

CHATHAM ISLANDS COUNCIL

Minutes of the Ordinary Monthly Meeting of the Chatham Islands Council, held in the Council Chambers, Tuku Road, Waitangi, on Thursday, 24 January 2008, commencing at 1.35 p.m.

PRESENT: His Worship the Mayor, Mr P F Smith, and Councillors P R Christiansen, M Croon, B J Mills, E C Tuck and N J Whaitiri.

IN ATTENDANCE: General Manager, Owen Pickles
Finance Manager, Deborah Goomes
Council Secretary, Lynette Pickles

APOLOGIES: Apologies were received from Deputy Mayor, A W M Preece and Councillors A M Gregory-Hunt and N C Ryan.

RESOLVED THAT the apologies from Councillors Preece, Gregory-Hunt and Ryan be received.
E C Tuck / N J Whaitiri CARRIED

MINUTES: **2.1 Ordinary Meeting, 13 December 2007**

RESOLVED THAT the Minutes of the Ordinary Meeting of the Chatham Islands Council, held on Thursday, 13 December 2007, be confirmed and adopted as a true and correct record.

M Croon / N J Whaitiri CARRIED

MATTERS ARISING: Abalone Virus – Ganglioneuritis (AVG)

The General Manager advised that Biosecurity New Zealand would be providing copies of their brochure on the virus for distribution on the Chatham Islands.

WORKS & SERVICES: **4.1 Works Infrastructure Report December 2007**

RESOLVED THAT the Works Infrastructure Report for December 2007 be received.

E C Tuck / M Croon CARRIED

4.2 Engineer's December 2007 Report

The monthly report for December 2007 from Council's Roothing Engineer was enclosed with the Agenda.

RESOLVED THAT the December 2007 Progress Report from Council's Roading Engineer be received.
M Croon / N J Whaitiri CARRIED

Cr Mills entered the meeting at 1.42 p.m.

4.3 Water and Wastewater Operations and Maintenance Contract Report

The summary report for July through to November 2007 for the Water and Wastewater Operations and Maintenance Contract was presented to Council. In general, both schemes had performed well during the period.

The General Manager reported that the Engineer would be visiting soon to run Workshops with Council and these would include water and wastewater activities.

RESOLVED THAT the Water and Wastewater Operations and Maintenance Contract report be received.

E C Tuck / P R Christiansen CARRIED

His Worship expressed concern about the excessive use of water during the current dry spell and that people needed to be made aware of wastage. The General Manager stated that based on the previous six months, the Engineer was not overly concerned. At the time of the next report, trends on the taking of water from the Works Yard tank would be known. People were still going to the Wharf to obtain water, but the Port Company was trying to discourage them.

Cr Croon stated that the report made Council aware that demand for water was increasing and that a new source would be required in the future.

4.4 Government Funding, Solid Waste Management

The General Manager reported on the written advice received from the Department of Internal Affairs confirming the Government's approvals for funding the Council's Solid Waste Management Strategy. Funds totalling \$2,832,000, plus GST, would become available over a four year period.

The General Manager advised that the timelines for the implementation of the Strategy needed to be revised as

the current ones had the programme beginning in 2006. It was proposed that the new start time be 1 July 2008. He stressed that it was important that members show political leadership during consultation with the community in order to get people to change their current waste disposal patterns. Public education would be the key.

The Strategy would take five years to fully implement with consultation being the first step. A Workshop for members would introduce the programme.

RESOLVED THAT the information on the Solid Waste Management Strategy funding be received.

E C Tuck / M Croon CARRIED

4.5 Port Charges

A letter was received from the Chatham Islands Enterprise Trust requesting an exemption from port charges for Waitangi (\$3,000) and Flower Pot (\$500).

It was unanimously agreed that the Port Charges had been established to cover the implementation of the Chatham Islands Council's Navigation Safety Bylaw 2005 and that they should stand.

RESOLVED THAT the Chatham Islands Enterprise Trust be advised that port charges, as listed in the Chatham Islands Council's Navigation Safety Bylaw 2005, would remain as set.

M Croon / E C Tuck CARRIED

4.6 LTNZ Financial Assistance

Advice was received from Land Transport New Zealand regarding the indicative assistance rates for 2009/10. The forecasted rate for maintenance works is to increase from 87% to 90%. This posed the question of whether or not the financial assistance rate for capital projects, usually set at 10% above the maintenance rate, would increase to 100%.

