



chatham islands council

Chatham Islands Council

BOARD PACK

for

Council Meeting

Thursday, 4 July 2024

9:00 am (+1245)

Held at:

Chatham Islands Council

13 Tuku Road, Chatham Islands

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AGENDA

COUNCIL MEETING



Name:	Chatham Islands Council
Date:	Thursday, 4 July 2024
Time:	9:00 am to 11:00 am (+1245)
Location:	Chatham Islands Council, 13 Tuku Road, Chatham Islands
Board Members:	Cr Amanda Seymour, Cr Celine Gregory-Hunt, Cr Graeme Hoare, Cr Greg Horler, Cr Judy Kamo, Cr Keri Day, Mayor Monique Croon, Cr Nigel Ryan, Cr Steve Joyce
Attendees:	Mr Andrew Wong, Ms Colette Peni, Ms Jo Guise, Ms Kirsten Norquay, Ms Mereraina Hemara, Mr Nigel Lister, Mr Paul Eagle, Mr Phil Holt, Ms Tanya Clifford

1. Opening Meeting

1.1 Meeting Opening

1.2 Apologies

1.3 Interests Register

Review and update the interests register of board members and key executives.

Supporting Documents:

1.3.a	Interests Register	6
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1.4 Action List

Review the progress of action items from previous meetings and discuss any pending tasks.

Supporting Documents:

1.4.a	Action List	7
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2. Confirmation of Minutes

2.1 Minutes to be confirmed

Review and confirm the minutes of the meeting on 6 June 2024 and Special meeting on 11 June 2024.

Supporting Documents:

2.1.a	2.1 Minutes to be confirmed.pdf	9
2.1.b	6 Jun 2024 Public Minutes .pdf	10
2.1.c	Special Meeting 11 Jun 2024 .pdf	15

3. Finance

3.1 Financial Report

Ms Tanya Clifford

Information to be received.

Supporting Documents:

3.1.a	3.1 Financial Report .pdf	17
3.1.b	CIC Council report June.pdf	18

4. Works & Services

4.1 Stantec Report

Information to be received.

Supporting Documents:

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4.2 Fulton Hogan Road Maintenance Report

Information to be received.

Supporting Documents:

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4.3 Fulton Hogan Water & Wastewater Report

Information to be received.

Supporting Documents:

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5. Community

6. Regulatory

7. Emergency Management

8. Governmennt

9. Chatham Islands

10. Public Excluded

10.1 Move to Public Excluded

Supporting Documents:

10.1.a	PE Cover Page 4 July 2024.pdf	49
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10.2 Public Excluded Minutes 6 June 2024

For Approval

Supporting Documents:

10.2.a	PE.1 PE Minutes 6 June 2024.pdf	50
10.2.b	PE Minutes 6 Jun 2024 .pdf	51

10.3 Close the meeting

9:00 am

Next meeting: Council Meeting - 15 Aug 2024, 9:00 am

Summarize the key decisions made and officially close the board meeting.

Interests Register

Chatham Islands Council



As of: 27 Jun 2024

Person	Organisation	Active Interests	Notice Date
Cr Keri Day	Chatham Islands Council	Interested party - Item 7.1 Water Tank Project Update	1 Feb 2024
Cr Steve Joyce	Chatham Islands Council	Director, Chatham islands Electricity Ltd - 6.1 Wind Turbines	14 Mar 2024
Mayor Monique Croon	Chatham Islands Council	Applicant in Item 6.2 - M Croon Subdivision	1 Feb 2024

Action List

Chatham Islands Council



As of: 27 Jun 2024

5.1 Waitangi Hall

In Progress

SEEK legal advice for any liabilities in terms of handing over the Hall in its current condition.

Due Date: 2 May 2024

Owner: Mr Paul Eagle

Meeting: 14 Mar 2024 14 March Council Meeting, 5.1 Waitangi Hall Decision

5.1 Waitangi Hall

On Hold

Subject to favourable legal advice -

SEEK expressions of interest for the following by 30 June 2024 – subject to favourable legal advice:

- Legal structure for transferring the ownership of the Hall (building, not land)
- Business Plan
- Plan to upgrade the Hall to a fully compliant standard
- Financial plan to enable the upgrade, one off set-up costs, day to day management, and maintenance (including depreciation)
- Timeline for implementation

Due Date: 2 May 2024

Owner: Mr Paul Eagle

Meeting: 14 Mar 2024 14 March Council Meeting, 5.1 Waitangi Hall Decision

Owenga Landfill Annual Monitoring Summary

Not Started

Arrange a Council visit to the Owenga Landfill, Te One Transfer Station and Kaingaroa.

Due Date: 6 Jun 2024

Owner: Ms Jo Guise

Meeting: 2 May 2024 2 May 2024 Council Meeting, 4.5 Owenga Landfill Annual Monitoring Report

Different format for Te One & Owenga Waste Records

Not Started

Different format for Te One & Owenga Waste Records

Due Date: 5 Jul 2024

Owner: Ms Jo Guise

Meeting: 6 Jun 2024 Council Meeting, 4.4 Fulton Hogan Waste Management Report

CIHPT Information

Not Started

When CIHPT information is available, circulate to full Council.

Due Date: 1 Aug 2024

Owner: Mr Paul Eagle

Meeting: 2 May 2024 2 May 2024 Council Meeting, 10.4 Chatham Islands Housing Partnership
Trust Update



2. Democracy

2.1 Minutes to be Confirmed

Date of meeting	4 July 2024
Agenda item number	2.1
Author/s	Jo Guise, Executive Assistant

Purpose

For the Council to receive and confirm the minutes of the Ordinary Meeting of Council held on 6 June 2024 and Special meeting held on 11 June 2024.

Recommendations

1. **THAT the minutes from the Ordinary meeting on 6 June 2024 and the Special meeting on 11 June 2024 be a true and accurate record.**

MINUTES (in Review)

COUNCIL MEETING



Name:	Chatham Islands Council
Date:	Thursday, 6 June 2024
Time:	9:00 am to 10:03 am (+1245)
Location:	Chatham Islands Council, 13 Tuku Road, Chatham Islands
Board Members:	Cr Graeme Hoare, Cr Greg Horler, Cr Judy Kamo, Cr Keri Day, Mayor Monique Croon, Cr Nigel Ryan, Cr Steve Joyce
Attendees:	Ms Jo Guise, Ms Mereraina Hemara, Mr Nigel Lister, Mr Paul Eagle, Ms Tanya Clifford, Mr Jack Boyd
Apologies:	Cr Amanda Seymour, Cr Celine Gregory-Hunt

1. Opening Meeting

1.1 Meeting Opening

1.2 Apologies



Apologies

THAT the apologies be accepted.

Decision Date:	6 Jun 2024
Mover:	Cr Steve Joyce
Seconder:	Cr Judy Kamo
Outcome:	Approved

1.3 Interests Register

1.4 Action List

Due Date	Action Title	Owner
24 Apr 2024	Water Tank Project Update - For Info Sharing Workshop Status: Completed on 2 May 2024	Mr Paul Eagle
24 Apr 2024	Cost of Visitor Accommodation - For Info Sharing Workshop Status: Completed on 2 May 2024	Mr Paul Eagle
2 May 2024	5.1 Waitangi Hall Status: In Progress	Mr Paul Eagle
2 May 2024	5.1 Waitangi Hall Status: On Hold	Mr Paul Eagle
6 Jun 2024	Owenga Landfill Annual Monitoring Summary Status: Not Started	Ms Jo Guise
1 Aug 2024	CIHPT Information Status: Not Started	Mr Paul Eagle

2. Confirmation of Minutes

2.1 Minutes 2 May 2024



Minutes 2 May 2024

THAT the minutes from the meeting on 2 May 2024 be a true and accurate record.

Decision Date: 6 Jun 2024
Mover: Cr Nigel Ryan
Seconder: Cr Steve Joyce
Outcome: Approved

2.2 CE Report



CE Report

THAT the report be received.

Decision Date: 6 Jun 2024
Mover: Cr Graeme Hoare
Seconder: Cr Nigel Ryan

As the Chief Executive was not present at this meeting due to travel commitments, the report was taken as read.

3. Finance

3.1 Financial Report



Financial Report

THAT the report be received.

Decision Date: 6 Jun 2024
Mover: Cr Judy Kamo
Seconder: Cr Keri Day
Outcome: Approved

Ms Tanya Clifford attended the meeting via Zoom and gave an update to the financial report.

Mayor Croon noted one of the pieces of work the CE was working on was working with the team to develop a budget to present to DIA and to lobby with DIA to have enough funds in the next budget to make the Council viable and compliant which is what the original agreement with Crown was.

3.2 Reporting Exemption of a Council Controlled Organisation



Reporting Exemption of a Council Controlled Organisation

1. That the Council exempt the Chatham Islands Mayoral Disaster Relief Fund Trust from the requirements of being a Council Controlled Organisation (CCO) in accordance with s7(3) Local Government Act 2002.
2. That the exemption be for a period of three years (covering the financial years 2024/25, 2025/26 and 2026/27).

