development of public policy that contributes to the prevention and minimisation of gambling related harms.
4. This includes working with Territorial Local Authorities (TLAs) to encourage the adoption of policies that address community concerns regarding the density and locality of gambling venues, in this case, a sinking lid policy.

PGF SERVICES' POSITION ON GAMBLING

5. It is important to note that we are not an 'anti-gambling' organisation. We are, however, opposed to the harm caused by gambling and advocate strongly for better protections for those most at risk of experiencing gambling harm.
6. We recognise that many New Zealanders do not gamble harmfully.
7. While most New Zealanders gamble without experiencing any apparent harm, a significant minority do experience harm from their gambling, including negative impacts on their own and the lives of others.
8. In 2022/23, total expenditure (losses, or the amount remaining after deducting prizes and payouts from turnover) across the three main forms of gambling; Class 4 Electronic Gaming Machines (EGMs), Lotto, TAB, and Casinos, was more than \$2.76 billion, or \$768 for every adult (1).

9. In 2023, over \$1.1 billion was lost to pokies across Aotearoa New Zealand (2). This was the highest annual loss since 2003.
10. Most money spent on gambling in New Zealand comes from the relatively limited number of people who play Class 4 EGMs, and most clients accessing gambling support services cite pub/club EGMs as a primary problem gambling mode (3).

INFORMATION FOR COUNCIL DECISION MAKING

CLASS 4 GAMBLING

11. The harms caused by different forms of gambling are not equal, as evidenced by the different classifications of gambling within the Gambling Act 2003.
12. Class 4 gambling – EGMs in pubs, clubs and TABs – is characterised as high-risk, high-turnover gambling, and continues to be the most harmful form of gambling in New Zealand and the primary mode of gambling for those seeking help (4).
13. EGMs are particularly harmful because they allow continuous gambling (5). The short turnaround time between placing a bet and finding out whether you have won or lost, coupled with the ability to play multiple games in quick succession makes continuous gambling one of the most addictive forms of gambling available.

GAMING MACHINE PROFITS (GMP) STATISTICS

14. As at 30 June 2024, there was one Class 4 gambling venue in the Chatham Islands, hosting a total of two EGMs (2).
15. In 2023, approximately \$28,000 was lost to Class 4 EGMs in the Chatham Islands (2).
16. We cannot be sure why losses continue to grow while machine numbers decrease, but what we do know is that EGM numbers are not reducing fast enough in areas where they need to, such as in areas of high social deprivation.

CLIENT INTERVENTION DATA

17. A total of three clients from the Chatham Islands were assisted between July 2022 to June 2023 for all intervention types, including brief interventions¹ (3).
18. However, it is difficult to know whether this reflects the exact number of all people impacted by gambling in the Chatham Islands.
19. The Ministry of Health's *Strategy to Prevent and Minimise Gambling Harm* states that "needs assessment and outcomes monitoring reports show that only 16% of potential clients for gambling support services (that is, people whose reported harm results in a moderate to high PGSI² score) actually access or present at these services", and that this low service use is also evident for other forms of addiction such as alcohol and drugs (4).
20. The Ministry of Health's Continuum of Gambling Behaviour and Harm (Figure 1) estimates the number of people experiencing mild, moderate or severe gambling harm is more than 250,000 – that's more than the population of Wellington (4).