RESOLVED THAT the information from Land Transport New Zealand on the indicative assistance rates be received.

N J Whaitiri / E C Tuck CARRIED

4.7 Septic Tank Waste

A report was received from Council's Engineer on the proposal to dispose septic tank waste into the Waitangi Wastewater System, as requested by Council in November 2007. It was proposed that the disposal of septic tank waste from the septic tank cleaning contractor's truck be discharged into the Waitangi Wastewater Reticulation System.

The General Manager stated that funding had been allocated in Year 3 of the Waste Management Strategy for the disposal of septic tank waste and Council should follow that programme.

Cr Croon asked if there was a method of quantifying how much waste was being produced per year. Cr Whitiri stated that going on past patterns, everyone would be wanting their tanks emptied at the same time.

RESOLVED THAT the disposal of septic tank waste be considered as part of the Solid Waste Management Strategy as programmed.

B J Mills / P R Christiansen CARRIED

REGULATORY:

6.1 Minutes of District Licensing Agency Meeting

The Minutes from the District Licensing Agency Meeting held on 13 December 2007 were presented.

RESOLVED THAT the Minutes from the District Licensing Agency Meeting be received.

E C Tuck / P F Smith CARRIED

6.2 Liquor Licensing Policy January 2008

Submissions to the Draft Liquor Licensing Policy closed at 4.30 p.m. on 14 January 2008 with no submissions being received.

RESOLVED THAT the Liquor Licensing Policy January 2008 be adopted.

M Croon / P F Smith CARRIED

The General Manager advised that the Liquor Licensing Inspector, Ross Murphy, had just completed a visit to the Island. He had visited all licence holders and would be back again in September to follow up on this first trip. A report from Ross would be presented to Council.

6.3 Chatham Islands Pest Management Strategy

A letter was received from the Royal Forest and Bird Protection Society advising that the Society was pleased with the outcomes from the Pest Management Strategy Hearings.

His Worship noted that it was good to receive a nice letter.

RESOLVED THAT the letter from the Royal Forest and Bird Protection Society be received.

E C Tuck / N J Whaitiri CARRIED

6.4 Subdivision Application, N Preece & S Pirika

A resource consent application for a proposed subdivision of Kekerione 2C Block, located on North Road, Chatham Island, was received on behalf of Nicolas Preece and Sharon Pirika.

It was considered that the effects from the proposal would be minor and no persons would be adversely affected by the activity.

The General Manager advised that it was a requirement of Council that an esplanade reserve contribution be paid for all subdivisions. In the past, Council had waived the need for an esplanade reserve contribution where there was no public access.

RESOLVED THAT the proposed subdivision of Kekerione 2C Block be approved pursuant to Section 88 of the Resource Management Act 1991, and that no esplanade reserve contribution be required.

N J Whaitiri / B J Mills CARRIED

6.5 Update from Environment Canterbury

The report for December 2007 from Environment Canterbury was presented, covering the progress of the various activities being undertaken on behalf of the Chatham Islands Council.

RESOLVED THAT the December 2007 report on the various activities undertaken by Environment Canterbury be received.

M Croon / N J Whaitiri CARRIED

GOVERNMENT:

8.1 Council Committees and Appointments

A table of Committees formed and appointments made by Council was presented. Following the triennial elections these Committees and appointments are required to be considered for re-appointment.

This item was held over from the December 2007 meeting.

Cr Croon did not believe that there was a need for any more Council members on the Road Safety Committee. A small working party had been formed and it was working well.

Cr Tuck asked if the CDEM Group should be the full Council. The General Manager stated that the representation of Council on that group was adequate. After the fire events over the past month, he saw a need for further education on the role of civil defence on the Islands. He noted that there was a lack of understanding of CDEM and its resources.

Cr Tuck noted that the Township Tidiness Committee was not listed. This was to be added to the list.