Decision Date: 6 Jun 2024
Mover: Cr Greg Horler
Seconder: Cr Graeme Hoare

Outcome: Approved

4. Works & Services

4.1 Stantec Report



Stantec Monthly Report

THAT the report be received.

Decision Date: 6 Jun 2024
Mover: Cr Steve Joyce
Seconder: Cr Nigel Ryan

Mr Nigel Lister attended the meeting via Zoom and gave an update to the Stantec contract.

Mr Jack Boyd gave an update on water and wastewater.

The 'chlorine' issue at Kaingaroa was still ongoing, but new chlorine supplies would be on the island with the barge. Stantec were hoping the new supply of chlorine would alleviate the problem.

4.2 Fulton Hogan Road Maintenance Report



FH Road Maintenance Report

THAT the report be received.

Decision Date: 6 Jun 2024
Mover: Cr Graeme Hoare
Seconder: Cr Nigel Ryan

Mr Erin von Elders attended the meeting and gave an update to the report. He advised the team would be on Pitt Island the following week and would be taking the road royd.

Mr von Elders advised that Phil Holt would be coming back to the island as Contract Manager from 1 July.

4.3 Fulton Hogan Water & Wastewater Report



FH Water & Wastewater Report

THAT the report be received.

Decision Date: 6 Jun 2024
Mover: Cr Keri Day
Seconder: Cr Graeme Hoare

Mr Erin Von Elders gave an update to the report.

4.4 Fulton Hogan Waste Management Report



FH Waste Management Report

THAT the report be received.

Decision Date: 6 Jun 2024
Mover: Cr Nigel Ryan
Seconder: Cr Keri Day



Different format for Te One & Owenga Waste Records

Different format for Te One & Owenga Waste Records

Due Date: 5 Jul 2024

Owner: Ms Jo Guise

4.5 CIC RLTP 2024 Update



CIC RLTP 2024 Update

1. THAT the attached draft Regional Land Transport Plan (RLTP) 2024-34 is approved for submission to NZTA by the 14th June 2024, for investment from the National Land Transport Fund (NLTF), subject to confirmation of final approval of NLTF funding levels.

The final document will be published with the approved funding levels.

Decision Date: 6 Jun 2024

Mover: Cr Graeme Hoare

Second: Cr Steve Joyce

Outcome: Approved

Mr Nigel Lister and Ms Rebecca Tinga spoke to the report.

Mayor Croon suggested that Challenge 1 be broadened to include our 'blue highway' e.g. shipping, infrastructure etc

5. Community

6. Regulatory

6.1 ECan Activity Update

Mr Jase Seymour attended and gave an update on biosecurity issues.

- Bait stations re-baited twice a month
- banana passionfruit and Chilean Guava
- Assisted Predator Free set up some traps
- Crab surveys have been completed with normal results
- Dutch Elm
- Gunnera out south coast
- Helping MPI landowners for potential cattle cull
- Water sampling on the island mid June



ECan Activity Update

THAT the report be received.

Decision Date: 6 Jun 2024

Mover: Cr Judy Kamo

Second: Cr Graeme Hoare

Outcome: Approved

7. Emergency Management

8. Government

9. Chatham Islands

10. Public Excluded

10.1 Move to Public Excluded



Move to Public Excluded

THAT the meeting move to Public Excluded.

Decision Date: 6 Jun 2024
Mover: Mayor Monique Croon
Seconder: Cr Steve Joyce
Outcome: Approved

The meeting moved to Public Excluded at 9.50am and out at 10.02am.

10.3 Close the meeting

The meeting closed at 10.02am

Next meeting: Council Meeting - 4 Jul 2024, 9:00 am

New Actions raised in this meeting

Item	Action Title	Owner
4.4	Different format for Te One & Owenga Waste Records Due Date: 5 Jul 2024	Ms Jo Guise

Summarize the key decisions made and officially close the board meeting.

Signature: _____

Date: _____

MINUTES (in Review)

SPECIAL MEETING



Name:	Chatham Islands Council
Date:	Tuesday, 11 June 2024
Time:	10:00 am to 10:48 am (+1245)
Location:	Chatham Islands Council, 13 Tuku Road, Chatham Islands
Board Members:	Cr Graeme Hoare, Cr Greg Horler, Cr Judy Kamo, Cr Keri Day, Mayor Monique Croon, Cr Steve Joyce
Attendees:	Ms Jo Guise, Mr Paul Eagle
Apologies:	Cr Celine Gregory-Hunt, Cr Amanda Seymour, Cr Nigel Ryan

1. Opening Meeting

1.1 Meeting Opening

1.2 Apologies



Apologies

THAT the apologies be accepted.

Decision Date: 11 Jun 2024
Mover: Cr Keri Day
Second: Cr Steve Joyce

2. Summary of Submissions

2.1 Summary of Submissions Received



Consultation Document LTP 2024-34 Submission Report

THAT the Council

1. Receive and hear the submissions relating to the Consultation Document for the 2024-34 Long-Term Plan.

Decision Date: 11 Jun 2024
Mover: Cr Graeme Hoare
Second: Cr Steve Joyce

The Consultation Document for the CIC Long-Term Plan 2024-34 was publicly notified and open for submissions on 3 May 2024 and closed on 3 June 2024.

During that period, six submissions had been received.

Two submitters indicated they wished to speak to their submission and had been invited to attend the meeting.

Submitters

1. Name: George Goomes
Address: Chatham Islands
2. Name: Jack Daymond
Address: Chatham Islands

Council would deliberate immediately following the meeting. Any changes or amendments to the Long-Term Plan 2024-34 would be noted.

Council's final LTP 2024-34 would be approved at a Special Meeting of Council on 27 June 2024.

3. Close the Meeting

3.1 Close the meeting

Next meeting: Council Meeting - 4 Jul 2024, 9:00 am

Signature:_____

Date:_____



3. Finance

3.1 Financial Report to 30 June 2024

Date of meeting	4 July 2024
Agenda item number	3.1
Author/s	Tanya Clifford, Environment Canterbury

Purpose

For Council to receive the financial report to 30 June 2024.

Recommendations

THAT the Financial Report to 30 June 2024 be received.

Background

The financial report is attached.

Chatham Islands Council - Council cash financial report year-to-date transactions

Report estimated to 30 June 2024

Year to date 'cash' transactions for eight months	Revenue	Expenditure	Net surplus/ (loss)	Capital	Cash surplus/ (loss)
Leadership & community partnerships	3,065	343,746	(340,681)	-	(340,681)
Transportation, roading & coastal networks	3,992,515	2,375,487	1,617,028	1,978,875	(361,847)
Roading	3,929,600	2,290,387	1,639,212	1,978,875	(339,663)
Coasts	62,915	85,100	(22,184)	-	(22,184)
Three waters supply & treatment - potable water	1,072,184	534,017	538,167	-	538,167
Three waters supply & treatment - wastewater	101,903	221,295	(119,392)	-	(119,392)
Waste management & minimisation	205,890	834,239	(628,349)	3,807	(632,156)
Community development & emergency response	1,210,761	1,810,729	(599,968)	387,340	(987,308)
Community services	461,146	784,481	(323,335)	387,340	(710,675)
Petrol	714,737	621,118	93,619	-	93,619
Emergency services	34,878	405,129	(370,252)	-	(370,252)
Environmental protection, compliance & planning	413,128	1,265,857	(852,729)	-	(852,729)
Biosecurity and animal control	297,535	832,641	(535,106)	-	(535,106)
Resource management and regulatory	115,593	433,216	(317,623)	-	(317,623)
Corporate services and other overheads	5,012,957	2,518,503	2,494,454	219,769	2,274,686
Corporate services	809,957	2,518,503	(1,708,546)	219,769	(1,928,314)
Annual appropriation	4,203,000	-	4,203,000	-	4,203,000
Totals	12,012,404	9,903,874	2,108,531	2,589,791	(481,260)

All figures are 'cash' based and exclude year-to-date depreciation budgeted at \$2,483,000 for the year. To provide more timely reporting, an estimate of June transactions with key service providers (Stantec, FH and ECan) has been made; year end results are likely to vary.

