

Special Licence (Conveyance)



chatham islands council

You are required to provide the following:

Use this cover page to assist you in lodging a complete Special Licence application.
Allow as much time as possible prior to the date of an event to obtain all appropriate consents. Please allow six weeks to process application.

Use this cover page to assist you in lodging a complete Special Licence (conveyance) application.

- 2 COPIES of application and all documentation**
- FEE: \$63.00 [inclusive of GST]**
(NB: Cheques to be made payable to the Chatham Islands Council)

Related Documents:

- copy of a map showing the route being travelled, including stop off points or a detailed list indicating the route and stopping points
- a written statement from the owner of the conveyance consenting to the sale and or supply of liquor on the conveyance – Note: the consent must be for the same party as detailed in the applicant section of this form
- detailed list of all the food and non-alcoholic refreshments to be provided
- a copy of each manager's certificate for those nominated to manage the conveyance (if applicable)

***Please note that the applicant must be the party hiring the conveyance.
The application is only to be signed by the applicant or the applicant's Solicitor NOT an Agent.***

The above information must be included with your application for it to be accepted.

For further information please contact (03) 305 0033, or
Secretary of the District Licensing Agency at the Council Office, Tuku Road, Chatham Islands or PO Box 24, Chatham Islands 8942

Application for a Special Licence

[For Conveyance]



chatham islands council

Section 76, Sale of Liquor Act 1989

To: The Secretary
District Licensing Agency
PO Box 24
Chatham Islands

Application for an Special Licence (conveyance) is made in accordance with the details set out below.
Please PRINT clearly.

1. Details of Applicant

(a) Full name: [s]

(b) Applicant's date of birth: [if individual]

Postal address for service of documents:

(c) Daytime contact name:

Phone Number:

Fax Number:

Email address:

(d) Full name and address of manager or managers to be employed, certificate numbers of managers', expiry date of each certificate, and date of birth for each manager:

(e) Status of applicant [tick appropriate box]

Natural Person

Private Company

Public Company

Licensing Trust

Partnership

Government Department
or other instrument of the Crown

Local Authority

Trustee

Manager under the
Protection of Personal and Property
Right Act 1988

Club

Body Corporate

Board, organisation or other body

2. Conveyance Details

(a) Type of conveyance

(b) Address of home base

(c) Proposed trading names for the conveyance

(d) Does the applicant own the proposed licensed conveyance?

Yes

No

If No,

(i) What is the full name and address of the owner?

(ii) What form of tenure and term of tenure will the applicant have?

(e) What part (if any) of the conveyance does the applicant intend should be designated as:

(i) A supervised area:

(ii) A restricted area:

Note: A supervised area is an area that individuals under 18 years of age may be present if they are accompanied by a parent or legal guardian, a restricted area means that no one under 18 years of age may be present. If no parts of the premises are to be designated, write "NONE" on each line above.

3. Purposes

(a) What is the occasion or event, or series of occasions or events, in respect of which the licence is sought?

(b) When is the occasion or event, or series of occasions or events to occur? (e.g., Saturday 14 November 1996).

(c) On which days and during which hours does the applicant intend to sell or supply liquor under the licence? (e.g. 4pm to 1am the following day).

4. Conditions

(a) Detail what provision does the applicant intend to make for the sale and supply of:
[Please supply detailed lists of what is to be supplied]

(i) Food?

(ii) Non-alcoholic refreshments?

(iii) Low-alcoholic beverages?

(b) What steps does the applicant propose to take to provide assistance with, or information about, alternative forms of transport from the conveyance?

(c) What other steps does the applicant propose to take aimed at promoting the reasonable consumption of liquor?

(d) What steps does the applicant propose to take to ensure that the requirements of the Act in relation to the sale or supply of liquor to prohibited persons are observed?

Please Note:

The New Zealand Police are required by the Sale of Liquor Act to make enquiries into the suitability of the applicant. This will involve the Police informing the District Licensing Agency and the Liquor Licensing Authority of any convictions or concerns involving the applicant. Should there be any concerns the applicant will also be informed.

Dated at Chatham Island this day of 20

Printed name

Applicant signature