RESOLVED THAT the establishment of the following Committees and appointments be confirmed:

<u>Committee/Representation</u>	<u>Current Member(s)</u>
- Creative Communities Assessment Committee	Crs Croon, Gregory-Hunt and Ryan
- District Licensing Agency	Full Council
- Civil Defence/Emergency Management Group	His Worship the Mayor and Crs Preece and Tuck
- Chatham Islands Housing Trust	Cr Croon
- Waitangi Playground Establishment	Crs Croon and Gregory-Hunt
- Community Support Fund Administration Committee	Crs Croon and Tuck
- Road Safety Committee	Cr Croon
- Township Tidiness Committee	His Worship the Mayor and Crs Croon and Tuck

E C Tuck / N J Whaitiri CARRIED

8.2 Elected Members' Remuneration

The indicative pool for the Chatham Islands Council for the 2008/09 year was released by the Remuneration Authority. The total pool is \$94,900, with the Mayor's

salary set at \$41,100. Council was required to make a decision on how the balance of \$53,800 was to be distributed.

The General Manager advised that he and His Worship had made a submission to the Remuneration Authority requesting they consider raising Councillors salaries to \$10,000 per year. In the meantime, Council had to confirm the 2008/09 determination.

RESOLVED THAT

1. The elected members' remuneration for the 2008/09 year be paid as salaries, with the Mayor receiving \$41,100, the Deputy Mayor \$11,863 and the seven Councillors \$5,991; and
2. The Expenses/Allowances Policy which states "the Chatham Islands Council will pay/reimburse actual and reasonable expenses for attendance at Council approved activities and events", be reconfirmed.

M Croon / B J Mills CARRIED

8.3 Minutes from Joint LGNZ Rural and Provincial Sector Meeting

The unconfirmed Minutes from the joint Local Government New Zealand Rural and Provincial Sectors Meeting, held in Wellington on 22 and 23 November 2007, were presented to Council.

The General Manager advised that the meeting to be held on the Chatham Islands would not occur until winter 2009 due to a lack of available accommodation until then. Local Government New Zealand was quite happy with that as it would allow members time to programme expenditure into future budgets.

RESOLVED THAT the unconfirmed Minutes from the joint Local Government New Zealand Rural and Provincial Sectors Meeting be received.

P F Smith / N J Whaitiri CARRIED

CHATHAM ISLANDS:

9.1 Council/Enterprise Trust Coming Together

A letter was received from the Chatham Islands Enterprise Trust advising of its membership to the Joint Committee established to look at the "Coming Together" of the two organisations. The Committee's work would begin in March after the arrival of the Enterprise Trust's new Chief Executive Officer, Ian

McFarlane. Trustees Gary Cameron and Greg Horler would be the representatives, along with Mr McFarlane.

The Chatham Islands Council would be represented by His Worship the Mayor, Patrick Smith, Councillor Phillip (Link) Christiansen, and General Manager, Owen Pickles.

RESOLVED THAT the letter from the Chatham Islands Enterprise Trust, advising of its membership to the Joint Committee, be received.

N J Whaitiri / E C Tuck CARRIED

9.2 Economic Development, Regional Strategy Fund

The General Manager presented a report on a meeting of Island stakeholders held with Damian O'Neill from New Zealand Trade and Enterprise on Chatham Island on 16 January 2008.

Mr O'Neill advised that the Chatham Islands had been recognised by the Government as a separate region of New Zealand for economic development purposes, resulting in \$150k being available over a three year period. To access the fund, an economic strategy must be established and a fund manager and fund administrator appointed.

The meeting addressed the above matters with the following outcomes:

1. The fund manager will be the Chatham Islands Enterprise Trust with the role being to receive and prioritise applications in accordance with the economic strategy.
2. The Chatham Community Focus Trust to be approached to be the fund administrator due to a requirement that the applicant cannot be the administrator (the Enterprise Trust is likely to be an applicant from time to time).
3. The 2002 Taylor Baines Economic Review document is to form the basis of the economic strategy after being updated, with funding for the update to come from the Regional Strategy Fund.

RESOLVED THAT the information be received and that Council approve of the above outcomes 1, 2 and 3.

P F Smith / N J Whaitiri CARRIED

GENERAL MANAGER: 10.1 Outwards Correspondence Schedule

RESOLVED THAT the outwards correspondence schedule for December 2007 be received.

M Croon / E C Tuck CARRIED

10.2 Outwards Email Schedule

RESOLVED THAT the outwards emails schedule for December 2007 be received.

P F Smith / N J Whaitiri CARRIED

CLOSURE:

Meeting Closure

After consideration of the In Camera Agenda and there being no further business, the meeting was declared closed at 2.53 p.m.

CONFIRMED THIS 13th DAY OF MARCH 2008

MAYOR