Notes:

Leadership & community partnerships	Predominately includes costs related to Councillor honorarium. No issues of note to report.
Transportation, roading & coastal networks	Roading projects primarily on track, with the exception of the Owenga Loading Ramp, which has primarily been deferred to 2024/25. NZTA subsidy rate remains at 88%. The three waters - better off funding grants of \$1,051k has been received, with project costs ongoing. These transactions were excluded from the budget, some timing 'matching' issues may eventuate (relating to projects with expenditure in 2023 or 2025 financial years - this may have detrimental impacts on future cashflows in 2025). Some uncertainty has been indicated from the Department of Internal Affairs, related to better off funding projects that are funded retrospectively, Council may wish to seek confirmation on grant projects, before further cash is committed to these works.
Three waters supply & treatment - potable water	Expenditure on three water operational and capital costs, appears low compared with budget estimates. Some of this is reflective of Council's funding restrictions, this will have further impacts on the levels of service Council is able to provide. Lack of investment in critical asset maintenance increases the risk of asset failure. There remains a significant level of uncertainty related to how the Local Water Done Well plan will apply to Council and how the expected work will be funded.
Three waters supply & treatment - wastewater	
Waste management & minimisation	Waste management expenditure appears to be significantly higher than budget (\$645k), further review of to ascertain the reasons for such variance would be encouraged, including consideration of whether these costs will be ongoing, whereby Council could investigate funding options to cover the increased operating costs.
Community development & emergency response	A large amount of works was expected in this area, funded through TIF. Work also ongoing related to 3 waters better off funding.
Environmental protection, compliance & planning	No issues of note to report, primarily related to works performed by ECan.
Corporate services and other overheads	Predominately includes the costs relating to staff wages, ECan contract, IT support and insurance costs.

Chatham Islands Council - Council cash financial report year-end forecast (continued)

Report estimated to 30 June 2024

Remaining 'cash' difference to budget for four months	Revenue	Expenditure	Net Surplus/ (loss)	Capital	Cash surplus/ (loss)
Totals	-	-	-	-	-
Expected annual transactions	12,012,404	9,903,874	2,108,531	2,589,791	(481,260)
Annual Plan/Budget	11,369,107	7,546,526	3,822,581	4,242,000	(419,419)

Actual results include an estimate for the June transactions with key service providers, therefore no further adjustments made. Adjustments that will impact on 2025 further explained in the notes, below.

Notes:

Transportation, roading & coastal networks	Owenga Loading ramp deferred to 2024/25; \$600k transferred to next year (includes 88% NZTA funding contribution)
Three waters supply & treatment - wastewater	Three water "better off" funding terms appear to be under review, with some uncertainty over future repayment of spent/committed funds.
Waste management & minimisation	Unexpected events outside of contract scope have occurred, increasing expenditure, likely to exceed budget by year end. Further review recommended to consider whether these are ongoing or one-off in nature.
Community development & emergency response	Increased expenditure in emergency services, with the expectation of water tank installation costs being recognised to year end and into the 2025 financial year.
Corporate services and other overheads	Annual budget was \$1.815 million, some one-off costs, such as on-boarding new CE overlap with outgoing CE, and final pay of outgoing CE have had a significant impact in this area. IT charges for the year were higher than budget, reflective of upgrading IT support to the Council. Some overhead expenses have increased significantly, such as audit fees and insurance costs, these are likely to continue into the future.

Chatham Islands Council - Council financial report benchmarks (continued)

Report estimated to 30 June 2024

Ratio or measure of sustainability	Achieved?	Target	June	March	December
<i>Cash management:</i>					
Available cash (overdraft)	Yes	> -\$150k	(117,735)	Not disclosed	Not disclosed
Total cash (overdraft)	No	> \$200k	174,345	576,214	1,246,701
Working capital ratio (ability to pay our bills)	No	> 1	0.52	6.34	7.85
<i>Operating cash performance:</i>					
Net cash movement for period (2023/24)	Yes	> \$0	43,230	445,100	1,115,587
Operating performance (cash flow) ratio	No	> 5%	1%	6%	15%
Adjusted balanced budget (cash) ratio	No	> 100%	96%	131%	141%
<i>Asset replacement:</i>					
Asset sustainability ratio	Yes	> 85%	104%	71%	86%

Notes:

Key sustainability ratios remain positive, although there remains a general indication of declining over time. Cash figures have been favourably influenced from the advanced receipt of the 3 waters better off funding. Asset sustainability ratio, has increased from housing and other capital investment.

Formulas:

Working capital ratio (ability to pay our bills)	$=\text{SUM}(\text{cash and debtor assets, excluding JV})/\text{SUM}(\text{creditors, excluding loan balances})$
Net cash movement for period (2023/24)	$=\text{(Total current bank balance)}-\text{(Total bank balance 2022/23)}$
Operating performance (cash flow) ratio	$=\text{(Total current bank balance)}/\text{(Total operating revenue for the period)}$
Adjusted balanced budget (cash) ratio	$=\text{(Total operating revenue for the period)}/\text{(Total operating expenditure \& capital for the period)}$
Asset sustainability ratio	$=\text{(Total capital expenditure for the period)}/\text{(Total depreciation for the period)}$

Highlighting rules:

Ratio within benchmarked expectation	Yes	Ratio not within benchmarked expectation	No
Ratio within +/- 2% of benchmarked expectation	Acceptable		



4. Works & Services

4.1 Stantec Engineering Report – May 2024

Date of meeting	4 July 2024
Agenda item number	4.1
Author/s	Stantec New Zealand

Purpose

To update and inform Council about its Engineering Services contract.

Recommendations

THAT the reports be received.

Background

Members from the Stantec team will teleconference in to the meeting to give a verbal report on monthly activities.

Attachments

1. Stantec Monthly Report May 2024

CIC Engineering Services Contract: Monthly Report

Financial update – May 2024

Financial Position: Roothing

The total roading budget allocated for the 2023/24 financial year is now \$6.5M

The total Waka Kotahi subsidised programme budget is \$5.6M, of which the approved Maintenance, Operations and Renewals (MOR) budget is \$3.9M, including a small amount of carry-over from the 22/23 financial year, and the additional funding recently offered and confirmed by NZTA. \$1.7M of approved Low Cost/Low Risk (LCLR) funding has been carried over into this year.

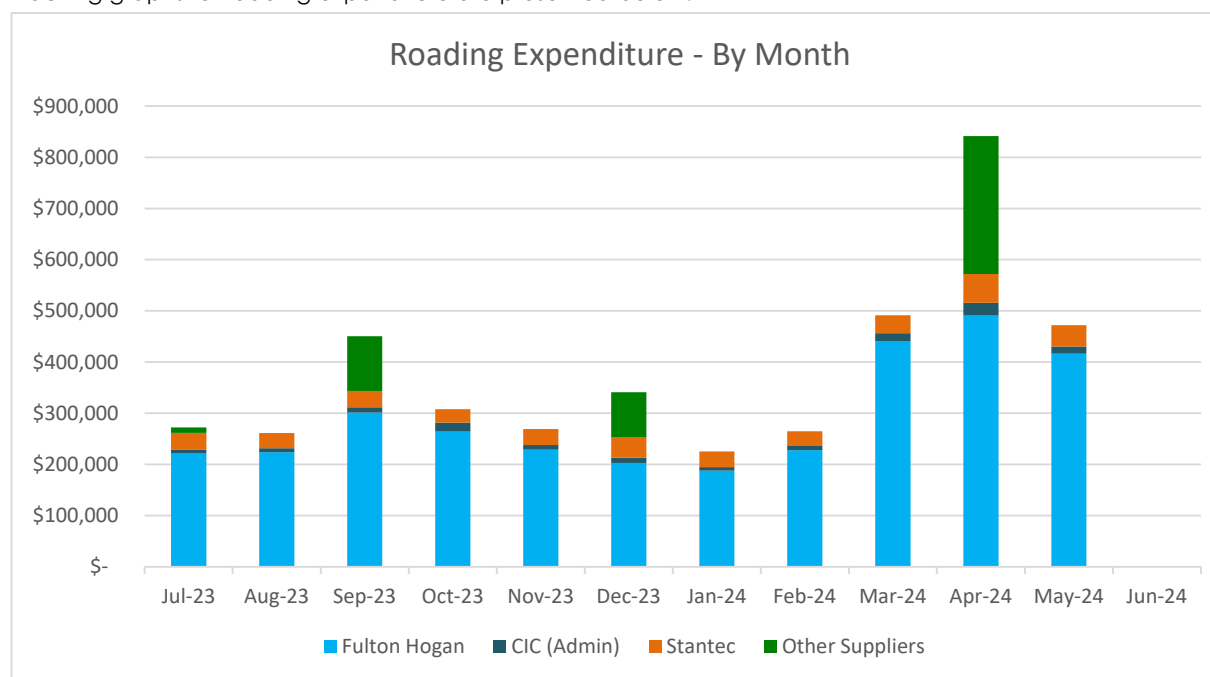
The May claim totalled \$472k.