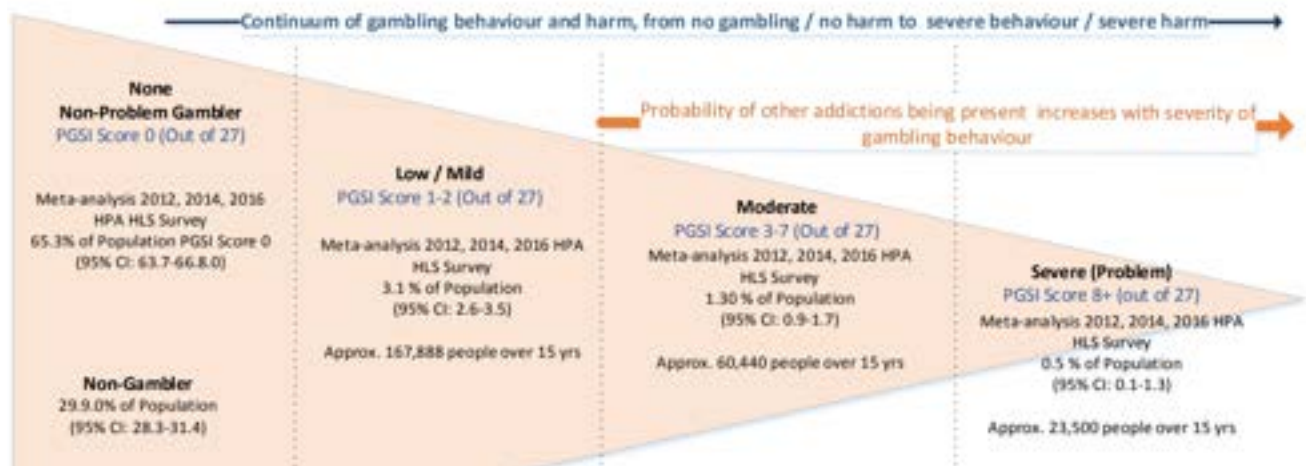


Figure 1: Continuum of Gambling Behaviour and Harm (Ministry of Health, 2019)

21. A New Zealand gambling study estimates that 30% of EGM losses is from problem and moderate risk gamblers (6).

¹ Brief Interventions are specialised interventions that focus on engaging with people at risk of gambling harm and encouraging them to recognise the potential impacts of their own or another's gambling on their life.

² The Problem Gambling Severity Index (PGSI) is commonly used to screen and categorise three levels of harm: severe or high risk (problem gambling), moderate risk and low risk.

22. While the Ministry of Health's client intervention data is not an accurate measure of the prevalence of gambling harm in New Zealand, it can tell us the rate of harm from different classes of gambling amongst those who have sought help.
23. Data for 2022/23 shows that of the 4,411 individuals who received full intervention support for their own or someone else's gambling, 1,987 (45.0%) were for Class 4 EGMs (3).

Primary Mode	Full Interventions	Percentage
Non-Casino Gaming Machines (EGMs or Pokies)	1,987	45.0%
Lotteries Commission Products	490	11.1%
Overseas online gambling	478	10.8%
Casino Gaming Machines (EGMs or Pokies)	439	10.0%
TAB (NZ Racing Board)	388	8.8%
Casino Table Games (inc. Electronic)	332	7.5%
NZ Other gambling	213	4.8%
Housie	49	1.1%
Cards	35	0.8%
Total	4,411	100%

Table 1: 2022/23 client intervention data by primary gambling mode.

24. Given that almost half of the clients in 2022/23 sought help due to Class 4 EGMs, this indicates the level of harm EGMs are causing in our communities.

ONLINE GAMBLING

25. Online gambling is not within the scope of the Chatham Islands Council's Class 4 gambling and TAB venues policy review. Online gambling is the purview of the DIA who are responsible for addressing online gambling within legislation.
26. Like many others in Aotearoa New Zealand, we are concerned that children and young people in particular, are not receiving adequate protections to harmful online content, including exposure to and availability of gambling and gaming products.
27. The Gambling Act 2003 is now almost 20 years old and no longer reflects the online gambling and gaming environment we now have, nor does it afford the robust regulatory framework that will protect consumers online.
28. There is considerable progress being made to improve online safety. The DIA has conducted a *Safer Online Services and Media Platforms* review, and recently consulted on a new approach to

content regulation that minimises the risk of harms caused by online content to New Zealanders. This review is welcomed by our organisation and will over time, improve online safety particularly for our children and young people.