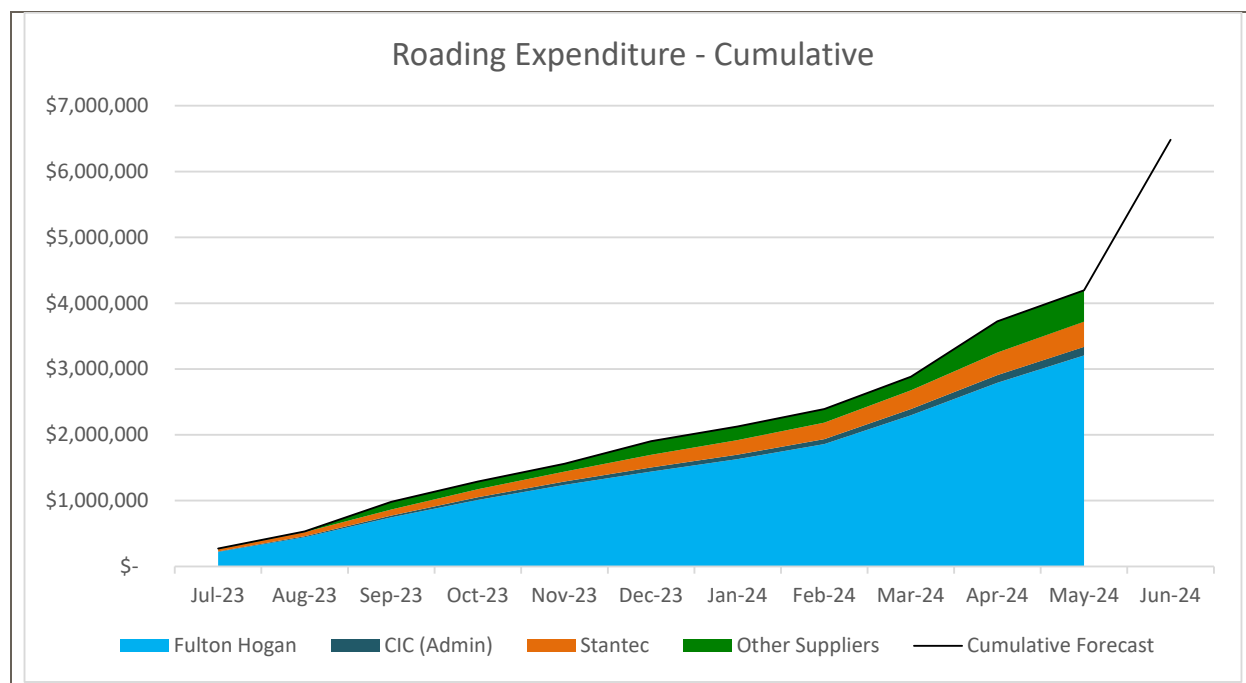
Expenditure of the Maintenance, Operations, and Renewals work programme has exhausted 89% of the approved funding for FY 23/24, and we are 92% of the way through the financial year.

The largest roading construction cost in May was for the final 2km of the pavement strengthening and additional cover on North Road. The largest engineering cost continues to be for the detailed design of the Owenga Barge Loading Ramp.

Expenditure Tracking of Waka Kotahi Funding

Tracking graphs for roading expenditure are presented below.





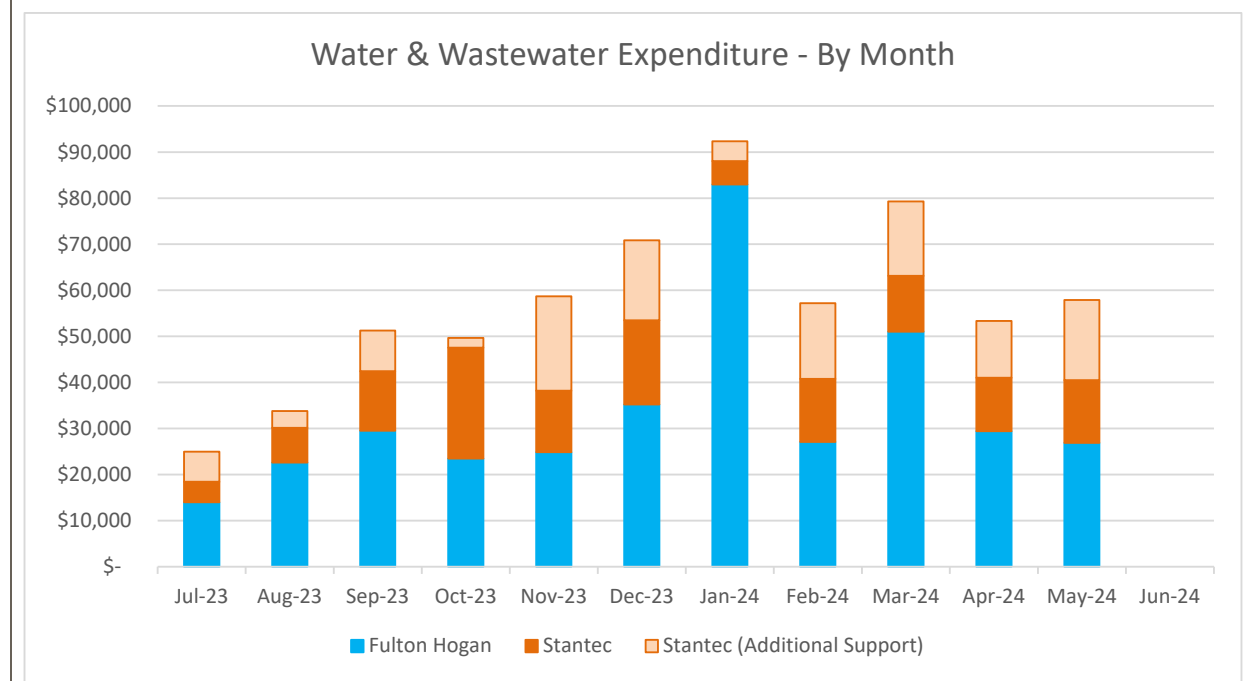
Financial Position: Water and Wastewater

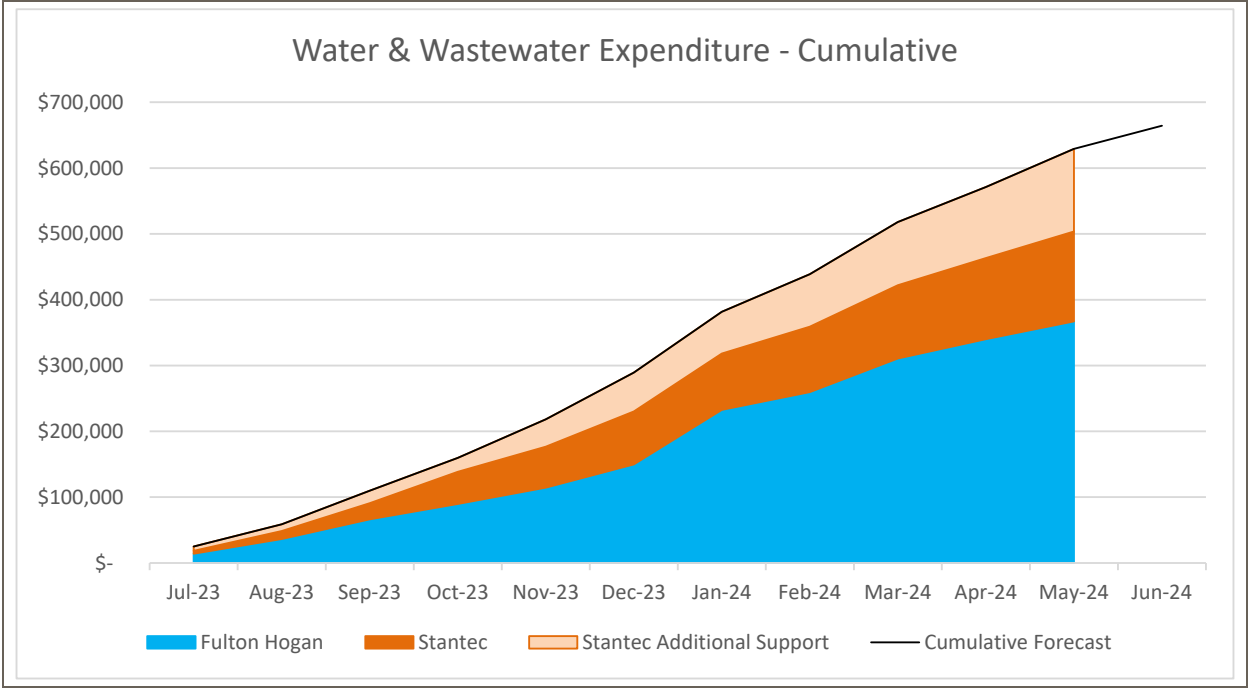
The operational expenditure for W+WW allocated in the 2021-31 LTP for 2023/24 is \$292,000, with additional funding available previously under the 3-water reform and now to support the transition to Local Water Done Well.

The May claim totalled \$58k. The main construction cost was for the Local Water Operator Training, and the main engineering costs were from the Chatham Islands Forum, and the Kaingaroa water advisory notices.

Expenditure Tracking of Water & Wastewater Funding

Tracking graphs for the W+WW expenditure are presented below.





Roading Update – May 2024

Short- & Mid-Term Roding Forward Work Programme	
Renewals	- Remediate some areas of pavement on North Road between Wharekauri and Taupeka - Installation of updated street name, wayfinding, and guide signage, and bridge & waterway signage
Drainage	Drainage improvements on WW – O Road below CIET to avoid repeated scouring.
Whangamoe Bridge Replacement (LCLR)	- Establishment of boundary fencing and remaining signage. - Arrange for a cadastral survey of the road alignment following fence construction. - Finalise legal boundaries and apply to Māori Land Court to lodge new titles.
Owenga Loading Facility (LCLR)	- Complete project startup phase with review of plans and programme in consultation with Hunter Civil. - Start shipping plant and structural materials to island.
Kaingaroa MakeSafe Works	Complete repair work on the Southern Fender of the Wharf and replace weak and damaged decking planks
Network & Asset management	Finalise design for Maipito Bridge replacement.
Long Term Roding Forward Work Programme	
Owenga Loading Facility (LCLR)	Begin construction of the barge loading facility at Owenga.
Kaingaroa MakeSafe Works	Ongoing monitoring of condition

Pavement Maintenance	
Previous Status: Some localised failures closer to Waitaha quarry have been prioritised for repair.	Updates: - Additional cover works on North Road are complete, and repairs will be made to damaged pavements between Wharekauri Rd and Taupeka. - FH staff will visit Pitt Island to check the condition of the pavements following a resident report of damage

Drainage Maintenance	
Previous Status: Drainage improvements will be made on the bend below the CIET buildings on WW-O Road where the scoring has narrowed the road, to ensure the full carriageway width is maintained in future rain events.	Updates: Waikawa Gabion headwall improvements are complete

Bridge & Structures Maintenance

Previous Status:

- Bryan Peters' bridge maintenance works list from the December inspections has been forwarded to FH for review and prioritisation.
- Bryan is also speaking with GoldSeal regarding the costs and logistics to re-coat the Nairn Bridge for on-going protection, as the current application is nearing the end of its expected life.

Updates:

- Design work for the replacement beams for Maipito bridge is almost complete.
- Materials and shipping considerations have been taken into account and Glulam Timber beams will be used instead of steel

Whangamoe Bridge Replacement

Previous Status:

- Fenceline installs are on-going.
- A cadastral survey will be undertaken off the fence lines to establish the new land parcel for the road corridor, and new land boundaries for the adjacent titles.
- The previous contact at the Māori Land Court has changed jobs, and a new contact is needed to provide assistance with legalisation of the road and neighbouring properties.

Updates:

- None

Owenga Loading Ramp Design

Previous Status:

- The Resource Consent for physical works has been granted.
- Hunter Civil have submitted a claim for materials which was included in the April claim.

Updates:

- The design details are being finalised, and Hunter Civil are proceeding with the procurement of materials.
- The logistics of bringing the materials to the island may be challenging

Professional Services

Previous Status:

- We are optimistic that we won't have to undertake a revaluation of the roading assets this year, but are awaiting confirmation.

Updates:

- None

Kaingaroa & Owenga Wharf Repairs

Previous Status:

- Hunter Civil have completed the repairs to the southern fender and the deck board replacements at Kaingaroa.

Updates:

- None

Stantec Site Visits

Previous Status:

- Rebecca and Nigel attended the Partnering Meeting lead by Fulton Hogan in March.
- The next Roothing site visit will be during the week of the 2nd to the 5th of July.

Updates:

- None

CIC catch-ups in Christchurch

Previous Status:

- Owen, Monique, and Paul met with most of the Stantec team in Christchurch to introduce Paul on the 1st December

Updates:

- Nigel & Rebecca caught up with Paul and Greg in Christchurch on the 21st of May

NZTA Waka Kotahi Updates
Previous Status:

- NZTA expected to advise indicative 2024-27 allocations at the end of May, but the final funding levels will not be confirmed until September.
- The continuous programme bid was finalised on the 5th of April.
- The updated Activity Management Plan was submitted to the NZTA in support of the bid.

Updates:

- RLTP to be presented to Council for approval at June Council Meeting
- NZTA have not so far offered an indication of the funding levels for the continuous programme bid.
- NZTA are arranging a Technical Audit for the Chatham islands, which will likely be undertaken later in 2024.

Water and Wastewater Update – May 2024

Three Waters Funding	
Project:	Current Status:
General	- The remaining 3 waters transitional funding from central government has been spent and invoiced this month. - Stantec submitted TM14 which presented the forecasted shortfall in water and wastewater operating budget for 23/24 and 24/25. The main recommendation was that Chatham Islands Council (CIC) reallocate additional funding to cover the anticipated shortfall. - Stantec to finalise critical works list so that CIC can submit to Department of Internal Affairs (DIA) to request additional funding required to maintain 3 waters services over the 2024-2025 financial year. The critical works list will continue to be maintained as a live document by Stantec in collaboration with Fulton Hogan. There are several water and wastewater remedial works on the list that need to progress urgently but cannot be due to funding constraints. - Stantec finalised the 30-year 3 waters investment plan following consultation on priorities with councillors. The first 10-years of the plan was used to inform the LTP.
Water Supply	
Project:	Current Status:
Kaingaroa Water Supply Scheme	New Issues: - Some property header tanks need attention. Leaking connections, unstable tanks have been causing water loss. Council to consider issuing a letter to property owners requesting issues are rectified.
	Work in Progress: - Fresh chlorine will be on the next barge. The barge is scheduled to depart Monday 10th- Tuesday 11th June and is scheduled to arrive Friday 14th – Saturday 15th June. - Lake Rangitai intake extension. This will be installed when lake levels allow. - Ongoing operations and maintenance
	Critical Works Updates - Added works to mitigate high chlorate risk and resolve the chlorine dosing issues
Waitangi Water Supply Scheme	New Issues: - None
	Work in Progress: - Ongoing operations and maintenance
	Critical Works Updates - Nothing added
Compliance Monitoring May 2024	The water samples taken during the May 2024 sampling period were lost during transit. Replacement water samples have been collected and have been sent to Hill Laboratories for analysis. Analysis results are not yet available. We will update and reissue the May 2024 Water and Wastewater Update once we have these results. Waitangi Water Supply - TBC Kaingaroa Water Supply - TBC

	• Kaingaroa Water – Chlorate Sampling ○ Chlorate was measured at the Kaingaroa WTP to be 0.95 mg/L, and greater than the Maximum Acceptable Value of 0.8 mg/L. The response plan has been actioned and issued to Taumata Arowai. ○ Subsequent testing measured chlorate at the Kaingaroa WTP to be 0.98 mg/L and 0.90 mg/L (30 April 2024) and 0.98 mg/L (7 May 2024). ○ Following subsequent testing, an advisory notice was issued to the community to provide information on what tap water can be used for and when an alternative water source is recommended. ○ Alternative water sources are recommended for drinking water and cooking, either from either the Kaingaroa School sink tap (which is filtered) or bottled water. ○ The Kaingaroa school tap water will be monitored for chlorate while the water advisory notice is in place. ○ Chlorate sampling will be completed before and after the new supply of chlorine arrives on island. ○ The water at Lake Rangitai is still coloured with some being removed at the plant. But the treated and network water still has some colour. • Council Office – Rainwater Supply (not a Council owned supply) ○ TBC • Te One Transfer Station ○ TBC
Wastewater	
Project:	Current Status:
Waitangi Wastewater Scheme	• New Issues: ○ None
	• Work in Progress: ○ Discharge consent review on-going. ○ UV replacement parts for UV sensor have been ordered and are in Napier awaiting shipment. ○ Ongoing operations and maintenance
	• Critical Works Update ○ Nothing added
Compliance Monitoring May 2024	• Waitangi Treated Wastewater Discharge ○ All parameters were below the annual median except for Total Nitrogen and E.coli which were 19 mg/L and 1.1-log higher. The land application system will further reduce nitrogen and micro-organisms prior to reaching groundwater.