29. PGF also notes that an area of concern for local government is that an ‘unintended consequence’ of a reduction in physical gaming machines through more restrictive Class 4 gambling policy, would lead to an increase in online gambling.
30. As a comment of assurance, there is no tangible evidence that this occurs more rapidly due to a sinking lid policy. There are no New Zealand studies tracking the migration patterns of pokie players. Rather, the COVID-19 lockdowns have shown that while there was an increase in online gambling during lockdown (namely, MyLotto sales) (7, 8), people returned to Class 4 gambling after the lockdown. This was highlighted when the DIA saw an increase in GMP by 116% in the June to September 2020 quarter, which followed the COVID-19 lockdown in 2020 (9).
31. PGF also anticipated that clients would migrate to online gambling during the 2020 lockdown, but this did not happen. Venue closures due to COVID provided a forced break from pokies that yielded many benefits. Many clients did not gamble at all; they saved money; enjoyed their families, and reassessed their priorities. Online gambling at home was too visible and confronting. Part of visiting venues is that gambling is invisible from the family and private.
32. Existing evidence suggests that Class 4 gambling competes with other industries for household expenditure, but not so much with other forms of gambling. The New Zealand Institute of Economic Research (NZIER) found that the cost to retail sales of Class 4 gambling was estimated to be \$445 million for the 2018/19 year. Increased retail sales would generate an additional 1,127 full-time equivalent jobs for 1,724 workers worth approximately \$50 million in wages and salaries (10). This is an interesting finding given that previous cost-benefit assessments of Class 4 gambling have tended to assume that this activity creates additional employment or is neutral from an employment perspective.

DENSITY OF CLASS 4 GAMBLING VENUES

33. What makes Class 4 EGMs more harmful than casino EGMs is their location within our communities and the design of EGM rooms within Class 4 venues.
34. In the Chatham Islands, the only Class 4 gambling venue (as at 30 June 2024) is located in a medium-high deprivation area, i.e. deciles 7-8 (2).

35. Data published by the DIA shows that almost 61% (603 out of 991 as at 30 June 2024) of Class 4 gambling venues in New Zealand are located in medium-high or very-high deprivation areas (2).

Very Low Decile 1–2	Medium Low Decile 3–4	Medium Decile 5–6	Medium High Decile 7–8	Very High Decile 9–10
66	136	186	273	330

Table 2: Class 4 gambling venues as at 30 June 2024 by deprivation score.

36. A report commissioned by the Ministry of Health notes that EGMs in the most deprived areas provide over half of the total Class 4 EGM expenditure (11).

IMPACT OF GAMBLING HARM TO VULNERABLE POPULATION GROUPS

37. It is unethical that the majority of Class 4 EGM expenditure is coming from our lowest income households who can least afford it.

38. This is particularly concerning given that this disproportionately impacts Māori who generally live in the areas where many Class 4 venues are located. We note that 66.1% of the Chatham Islands population identified as Māori (12).

39. The 2020 Health and Lifestyles Survey estimates indicated that Māori were 3.13 times more likely to be moderate-risk or problem gamblers than non-Māori and non-Pacific peoples (13).

40. Research indicates that Māori experience harmful gambling differently, and that this disparity has not diminished over the years. This is a systemic issue that is inequitable.

EFFICACY OF A SINKING LID

41. From a public health perspective, there is a generally held view that the easier it is to access an addictive product, the more people there are who will consume that product.

42. It follows then that stronger restrictions on the number and location of addictive products, such as EGMs, require a public health approach to the prevention and minimisation of gambling harm.

43. Sections 92 and 93 of the Gambling Act mandate the maximum number of pokie machines a Class 4 venue can host (18 if the venue licence was held on or before 17 October 2001, nine if

the licence was granted after that date). This is the minimum regulation a TLA must implement in its Class 4 gambling policy.

44. The Auckland University of Technology's New Zealand Work Research Institute recently published a research paper, *Capping problem gambling in New Zealand: the effectiveness of local government policy intervention*, which aimed to understand the impact of public policy interventions on problem gambling in New Zealand (14).
45. This research focussed on Class 4 gambling to assess the impact of local government interventions (absolute and per capita caps on the number of machines and/or venues and sinking lid policies) on the number of machines/venues and the level of machine spending over the period 2010-2018.
46. Key findings from this research include:
 - a. All three forms of policy intervention are effective in reducing Class 4 venues and EGMs, relative to those TLAs with no restrictions beyond those mandated by the Gambling Act.
 - b. Sinking lids and per capita caps are equally the most effective at reducing machine spending.
 - c. Those TLAs who adopted restrictions above and beyond those mandated by the Gambling Act experienced less gambling harm than those TLAs who have not.