Solid Waste Update – May 2024

Landfill Operation	
Current Status • Viking Containment has completed the liner repair. • Fulton Hogan are working with others (Mike) to identify sampling location G2 and mulch the treated leachate disposal area. • Waste compaction is to be determined through the annual landfill survey. Depending on the outcome, changes may be proposed through using different equipment. • The bridge to the leachate pond needs replacing. Fulton Hogan has asked Jason Craig to provide a design proposal for this.	Actions – Stantec • No outstanding actions. Actions – Council • Council to work with Fulton Hogan to action report recommendations. Actions – Fulton Hogan • To provide a design proposal for the foot bridge. • To do the annual survey of the landfill at the end of June. • To arrange for sampling location G2 to be identified in the field and to arrange for mulching of treated leachate disposal area.
Sludge Lagoon Project	
Current Status – no change. • Stantec has provided a short report on the requirements for installing an overflow to the leachate pond. This has been given to FH.	Actions – Stantec • No outstanding actions. Actions – Council • FH staff to install the overflow at the leachate pond. • Council to work with Stantec to secure funding for the Sludge Facility Project.
Other Waste Management Matters	
Current Status: • Stantec, CIC and FH have held monthly meetings to discuss Solid Waste matters at a management and operational level. • FH has suggested that baling of waste should be trialled again, given that the nature of the waste has improved, and customers will be encouraged to separate out material that is unsuitable for baling. This may require operational hours to change to ensure public are not present whilst baling occurs, since it is an unpleasant operation. • There are six IBCs full of waste oil and/or mixtures of ready for shipping, and 2 IBCs and a drum load of batteries. There is a shortage of IBCs which can be supplied by Chemwaste, pending availability of shipping. The main issue is to manage collection of waste oil to avoid contamination. • MfE requires waste sources to be identified in the OWLS returns. FH is engaging with businesses to identify commercial from domestic waste. FH is also proposing to collect waste from commercial businesses to help avoid congestion at Te One. • CIC is still to consider solid waste charges, which are most important for bulk users. • The baler at Te One has been repaired.	Actions – Stantec • Stantec to prepare agendas for directing monthly Solid Waste meetings. • Stantec to assist Council, as needs be, with decisions on introducing SW charges. Actions – Council • Council to determine further action regarding Solid Waste Charging • Council to decide on a course of action for dealing with most pressing solid waste issues, including organic wastes and scrap steel. Actions – Fulton Hogan • To trial baling of waste. • To work with Chemwaste to get additional IBCs for waste oil. • To identify waste sources in OWLS returns.



4. Works & Services

4.2 Fulton Hogan Road Maintenance Report May 2024

Date of meeting	4 July 2024
Agenda item number	4.2
Author/s	Fulton Hogan Contract Manager

Purpose

To inform and update the Council on the Chatham Islands Road Maintenance programme.

Attached is the May 2024 monthly report from Fulton Hogan.

Recommendation

THAT the report be received.



Gabion baskets completed at Waikawa Culvert

CHATHAM ISLANDS ROAD MAINTENANCE CONTRACT MONTHLY REPORT MAY 2024

Work Summary

Outline of work carried out during month

Routine Maintenance and Operations

Pavement Renewals

Sealed Road Resurfacing

Drainage Renewals

Bridge and Structure Renewals

Traffic Services

Minor Improvements

Vegetation Control

Dayworks

Programmed Work for following month

Schedule of Work by Road Name

1. Maintenance Grading
2. Unsealed Maintenance Metaling

Next Month's Target

Crash Damage Report Summary

Monthly Safety Report and Statistics

1. Safety Engagements

Metal Stockpiles

CIC Owned Materials

Signs

Culvert Pipes

Environmental Compliance & Feedback

Environmental Compliance

Stakeholder Complaints Register

Public Relations & Community Involvement

Innovation

When conditions allow we will continue with the blended maintenance material and continue to monitor areas already done to gauge how they perform in the wet/dry conditions.

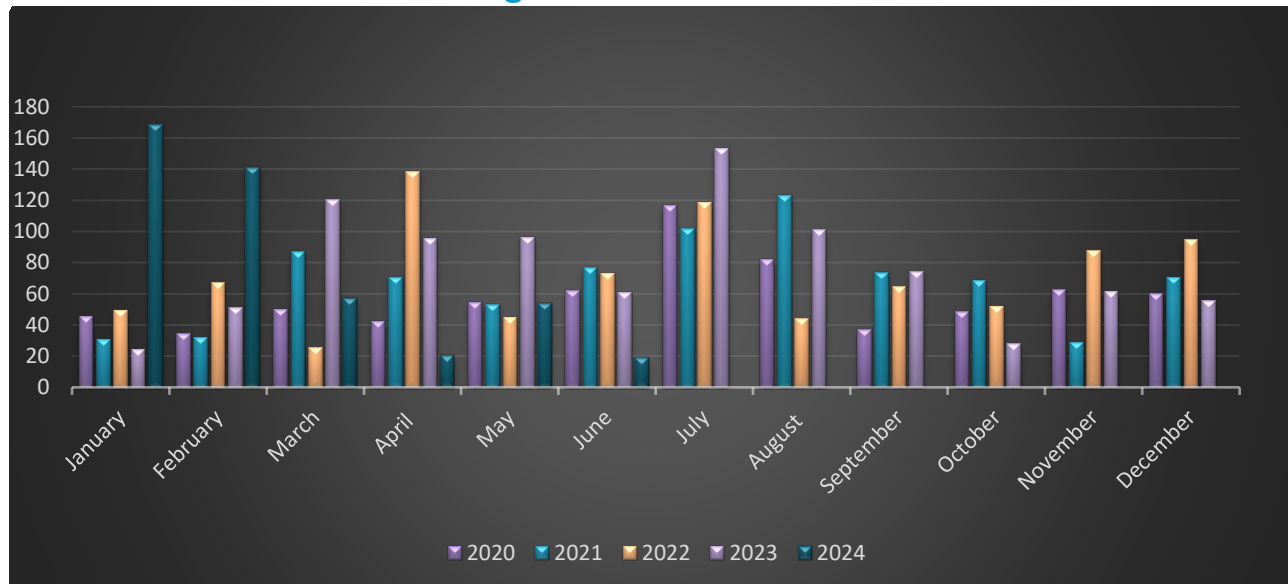
Summary of Monthly Progress Claim by Work Category

1. Miscellaneous
2. Traffic Counting
3. Pitt Island
4. Wind Damage

Photos

Work Summary

Outline of work carried out during the month.



54mm rainfall recorded for 1st – 31st May in the Waitangi yard.

Routine Maintenance and Operations

Rain ramped up a bit again in May meaning that the unsealed rehabs were interrupted. This did mean that a massive catchup for metaling was completed meaning we are up to date for the year.

Pavement Renewals

The second 2km section of North Road was completed in May, leaving only the 2 small sections left. Weather and some urgent work on the Wharf has hampered completion of these. The small sections are likely to carry over into July, depending on weather.

Sealed Road Resurfacing

Drainage Renewals

Bridge and Structure Renewals

Traffic Services

Continued putting up the new road name blades. Trying to get assistance for Bruce from off island to speed this up.

Minor Improvements

Vegetation Control

Grass growing and requiring a lot of attention still to keep it in check.

Dayworks

The gabion baskets were completed in May, with only the additional cover and shoulders to be completed in June for this job.

Programmed Work for following month

Complete the strengthening works on sections of North Road.

Complete Waikawa culvert road works.

Complete installation of signage.

Schedule of Work by Road Name

1. Maintenance Grading

- Carried out as required during the month on the following roads:

Road ID	Disp	Road ID	Start RP	End RP	Quantity M
NORTH ROAD	5428	21	4589	12506	7917
NORTH ROAD	5429	21	8500	12506	4006
PORT HUTT ROAD	5430	51	0	15691	15691
TUKU ROAD	5433	111	4119	10000	5881
TUKU ROAD	5434	111	4119	10000	5881
MAIPITO ROAD	5435	101	566	1672	1106
HOSPITAL ROAD NORTH	5436	90	0	350	350
AIR BASE ROAD	5451	71	0	5926	5926
WAITANGI WHARF - OWENGA ROAD	5452	11	4440	20796	16356
				Total	63114m
					63.11km

2. Unsealed Maintenance Metaling

Road ID	Disp	Road ID	Start RP	End RP	Quantity	
NORTH ROAD	5426	21	4962	21744	232	
WAITANGI WHARF - OWENGA ROAD	5427	11	9104	11728	96	
TUKU ROAD	5431	111	456	10000	48	
AIR BASE ROAD	5432	71	0	5871	16	
NORTH ROAD	5445	21	25408	32666	512	
NORTH ROAD	5446	21	25408	32666	176	
		Totals		This Month	1080	m3
				Revised Target	51500	m3
				Contract TD	51614	m3

Next Month's Target

Maintain the 500m³ per month (or more where needed) through to the summer months.

Crash Damage Report Summary

Crash Damage Report

Date	Event	Action	Repaired Y/N
19/05/23	A vehicle ran over the islands and through the gardens on Page's corner.	No official report of harm or damage to road. Vehicle not healthy.	Yes Garden edging needs to be replaced.
20/05/23	A vehicle failed to take the corner at the bottom of Target Hill and rolled in the drain between George Day's and Cameron's access.	1 person was trapped and upon removal was air lifted to NZ for treatment.	Y Slight shoulder and pavement damage.
28/07/23	A vehicle went through both sets of railings on Nairn bridge and landed on the beach.	Damage not found till the next morning and made safe.	Y New post & railings installed.
12/08/23	Vehicle v's beast on North Road just past Murphy's causing extensive damage to the front end of the vehicle. Beast got up and ran away!	Vehicle moved off to the side to be recovered later.	N

Network Inspections

Month	Inspection Type	Faults Identified	Inspected By
June 2023	Day	All roads checked after heavy rain event for damage.	All Crews
July 2023	Day	All roads check regularly through the month due to the extreme wet weather.	All Crews

August 2023	Day	All roads checked regularly through the month due to the extremely wet conditions.	All Crews
October 2023	Day	No problems found throughout the network while undertaking the Roadroid survey apart from grass getting long on verges.	Phil
December 2023	Day	Roadroid survey done in conjunction with a pre xmas audit of the network.	Phil
February 2024	Day	No problems found throughout the network while undertaking the summer Roadroid survey.	Tomby
March 2024	Day	Drive around the network to access and work out a 3-month program of works required.	Phil
April 2024	Day	Drive around the network. Some damage occurring due to the works on North Road.	Tomby
May 2024	Day	Drive around the network, including roadroid survey. Normal wet condition damage which will be addressed with grading and maintenance metal.	Tomby.

Monthly Safety Report and Statistics

Nothing to report.

1. Safety Engagements

Date	Near Miss	Incident	Lost Time Injury	Plant Damage	Depot/Worksite Inspections
22/08/22	N	N	N	N	HSQES site audit carried out while crew clearing culvert ends = all ok.
12/09/22	N	N	N	N	Target Hill counterfort drains = making sure correct installation procedure being followed = all ok.
7/12/22	N	N	N	N	Reseal site inspection = all TM in place and sufficient.
29/3/23	N	N	N	N	Tiki Tiki water plant check with Kirsten.
12/05/23	N	N	N	N	Te Awainanga Bridge cleat replacements.
17/05/23	N	N	N	N	Whangamoe Bridge Replacement
16/08/23	N	N	N	N	Audit done on the workshop by Andy Allen.
19/10/23	N	N	N	N	New workshop washdown area checked while slab being poured to make sure everyone observing FH SOP's
20/12/23	N	N	N	N	Workshop inspected to see the changes made by the new mechanic = all good so far.

Metal Stockpiles

30/05/2024							
Site	AP40 Schist	AP65	AP32 Basalt	AP100 Schist	AP20	G3 Chip	G5 Chip
Waitaha Schist	5,383	0	0	2,593	0	0	0
Waitaha Basalt	0	3,378	3,329	0	60	301	255
Paritu	1,805	0	0	0	0	0	0
Stoney Crossing	0	1,462	9,306	0	2,565	311	111
Yard	0	0	0	0	0	0	0
Ohinemama	0	0	0	0	0	0	0
Muirsons Schist	4,032	0	0	725	0	0	0
MPA Yard	0	0	0	0	0	51	262
Total	11,220	4,840	12,635	3,318	2,625	663	628

CIC Owned Materials

Signs

Item Description	Unit	Purchased	Used Apr 2024	End Measure	Comments
Signs					
CS85 North Rd	ea.			1	
CS85 Port Hutt Rd	ea.			1	
RG1	ea.		1	0	
RG2	ea.			0	
RM6 White	ea.			6	
RM6 Yellow	ea.			5	
RM7	ea.			16	
P66X242	ea.			7	
PW11	ea.			1	
PW11.1L	ea.			1	
PW11.1R	ea.			1	
PW12L	ea.			1	900
PW12R	ea.			1	
PW24	ea.			2	
PW25 65KM	ea.			1	

Item Description	Unit	Purchased	Used Apr 2024	End Measure	Comments
PW28	ea.			1	
PW34.1	ea.			1	900 Y
PW34.2	ea.			2	
PW37	ea.			1	900
PW49 FIRE ENGINE	ea.			2	
PWSX1	ea.			2	
RH-4	ea.			2	
PW54	ea.			2	
Marker pegs					
EMP	ea.			370	
CULVERT MARKERS	ea.			45	
WHITE RAPID MARKERS	ea.			60	
Misc. Items					
ACROW PROPS	ea.			6	
ROAD COUNTER	ea.			1	
ROUGHOMETER	ea.			1	

Culvert Pipes

ALUFLOW

Item Description	Unit	Used	Purchased	End Measure
375mm	m			5
450mm	m			0
600mm	m			0
750mm	m			6
Civilboss				
225mm	m			24
300mm	m			18
375mm	m			54
450mm	m			12
525mm	m			15
600mm	m			30
700mm	m			30
800mm	m			24
1000mm	m			12

Builders Mix

CEMENT	T			0
GEOGRID Tensar Triax 160	Rolls			14
BIDIM CLOTH 4m x 100m	Rolls			14
BIDIM CLOTH 4m x 50m	Rolls	10		13

Environmental Compliance

Date	Site Inspected	Compliant Y/N	Abatement Order Issued	Corrective Action Required	Completed By
14/03/22	WW-O Rd Culvert Installation	Y	N	N	Phil
27/06/22	Stoney Crossing Quarry	Y	N	N	Phil
26/08/22	North Road Strengthening works	Y	N	N	Phil
13/10/22	Target Hill Rehab Site	Y	N	N	Phil
1/12/22	Kaingaroa Rehab Site	Y	N	N	Tomby
21/02/23	Whangamoe Bridge Replacement	Y	N	N	Tomby
18/05/23	Whangamoe Bridge Replacement	Y	N	N	Tomby
27/06/23	FH Workshop Wash Down Pad	Y	N	N	Phil

Stakeholder Complaints Register

Month	Council/ Public Complaint	Complaint	Repair Undertaken	Response Time
16/06/23	Public	Dead Cattle on the side of the road.	All were more than 5m away from the edge so were left to decompose.	No Action Taken
July 23	Public	A few complaints through the month about water on roads and isolated potholes.	No action taken till weather and conditions allowed.	Ongoing
1/08/23	Public	Large soft area on Owenga side of Te Awainanga bridge and a large pothole off the end of the seal on Target Hill.	Pothole and soft area repaired when weather allowed.	2 Weeks
19/10/23	Public	2 x big potholes Port Hutt side of Paritu quarry.	Filled when next out that way	1 Week
24/10/23	Public	Blocked culvert at the top of the Awatotara cutting.	Already know about it and it is in the programme to be replaced.	Non-Urgent

Month	Council/ Public Complaint	Complaint	Repair Undertaken	Response Time
18/12/23	Public	Size of metal on the road between Matarakau and Kaingaroa seems to be very large.	Metal size has not changed. There is a lot more loose material due to the dry conditions at the moment and the grader just been over the road.	No Action Taken
18/12/23	Public	Grader has turned around on the new seal at Kaingaroa and scuffed it.	Inspected and no repairs required.	Have spoken to the grader operator.
May 24	Public	Parent from Pitt Island complained to council about state of Flowerpott-Glory Road.	Inspection and Roadroid completed. Repairs to be completed in November.	2 weeks.

Public Relations & Community Involvement

Innovation

Summary of Monthly Progress Claim by Work Category

Apr-24	Seperable Portion One - Roothing				
CIC Account Code	Value Month	Value to Mar 24	Value YTD	Budget 23/24	% Budget Spend
202.9511.0214 - Unsealed Road Metalling	\$ 245,608.05	\$ 1,140,569.75	\$ 1,386,177.80	\$ 1,489,500.00	93%
202.9513.0214 - Drainage Renewals	\$ 29,407.60	\$ 59,496.36	\$ 88,903.96	\$ 338,400.00	26%
201.2112.0144 - Unsealed Pavement Maintenance	\$ 72,909.57	\$ 860,922.98	\$ 933,832.55	\$ 702,000.00	133%
201.2121.0144 - Environmental Maintenance	\$ 19,526.62	\$ 180,955.59	\$ 200,482.22	\$ 195,300.00	103%
201.2111.0144 - Sealed Pavement Maintenance	\$ 15,595.89	\$ 140,446.90	\$ 156,042.79	\$ 153,900.00	101%
201.2113.0144 - Routine Drainage Maintenance	\$ 5,420.90	\$ 66,359.68	\$ 71,780.57	\$ 74,700.00	96%
201.2114.0144 - Structures Maintenance	\$ 8,429.49	\$ 88,615.15	\$ 97,044.64	\$ 95,400.00	102%
201.2181.0144 - Council Facilities Maintenance	\$ 676.41	\$ 34,759.30	\$ 35,435.70	?	0%
201.2122.0144 - Traffic Services	\$ 6,073.90	\$ 62,338.33	\$ 68,412.23	\$ 77,400.00	88%
202.9485.0214 - Traffic Services Renewal	\$ 6,203.71	\$ 54,446.00	\$ 60,649.72	\$ 39,600.00	153%
202.9516.0214 - Structural Component Replacement	\$ 2,395.37	\$ 28,070.36	\$ 30,465.74	\$ 102,600.00	30%
Footpath maintenance	\$ -	\$ -	\$ -	\$ 2,700.00	0%
202.9512.0214 - Sealed Road Resurfacing	\$ -	\$ -	\$ -	\$ 7,200.00	0%
202.9514.0214 - Sealed Pavement Rehab	\$ -	\$ -	\$ -	\$ 18,000.00	0%
Footpath renewals	\$ -	\$ -	\$ -	\$ 4,500.00	0%
202.9541.0214 - Low Cost/Low Risk	\$ -	\$ 32,874.90	\$ 32,874.90	\$ 27,000.00	122%
Total	\$412,247.51	\$ 2,749,855.31	\$ 3,162,102.82	\$3,328,200.00	95%

Apologies for the change in tracking. It was almost impossible to maintain the same method as Phil was using as I couldn't figure out the logic.