THE FUNDING SYSTEM

47. Following the removal of tobacco funding, EGMs were introduced with the primary purpose of funding communities.
48. Trusts and Societies are required to return 40% of GMP to the community by the way of grants or applied funding. This has inextricably linked gambling harm with the survival of community groups, sports and services.
49. It is unclear how much grants funding is returning to the Chatham Islands.
50. What we do know is that the unethical nature of the funding model cannot be ignored. The *Gambling Harm Reduction Needs Assessment* (2018), prepared for the Ministry of Health, raises fundamental questions about the parity of this funding system (15).

51. Further research commissioned by the DIA revealed that there is a very strong redistributive effect from more deprived communities to less deprived communities when examining the origin of GMP and the destination of Class 4 grants (16).
52. Overall, less deprived communities (decile 1-5) provided 26% of the GMP but receive 88% of the grants. Conversely, more deprived communities (decile 6-10) provide 74% of the GMP but receive only 12% of the grants (16).

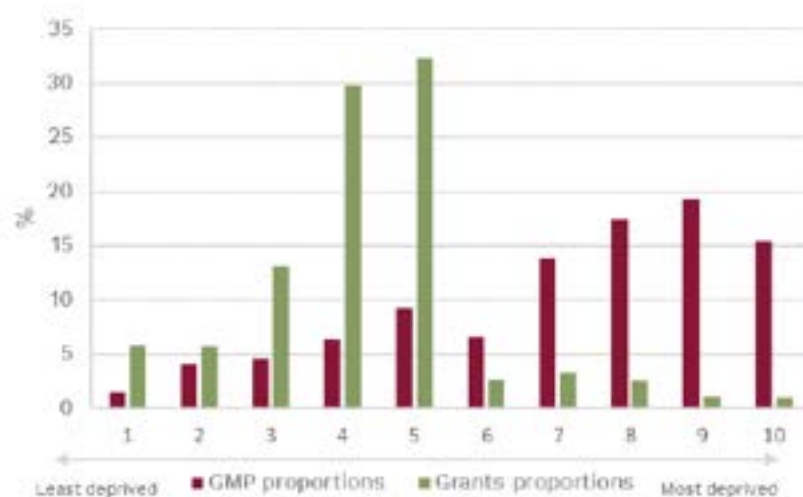


Figure 2: The origin of GMP and the destination of Class 4 grants by socio-economic decile (BERL, 2020)

PRIORITISING THE PREVENTION OF HARM

53. While a sinking lid is at present the best public health approach available to TLAs to prevent and minimise gambling harm in their communities, we contend that such a policy does not go far enough – or work fast enough – to do this.
54. Several councils have already expressed their frustration at the limited opportunities available to them in their attempts to reduce the harm from Class 4 gambling in their communities.
55. We continue to encourage Council to advocate to central government for the following:
- Adoption of a more sustainable, ethical, and transparent community funding system.
 - More powers for councils to remove EGMs from their communities.
 - The urgent removal of Class 4 EGMs from high deprivation areas 7-10 in New Zealand.

CONCLUSION

56. The Gambling Act 2003 was enacted to provide a public health approach to the regulation of gambling and to reduce gambling harm.
57. A sinking lid – with no relocation or venue merger provisions – is the best public health approach available to councils who wish to prevent and minimise gambling harm in their communities.
58. PGF appreciates the opportunity to make a written submission on Chatham Islands Council's Gambling Venues Policy.

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Public Excluded Agenda

26 September 2024

Mayor to Move

I move that the public be excluded from the following part of the proceedings of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Minutes / Report of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Chief Executive	Public Excluded Minutes 15 August 2024	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by holding the whole or relevant part of the proceedings of the meeting in public, are as follows:

Item Nos	
1.	Would be likely to prejudice the commercial position of the person or persons who are the subject of the information. 7(2)(b)(ii) To maintain legal professional privilege. 7(2)(h) To enable the Council holding the information to carry out, without prejudice or disadvantage, commercial activities. 7(2)(i)

and that appropriate officers remain to provide advice to the Committee.