1. Miscellaneous

Paige's Corner give way sign was vandalized. It was intentionally run over but the cameras from Norman Kirk could not identify which vehicle. Has since been repaired.

2. Traffic Counting

Waiting on final tubes to arrive from mainland then counting can be undertaken.

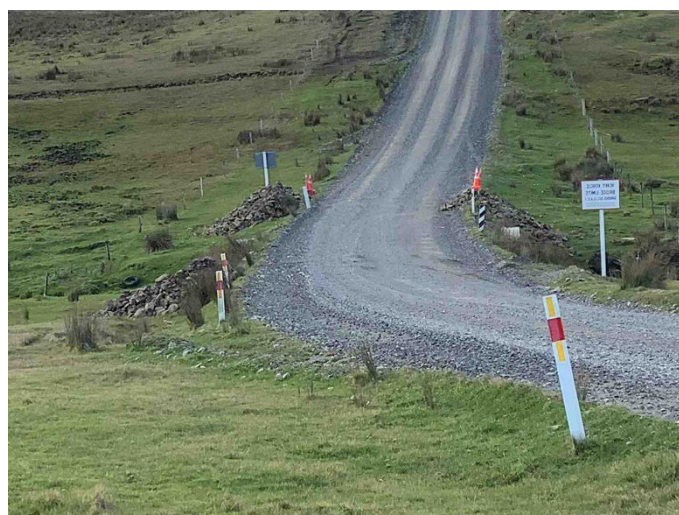
3. Pitt Island

Inspection of Pitt Island undertaken by Mario and Dylan following the complaint. Some definite issues that will need to be fixed, however, with the current and impending weather this will not be possible before the drier weather returns.

4. Wind Damage

No reported or visible signs of damage this month.

Photos



Gabion rock delivered to Waikawa culvert ready for construction.



4. Works & Services

4.3 Fulton Hogan Water and Wastewater Operation Contract Report May 2024

Date of meeting	4 July 2024
Agenda item number	4.3
Author/s	Fulton Hogan Contracts Manager

Purpose

To inform and update the Council on the Chatham Islands Water and Wastewater Operation programme.

Recommendations

THAT the report be received.

Background

Attached is the May 2024 Water & Wastewater report from Fulton Hogan.

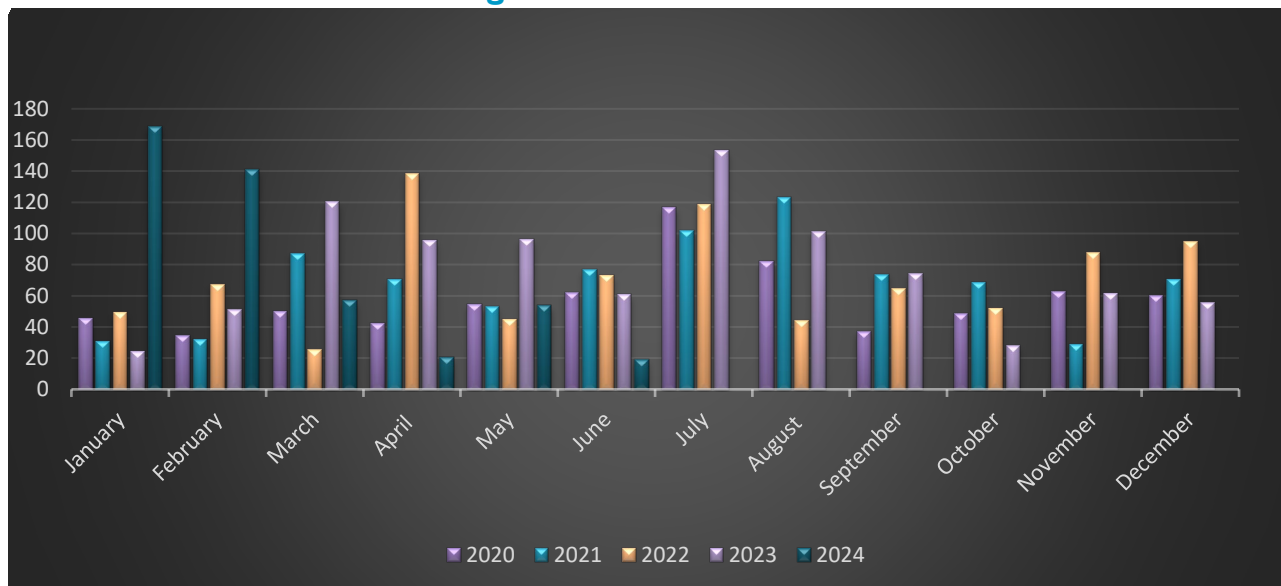


WWWT Plant

CHATHAM ISLANDS WATER AND WASTEWATER OPERATION CONTRACT MONTHLY REPORT MAY 2024

Work Summary

Outline of work carried out during the month.



54mm rainfall recorded for 1st – 31st May in the Waitangi yard.

Water Supply Operation & Maintenance

No major issues through the month.

Water Treatment

Tiki Tiki plant = Plant has been behaving ok with consistent readings throughout the month.

Kaingaroa plant = Elevated chlorate levels still posing an issue but at the time of writing these have dropped below the MAV again.

Wastewater Treatment Plant at Waitangi

No change here.

Dayworks – Water

Dayworks – Wastewater

Water and Wastewater Reticulation Network

Water and Wastewater Treatment Plant: Monitoring

WWWT plant samples all good. Water sample issues as above regarding Kaingaroa issue.

Kaingaroa Lake Monitoring Post = lake level is still very high preventing us from installing the new intake filter.

Summary of Monthly Progress Claim by Work Category

Chatham Islands Monthly Report

	May-24		<u>Separable Portion Two - Water and Wastewater</u>			
<u>Item</u>	<u>Work Category</u>	<u>Value for month</u>	<u>Value Mar YTD</u>	<u>Value YTD</u>	<u>Annual Budget</u>	<u>% of Annual Budget</u>
13	Preliminary and General	\$ 1,255.08	\$81,454.78	\$82,709.86	65,215.87	126.82%
14	Water Supply Ops and Maint	\$ 922.32	\$10,835.12	\$11,757.44	11,067.84	106.23%
15	Water Treatment	\$ 2,947.89	\$33,288.34	\$36,236.23	35,374.68	102.44%
16	WWTP Waitangi	\$ 4,885.98	\$14,074.90	\$18,960.88	11,087.84	171.01%
17	Dayworks - Water	\$ 15,351.30	\$53,165.86	\$68,517.16	55,024.41	124.52%
18	Dayworks - Wastewater		\$129,721.21	\$129,721.21	94,060.40	137.91%
19	Water and Wastewater Reticulation		\$2,152.96	\$2,152.96		
20	Treatment Plant Monitoring	\$ 1,188.52	\$11,996.01	\$13,184.53	14,262.24	92.44%
	Total	\$ 26,551.09	\$336,689.18	\$363,240.27	\$286,073.28	126.97%

Programmed Work for Following Month

Water Meter Report

Irrigation Dosing

Evaporation process has been good due to the regular mowing with no excess runoff.

Quality Assurance

Site Safety Report

Date	Near Miss	Incident	Lost Time Injury	Plant Damage	Depot/Worksite Inspections
7/12/22	N	N	N	N	Steve in to do the annual service and inspection = all ok.
29/03/23	N	N	N	N	Crew working with FH sparky on the new balance tank.
23/05/23	N	N	N	N	Lake Rangitai pump shed new motor installation.

Chatham Islands Monthly Report

23/08/23	N	N	N	N	WWWT Plant check once service had been completed.
19/03/24	N	N	N	N	Water & WWWT plant checks after services.

Environmental Non Compliance

Monthly Stocktake of Supplies

General Supplies Stockpile – Month Ending March 2024

	Stock Purchased	Stock End of Previous Month	Stock Used	Stock Remaining End of Month
Salt		160 Bags	10	150bags
Chlorine	0	100lts	40L	60lts

PHOTO



Public Excluded Agenda

4 July 2024

Mayor to Move

I move that the public be excluded from the following part of the proceedings of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Minutes / Report of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Chief Executive	Public Excluded Minutes 6 June 2024	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by holding the whole or relevant part of the proceedings of the meeting in public, are as follows:

Item Nos	
1.	Would be likely to prejudice the commercial position of the person or persons who are the subject of the information. 7(2)(b)(ii) To maintain legal professional privilege. 7(2)(h) To enable the Council holding the information to carry out, without prejudice or disadvantage, commercial activities. 7(2)(i)

and that appropriate officers remain to provide advice to the Committee.